

FLORIDA INTERNATIONAL UNIVERSITY

Presidential Search Committee Nondisclosure Agreement

The Florida International University Board of Trustees (“University” and/or “FIU”) has launched a search for the next President of the University. As the review of presidential applications commences, it is imperative that, to the extent required or permitted by law, applicants be afforded maximum confidentiality. To attract and retain the most competitive and diverse group of talented applicants and to safeguard the integrity of the process, the undersigned member of the Presidential Search and Screen Committee (the “Committee”) agrees and commits to the following:

1. I certify that I am not an applicant for the position of President of FIU. I accept responsibility for conducting myself in a professional manner as an ambassador of the University, its Board of Trustees, and the University’s presidential search process.
2. I acknowledge that only the chair of the Committee is authorized to speak to the news media on behalf of the Committee, and only the chair of the board is authorized to speak for the University.
3. I acknowledge that information is a crucial component of the Committee’s work. This work includes information developed and received about applicants and their employing institutions. I understand this effort is necessary to attract and retain high quality applicants, to avoid putting their current positions in jeopardy, and to protect the integrity of the University. Specifically, to the extent required or permitted by applicable law, I will adhere to the following principles:
 - I understand and acknowledge that I must hold in strict confidence and protect information the identity of or any other information about applicants for the presidential position at FIU. This includes, but is not limited to: names, past or present employers, locations, education, experience, or any other information that might provide clues as to the identity of an individual.
 - I understand and acknowledge that I will have access to confidential information of the University, the Board of Trustees, and the presidential search process, such as discussions regarding the qualifications and merits of individual applicants and possible candidates for the position and of current or former University employees. I understand and acknowledge that I must hold in strict confidence and protect information I receive as a result of that access and from those discussions.
 - I will be fair, accurate, honest and responsible in my management of information germane to the search.

- I will not contact individuals for informal references or other information on applicants, unless this is specifically requested by the Committee.
 - I agree to take all steps reasonably necessary to prevent unauthorized persons from gaining access to any confidential information in my possession relating to the search and to safeguard passwords and computers from unauthorized access
4. I will return all records relating to the search as requested during the period of the search, and return all records at the conclusion of the search.
 5. I will follow all applicable rules and regulations of the University and applicable state and federal laws. I understand that nothing in this Agreement will prevent FIU from complying with the requirements of Florida law, including Chapter 119 of the Florida Statutes and Section 1004.098, Florida Statutes, regarding disclosure of public records.
 6. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida.

Signed: _____

Printed Name: _____

Date: April __, 2022