

**KUTE, Inc.**  
**Board of Directors**  
**Open Meetings Policy**

---

All KUTE, Inc. board and Board committee meetings will be open to the public.

KUTE, Inc. will give reasonable notice to the public of the fact, time and place of meetings. The station will make on-air announcements on at least three consecutive days once during each calendar quarter that explain the station's open meetings policy and provide information about how the public can obtain information regarding specific dates, times, and locations.

Meetings will be open to the public, and will not require public attendees to register or provide personal information.

KUTE, Inc. meetings will be open to the public with the following exceptions: When the KUTE Inc. Board considers matters relating to individual employees, proprietary information, litigation and other matters requiring the confidential advice of counsel, commercial or financial information obtained from a person on a privileged or confidential basis, or the purchase of property or services whenever the premature exposure of such purchase would compromise the business interests of any such organization.

If a meeting is closed, KUTE, Inc. will provide, within a reasonable time following the meeting, a written statement containing an explanation of the reasons for closing the meeting. The explanation of the reasons for a closed meeting should be distributed in the same manner as the notice of an open meeting, made available to the public at the station's offices, posted on the station's website, or by offering to mail a copy of the explanation to any person who requests one. If applicable, a reasonable charge for this service, or the requirement of a self-addressed, stamped envelope, may be considered.

In the case of regularly scheduled meetings that are usually open to the public, the station should give advance notice of the fact that such a meeting will be closed when the occasion arises. The notice that such a normally open meeting will be closed should be disseminated in the same manner as the notice of an open meeting. Meetings that are not regularly scheduled would not need an advance notice of closing.

Approved by KUTE, Inc. Board of Directors on June 5, 2012 and updated on January 3, 2017.