

CONNECTICUT PUBLIC BROADCASTING, INC. COMMUNITY ADVISORY BOARD BY-LAWS

ARTICLE I

Purpose and responsibilities of the Community Advisory Board. The Community Advisory Board (“CAB”) is in existence in accordance with Section 396 (k) (8) of the Public Telecommunications Financing Act of 1978. The CAB shall be solely advisory in nature, except to the extent other responsibilities are delegated to the CAB by the governing body of Connecticut Public Broadcasting, Inc. (“Connecticut Public”). In no case shall the CAB have any authority to exercise any control over the daily management or operation of Connecticut Public.

The CAB, in accordance with Section 396 (k) (8) of the Public Telecommunications Financing Act of 1978, will:

1. Review Connecticut Public’s programming goals.
2. Review the services provided by Connecticut Public.
3. Review significant policy decisions rendered by Connecticut Public.
4. Advise Connecticut Public’s governing body on whether programming and other significant policies are meeting the specialized educational and cultural needs of the communities served and make recommendations the CAB deems appropriate to meet such needs.

ARTICLE II

SECTION 1. ***Community Advisory Board Members.*** In order to appropriately reflect the community, candidates for the CAB will be nominated by those existing members of the CAB serving on the CAB’s Governance and Nominating Committee, or by any CAB member. Nominations from the general public also will be accepted. Nominations will be voted on by the entire CAB. A candidate will be accepted if approved by a majority of the CAB members. CAB members will be selected in such a way to ensure that the CAB membership reasonably reflects the diverse needs and interests of the communities served by Connecticut Public.

SECTION 2. ***Term of Service.*** CAB members will serve for a term of three years and not exceed three consecutive terms.

SECTION 3. ***Number of CAB Members.*** The CAB will not exceed 18 members at any given time.

SECTION 4. ***Vacancies and Alternate Members.*** If a CAB member is unable to complete the term, an alternate member will become a CAB member. The CAB’s Governance and Nominating Committee will nominate up to five alternate members. Alternate members will have all the rights and privileges of existing CAB members except for voting. Alternate members are encouraged to attend all CAB meetings and the first alternate will automatically be seated whenever there is a vacancy created for whatever reason.

The second alternate will automatically move into the first alternate spot and the process will continue, as necessary.

SECTION 5. Attendance. CAB members who miss more than three consecutive meetings may be asked to relinquish their seats on the CAB. Leaves of absence will be granted at the discretion of the CAB.

ARTICLE III

SECTION 1. Regular Meetings. The CAB will have no fewer than four meetings per year, one of which shall be outside of Hartford County. Meetings are open to the public.

SECTION 2. Special Meetings. The Chair and Vice-Chair of the CAB shall be empowered to call special meetings, as necessary.

SECTION 3. Quorum. One half (1/2) of voting members of the CAB shall constitute a quorum for the transaction of business at any CAB meeting, and the action of a majority of such members present and voting at such a meeting shall be the act of the CAB.

SECTION 4. Notice of Meetings. All meeting dates and locations will be posted with at least 7 days-notice. The date, time, and location of all CAB meetings will be posted on the CAB web page on Connecticut Public's website.

ARTICLE IV

SECTION 1. Officers. The executive members of the CAB will consist of the Chair, Vice-Chair, and Secretary, all of whom shall be elected from and by the members of the CAB.

SECTION 2. Chair. The Chair, unless otherwise unable to attend, shall preside at all meetings of the CAB and shall perform such other duties and have such powers as may be prescribed by the CAB in these by-laws. The Chair shall ensure the preparation of an annual report, which shall be distributed in a manner prescribed by Connecticut Public's governing body.

SECTION 3. Vice-Chair. In the absence of the Chair, the Vice-Chair shall assume the Chair's duties and responsibilities and fulfill all additional responsibilities as requested by the Chair.

SECTION 4. Secretary. The Secretary shall assume the official recording duties of the CAB including recording minutes of all meetings. The Secretary completes all correspondence and communication on behalf of the CAB by giving proper notice of any meetings and timely distribution of materials such as agendas and meeting minutes, while being the custodian of records in accordance with these bylaws.

SECTION 5. Officer Term of Service. Chair, Vice-Chair and Secretary, elected by the CAB in even years, shall serve a two-year term, and may be elected to one additional consecutive term for the office held. For the balance of a term, vacancies will be filled by a CAB member, appointed by the CAB.

ARTICLE V

Review and Amendment of the Bylaws. The CAB shall review these Bylaws every three years to ensure relevancy and accuracy. Amendments to these Bylaws shall be made by a two-thirds (2/3) vote of the full CAB. Proposed amendments must be sent to all CAB members at least two weeks prior to the meeting.

ARTICLE VI

Rules of Order. The rules contained in "*Roberts Rules of Order*" shall govern the CAB's meetings in all cases to which they are applicable.

ARTICLE VII

Equal Opportunity. No CAB decisions shall be made that discriminate in the matters of race, color, religion, creed, sex, national origin, ancestry, citizenship status, pregnancy, disability (including physical, intellectual or learning disabilities or past or present history of a mental disability), political affiliation, family responsibilities, age, uniform service member status, veteran status, marital or civil union status, membership in a domestic partnership, gender (including gender identity, gender expression or status as a transgender person), genetic information, and sexual orientation.