

KDNK Board of Directors

June 19, 2023

In Attendance: Raleigh, John Henderson, Caleb, Eloisa, Jonathan (via Zoom), Kara, Ela

Public: Megan

Call to order:

- Amy, new executive director of AZYEP introduced

Review and approve previous meeting minutes:

- Raleigh would like to clarify that MM in the previous notes stand for "Megan's Mom"
- Caleb motioned to approve previous minutes
- Seconded by Raleigh

Update from Megan:

- Megan has reached out to Reese Henry and is confident the audit will be done by July 15th
- Megan would like to post the "Underwriter/Office Manager" position and have a first review of resumes by June 30th
- Full time employees are provided with Delta Dental Care and a \$300 monthly health stipend

Strategic Meeting Recap

- The board will review the KDNK personal policy handbook
[Action] Jon Henderson will look into cleaning up the employee handbook. Kara and Ela will also assist.
- Further Strategic Meetings are recommended to be a regular part of KNDK's culture
- KDNK should look into replacing the current payroll system with Gusto
- Ela would like to look into instituting a policy requiring PTO to be approved directly by Station Manager.

Finance Committee Updates:

- The finance committee will hold off on moving KDNK funds into a CD account
- Obermeyer Wood has a financial advisor who is willing to review KDNK's investments, free of charge.
- **[Action] The Finance Committee will have a financial advisor from Obermeyer Wood review and provide advice on KDNK's investments.**
- Jon Henderson advises raising the monthly membership amount to \$10

Events Committee Updates:

- Swing Swing Swing Birthday party is scheduled for July 11th.
- Raleigh is making a submission to the the Guinness Book of Records for "Oldest Professional DJ".

Additional

- **[Action] Raleigh moves that the board supports Megan in signing an MOU with Aspen Public Radio.**
- **Seconded by Jon H. [Approved]**
- **[Action] John Henderson motioned to provide a Housing Stipend.**
ALL FULL TIME EMPLOYEES will be provided with a 500/month Housing Stipend through the end of the year EFFECTIVE JUNE 30TH PAY PERIOD through the end of 2023. ALL PART-TIME EMPLOYEES who work MORE than 10 hours per week will receive a \$250 Housing Stipend through the end of the year EFFECTIVE JUNE 30th Pay Period through the end of 2023.
- **Seconded by Raleigh. [Unanimously Approved]**
- **Raleigh moves to adjourn.**
- **Seconded by Caleb [Unanimously Approved]**