

PROPOSED AGENDA FOR TOWN COUNCIL MEETING

Monday, July 6, 2026

7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment
5. OMNIBUS VOTE AGENDA
(All items under the Omnibus Vote Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussions of these items unless a Council Member so requests, in which event, the item will be removed from the Omnibus Vote Agenda and considered as the first item after approval of the Omnibus Vote Agenda.)
 - A. Approval of the Minutes of the Public Hearing of June 15, 2026
Approval of the Minutes of the Regular Council Meeting of June 15, 2026
 - B. Report to Receive and File Town of Normal Expenditures for Payment as of July 1, 2026
 - C. Resolution to Accept Bids and Award a Contract to Denler, Inc. for the 2026 Crack and Joint Filling Project in the Amount of \$171,945.45
 - D. Resolution to Accept Bids and Award a Contract to Rowe Construction, a Division of United Contractors Midwest, Inc., for the 2026 General Street Resurfacing project in the Amount of \$4,645,928.28
 - E. Resolution to Award the Bid for the Vernon Avenue Water Service Relocation Project to GA Rich & Sons, Inc. at a Total Cost of \$733,378 and Approve an Associated Budget Adjustment
 - F. Ordinance Authorizing an Amendment to the License and Residential Lease Agreements for 305 Pine Street/Sprague's Service Station
 - G. An Ordinance Amending Division 8.7 of the Town Code Concerning Tree Maintenance
6. ITEMS REMOVED FROM OMNIBUS VOTE AGENDA

GENERAL ORDERS

None

NEW BUSINESS

7. Resolution to Waive the Formal Bidding Process and Accept a Quote from Traffic Control Corporation for the Emergency Vehicle Preemption (EVP) Test Project in the Amount of \$108,558 and Approval of an Associated Budget Adjustment
8. Motion to Initiate a Zoning Text Amendment Pertaining to Various Sections of the Zoning Code
9. Motion Accepting the 2026 Town of Normal Strategic Plan
10. Motion to Approve an Appointment to the Bloomington-Normal Asahikawa Sister Cities Committee and a Reappointment to the Connect Transit Board

PUBLIC COMMENT

CONCERNS

ADJOURNMENT

Omnibus Vote

MINUTES OF A PUBLIC HEARING CONDUCTED IN THE COUNCIL CHAMBERS,
NORMAL CITY HALL, FOURTH FLOOR UPTOWN STATION, 11 UPTOWN CIRCLE,
NORMAL, MCLEAN COUNTY, ILLINOIS – MONDAY, JUNE 15, 2026 – THE
AMENDMENT 1 TO ANNEXATION AGREEMENT REGARDING THE 72 +/- ACRE
PROPERTY AT THE NORTHWEST CORNER OF PARKSIDE ROAD AND WEST HOVEY
(INFINITI POINTE SUBDIVISION)

1. CALL TO ORDER:

Mayor Koos called the Public Hearing to order at 6:56 p.m., Monday, June 15, 2026.

2. ROLL CALL:

The Deputy Clerk called the roll with the following persons

PRESENT: Mayor Chris Koos, and Councilmembers Rory Roberge, Andy Byars, and Karyn Smith, also present were City Manager Pamela Reece, Assistant City Manager Brian Day, Corporation Counsel Jason Querciagrossa, and Chief Deputy Clerk Britni Williams.

ABSENT: Councilmembers Kevin McCarthy, Scott Preston, Kathleen Lorenz and Town Clerk Angie Huonker.

Councilmember Scott Preston arrived at 6:57 p.m.

3. CERTIFICATE OF PUBLICATION:

There is on file in the office of the Town Clerk a Certificate of Publication from *The Normalite* dated May 28, 2026.

4. PURPOSE OF THE PUBLIC HEARING:

Mayor Chris Koos announced the purpose of the Public Hearing is to receive comments from the public regarding the Amendment 1 to Annexation Agreement Regarding the 72 +/- Acre Property at the Northwest Corner of Parkside Road and West Hovey (Infiniti Pointe Subdivision)

Mayor Koos called for comments from the public.

Mayor Koos issued the second call for comments from the public.

Mayor Koos issued the third and final call for comments from the public.

5. ADJOURNMENT:

There being no public comment to come before the Council, Mayor Koos called for a Motion to Adjourn the Public Hearing.

MOTION:

Councilmember Smith moved, seconded by Councilmember Roberge, the Public Hearing be adjourned.

AYES: Preston, Byars, Roberge, Smith, Koos.

NAYS: None.

ABSENT: McCarthy, Lorenz.

Motion declared carried.

Mayor Chris Koos adjourned the Public Hearing on the Amendment 1 to Annexation Agreement Regarding the 72 +/- Acre Property at the Northwest Corner of Parkside Road and West Hovey (Infinit Pointe Subdivision) at 6:58 p.m., Monday, June 15, 2026.

MINUTES OF THE REGULAR MEETING OF THE NORMAL TOWN COUNCIL HELD IN THE COUNCIL CHAMBERS, NORMAL CITY HALL, FOURTH FLOOR UPTOWN STATION, 11 UPTOWN CIRCLE, NORMAL, MCLEAN COUNTY, ILLINOIS – MONDAY, JUNE 15, 2026.

1. CALL TO ORDER:

Mayor Koos called the Regular Meeting of the Normal Town Council to Order at 7:00 p.m., Monday, June 15, 2026.

2. ROLL CALL:

The Clerk called the roll with the following persons

PRESENT: Mayor Chris Koos and Councilmembers Scott Preston, Karyn Smith, Rory Roberge, and Andy Byars, also present were City Manager Pamela Reece, Assistant City Manager Brian Day, Corporation Counsel Jason Querciagrossa, and Chief Deputy Clerk Britni Williams.

ABSENT: Councilmembers Kevin McCarthy and Kathleen Lorenz, and Town Clerk Angie Huonker.

3. PLEDGE OF ALLEGIANCE:

Mayor Koos led the Pledge of Allegiance to the Flag.

4. PUBLIC COMMENT:

There was no Public Comment.

5. OMNIBUS VOTE AGENDA:

Mayor Koos read aloud the items to be considered by the Omnibus Vote Agenda.

A. APPROVAL OF THE MINUTES OF THE REGULAR COUNCIL MEETING OF JUNE 1, 2026

B. REPORT TO RECEIVE AND FILE TOWN OF NORMAL EXPENDITURES FOR PAYMENT AS OF JUNE 10, 2026

C. RESOLUTION TO ACCEPT BIDS AND AWARD A CONTRACT TO GEORGE GILDNER INC. FOR THE W. COLLEGE AVE. PARKING DECK – SURFACE LOT EXPANSION PROJECT IN THE AMOUNT OF \$322,822.45: Resolution No. 6482

MOTION:

Councilmember Preston moved, seconded by Councilmember Smith, the Council Approval of the Omnibus Vote Agenda.

AYES: Preston, Byars, Roberge, Smith, Koos.

NAYS: None.

ABSENT: McCarthy, Lorenz.

Motion declared carried.

Items A, B and C were approved by Omnibus Vote.

6. ITEMS REMOVED FROM OMNIBUS VOTE AGENDA:

There were no items removed from the Omnibus Vote Agenda

GENERAL ORDERS:

7. RESOLUTION CONDITIONALLY APPROVING THE CHURCH OF CHRIST SUBDIVISION BY EXPEDITED PROCESS (405 W. NORTHTOWN): Resolution No. 6483

MOTION:

Councilmember Smith moved, seconded by Councilmember Roberge, the Council Approval of a Resolution Conditionally Approving the Church of Christ Subdivision by Expedited Process (405 W. Northtown).

AYES: Byars, Roberge, Smith, Preston, Koos.

NAYS: None.

ABSENT: McCarthy, Lorenz.

Motion declared carried.

8. ORDINANCE CONDITIONALLY VACATING EASEMENTS ON LOTS 30-31 OF THE NINETEENTH ADDITION TO NORTHTOWN SUBDIVISION (405 W. NORTHTOWN RD., 2028 EAGLE RD): Ordinance No. 6066

MOTION:

Councilmember Smith moved, seconded by Councilmember Preston, the Council Approval of an Ordinance Conditionally Vacating Easements on Lots 30-31 of the Nineteenth Addition to Northtown Subdivision (405 W. Northtown Rd., 2028 Eagle Rd).

AYES: Byars, Roberge, Smith, Preston, Koos.

NAYS: None.

ABSENT: McCarthy, Lorenz.

Motion declared carried.

9. ORDINANCE REZONING PROPERTY IN THE TOWN OF NORMAL (405 W. NORTHTOWN): Ordinance No. 6067

MOTION:

Councilmember Preston moved, seconded by Councilmember Smith, the Council Approval of an Ordinance Rezoning Property in the Town of Normal (405 W. Northtown).

AYES: Roberge, Smith, Preston, Byars, Koos.

NAYS: None.

ABSENT: McCarthy, Lorenz.
Motion declared carried.

10. ORDINANCE AMENDING VARIOUS SECTIONS OF THE TOWN OF NORMAL ZONING CODE (BATTERY ENERGY STORAGE SYSTEMS): Ordinance No. 6068

MOTION:

Councilmember Smith moved, seconded by Councilmember Roberge, the Council Approval of an Ordinance Amending Various Sections of the Town of Normal Zoning Code (Battery Energy Storage Systems).

AYES: Smith, Preston, Roberge, Koos.
NAYS: None.
ABSTAIN: Byars.
ABSENT: McCarthy, Lorenz.
Motion declared carried.

Smith asked whether there was any anticipated tax revenue associated with battery energy storage system development. Reece responded.

11. RESOLUTION APPROVING AMENDMENT 1 TO ANNEXATION AGREEMENT REGARDING THE 72 +/- ACRE PROPERTY AT THE NORTHWEST CORNER OF PARKSIDE ROAD AND WEST HOVEY (INFINITI POINTE SUBDIVISION): Resolution No. 6484

MOTION:

Councilmember Byars moved, seconded by Councilmember Smith, the Council Approval of a Resolution Approving Amendment 1 to Annexation Agreement Regarding the 72 +/- Acre Property at the Northwest Corner of Parkside Road and West Hovey (Infiniti Pointe Subdivision).

AYES: Preston, Byars, Roberge, Smith, Koos.
NAYS: None.
ABSENT: McCarthy, Lorenz.
Motion declared carried.

12. RESOLUTION CONDITIONALLY APPROVING THE FINAL PLAT OF THE INFINITI POINTE SUBDIVISION (LOTS 28 AND 29): Resolution No. 6485

MOTION:

Councilmember Smith moved, seconded by Councilmember Roberge, the Council Approval of a Resolution Conditionally Approving the Final Plat of the Infiniti Pointe Subdivision (Lots 28 and 29).

AYES: Preston, Byars, Roberge, Smith, Koos.
NAYS: None.

ABSENT: McCarthy, Lorenz.
Motion declared carried.

NEW BUSINESS:

13. RESOLUTION WAIVING THE FORMAL BIDDING PROCESS AND AUTHORIZING THE PURCHASE OF THE FLOCK DRONE AS FIRST RESPONDER SYSTEM (DFR) FROM FLOCK SAFETY IN THE AMOUNT OF \$50,000: Resolution No. 6486

MOTION:

Councilmember Smith moved, seconded by Councilmember Preston, the Council Approval of a Resolution Waiving the Formal Bidding Process and Authorizing the Purchase of the Flock Drone as First Responder System (DFR) from Flock Safety in the Amount of \$50,000.

AYES: Byars, Roberge, Smith, Preston, Koos.
NAYS: None.
ABSENT: McCarthy, Lorenz.
Motion declared carried.

Police Chief Stephen Petrilli Jr. and Detective Jon Cleveland presented background information regarding the Drone as First Responder (DFR) program.

Koos inquired about potential interference with air traffic. Cleveland responded.

Smith asked about the public transparency portal, HIPAA compliance, and the types of information shared through the system. Petrilli responded and reviewed the department's policies regarding protected information. Smith noted that many public concerns relate to privacy and data management by the parent company, Flock Safety, and asked how the Normal Police Department ensures control over data generated through the system. Petrilli stated that the department utilizes both internal and external controls to maintain accountability and oversight of system usage. Smith further asked about the state audit of Flock Safety and whether audits would continue on an ongoing basis. Petrilli and Corporation Counsel Jason Querciagrossa responded.

Roberge requested additional information regarding data storage and access to system information. Petrilli and Cleveland responded.

Preston asked about response times and the potential for future use of the drone program by the Fire Department. Petrilli responded.

14. RESOLUTION IN SUPPORT OF THE ILLINOIS AMERICA250 COMMEMORATION: Resolution No. 6487

MOTION:

Councilmember Preston moved, seconded by Councilmember Roberge, the Council Approval of a Resolution in Support of the Illinois America250 Commemoration.

AYES: Byars, Roberge, Smith, Preston, Koos.

NAYS: None.

ABSENT: McCarthy, Lorenz.

Motion declared carried.

PUBLIC COMMENTS:

Ron Ulmer, Normal resident, expressed concerns about the bicycle lanes on Linden Street.

15. CONCERNS:

Preston requested a staff update regarding the background and purpose of the bike lanes on Linden Street, as well as related safety considerations.

Smith thanked staff and volunteers who participated in the Special Olympics event over the weekend.

Roberge thanked everyone who participated in the Route 66 Centennial Celebration.

16. ADJOURNMENT

There being no further business to come before the Council, Mayor Koos called for a Motion to Adjourn the Regular Meeting of the Normal Town Council.

MOTION:

Councilmember Smith moved, seconded by Councilmember Preston, the Council Accept a Motion to Adjourn the Regular Meeting of the Normal Town Council.

AYES: Roberge, Smith, Preston, Byars, Koos.

NAYS: None.

ABSENT: McCarthy, Lorenz.

Motion declared carried.

Mayor Koos adjourned the Regular Meeting of the Normal Town Council at 7:37 p.m., Monday, June 15, 2026.

Report to Receive and File Town of Normal Expenditures for Payment as of 06/11/2026-07/01/2026

General Fund

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ANDREA CRIMMINS	REFUND/CLASS CANCELLED/L	35.00
BNWRD - TAP ON FEES	MAY26 TAP-ON FEES	11,900.00
CIT TRUCKS LLC	FUEL/OIL FILTERS	574.46
CIT TRUCKS LLC	STOCK	638.12
CIT TRUCKS LLC	WIPER BLADES	68.13
CIT TRUCKS LLC	WIPER BLADES INVENTORY	7.57
CITY OF BLOOMINGTON	CONCESSIONS-GOLF,FAIRVIEW	929.00
EAGLE AUTOMOTIVE	INVENTORY	50.28
EAGLE AUTOMOTIVE	INVENTORY PARTS	893.74
EVERGREEN FS INC.	49260837 - UNLDED-5,997;	26,520.60
ILLINOIS DEPARTMENT OF REVENUE	SALES TAX PAYMENT	9,418.00
ONSRUD, CRAIG	PRO SHOP INV PMT 5/24-6/6	5,835.18
ONSRUD, CRAIG	PRO SHOP INV PMT 6/7-6/20	4,138.06
ONSRUD, CRAIG	PRO SHOP TAX PMT 5/24-6/6	579.55
ONSRUD, CRAIG	PRO SHOP TAX PMT 6/7-6/20	409.17
General Fund	- Total	61,996.86

General Fund Mayor & Council Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
KOOS, CHRIS	KOOS USCM TRAVEL REIMB	2,688.54
MCLEAN CO CHAMBER OF COMMERCE	MC CO CHMBER BENCHMARKING	1,000.00
NORTHERN ILLINOIS UNIVERSITY	STRATEGIC PLANNING SERVIC	18,700.00
General Fund	Mayor & Council	Administration
		- Total
		22,388.54

General Fund Administration - City Mgr City Manager

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ICMA	7/1-6/30/27 DUES JSMITH	200.00
ILCMA	ANNUAL DUES - REECE	519.75
General Fund	Administration - City Mgr City Manager	- Total
		719.75

General Fund Administration - City Mgr Boards & Commissions

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
PRAIRIE PRIDE COALITION INC	BN PRIDEFEST SPONSORSHIP	3,500.00
General Fund	Administration - City Mgr Boards & Commissions	- Total
		3,500.00

General Fund Administration - City Mgr General Expense Dept.

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
AMERENIP	2026 UTILITIES	64.66

Report to Receive and File Town of Normal Expenditures for Payment as of 06/11/2026-07/01/2026

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
AMERENIP	APR 26 UTILITIES	6,934.15
AMERENIP	JUN 26 UTILITIES	311.35
AMERENIP	MAY 26 UTILITIES	5,632.40
Brett Mueller	CLAIM REIMBURSEMENT	2,000.00
COMCAST CORPORATION	IRONWOOD CABLE	9.95
COMCAST CORPORATION	STATION CABLE SERVICE	28.00
Congerville Rural Fire	AMBULANCE FEE OVERPAYMENT	808.40
CORN BELT ENERGY CORP	MAY 26 UTILITIES	17,961.16
CULTURAL FESTIVAL INC	ZETA'S MISS JUNETEENTH	1,000.00
DAVE CAPODICE	CLAIM - CULVERT REPAIRS	5,280.00
DIRECT ENERGY SERVICES LLC	APR 26 UTILITIES	85,873.35
DIRECT ENERGY SERVICES LLC	MAY 26 UTILITIES	85,564.29
FAMILY COMMUNITY RESOURCE CENTER	FREEDOM FUND SPONSOR 2026	1,000.00
GEIGER BROS	LAPEL PIN-EVENT GIVEAWAYS	678.21
GEIGER BROS	LOGO ITEMS QUARTER ZIP	4,109.08
ILLINOIS DEPARTMENT OF REVENUE	SALES TAX PAYMENT	31.00
MARTIN SIGN SERVICE INC	SCULPTURE PARK SIGNAGE	1,800.00
MATHIS KELLEY CONSTRUCTION SUPPLY	SCULPTURE PARK CAULK CONC	265.92
MCGUIREWOODS LLP	JUNE 2026 SERVICES	4,000.00
MCLEAN COUNTY ASPHALT	ROCK - SCULPTURE&CHAMPION	189.18
MCLEAN COUNTY ASPHALT	SCULPTURE PARK - ROCK	1,002.42
MENARDS	SCULPTURE PARK PVC PIPE,	194.08
METRONET HOLDINGS, LLC	MAY26 PHONE/INTERNET	218.84
MIDWEST CONSTRUCTION RENTALS	TRENCHER RENTAL FOR IRRIG	285.00
MILLIMAN INC	POLICE PENSION FUND	16,800.00
MOE'S SOUTHWEST GRILL	EMPLOYEE PICNIC	4,055.51
PECKHAM GUYTON ALBERS & VIETS INC	CONSULT SERVICE THRU 5/30	15,693.73
PRAIRIE MATERIAL SALES INC	SCULPTURE PARK - CONCRETE	3,871.30
PRAIRIE MATERIAL SALES INC	SCULPTURE PARK- CONCRETE	1,420.40
PRAIRIE MATERIAL SALES INC	SCULPTURE PARK-CONCRETE	374.28
SPECIAL OLYMPICS ILLINOIS	2026 PARTNERSHIP RENEWAL	500.00
General Fund	Administration - City Mgr General Expense Dept. - Total	267,956.66

General Fund Cultural Arts CDM

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
APRIL ECKHARDT	CDM STORE BOOKS	92.32
ASSOCIATION OF MIDWEST MUSEUMS INC	ANNUAL DUES	125.00
CUMULUS BROADCASTING LLC	ADVERTISING	990.00

Report to Receive and File Town of Normal Expenditures for Payment as of 06/11/2026-07/01/2026

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
DOPE SLIMES LLC	CDM STORE INVENTORY	1,659.50
F & G BROADCASTING INC	CDM ADVERTISING ACCT# 428	200.00
GREAT LAKES ACE (CULTURAL ARTS)	EXHIBITS/HSST SUPPLIES	81.96
HEEBIEJEEBIES LLC	CDM STORE INVENTORY	697.80
HOBBY LOBBY STORES INC	EDUCATION SUPPLIES	332.62
ILLINOIS STATE UNIVERSITY	PLANETARIUM CAMP ACTIVITY	115.00
J SPENCER CONSTRUCTION LLC	CDM FLOORING THRU 6/29/26	2,985.78
KATHERINE WEISER	ADVERTISING	765.00
MENARDS	EXHIBIT SUPPLIES	115.90
MENARDS	HARDWARE, DRILL BITS	231.01
MENARDS	HEAT GUN, STABILIZER, PVC	100.45
MENARDS	HEX BOLTS, WASHERS	27.20
MENARDS	MASKS, WATER TABLE SUPPLY	101.60
MENARDS	MURIATIC ACID, EPOXY, SHO	96.99
MEREDITH OPERATIONS CORPORATION	MAGAZINE FEATURE	1,000.00
ONE FOR FUN US LLC	CDM STORE INVENTORY	1,936.73
OOLY LLC / INTERNATIONAL ARRIVALS	CDM STORE INVENTORY	1,422.15
PREMIER PRINT GROUP	CDM SUMMER PROGRAM GUIDE	1,938.00
PREMIER PRINT GROUP	WONDER NEWSLETTER SPR26	886.00
REPUBLIC SERVICES	GARBAGE PICKUP	399.19
RETROSPECTIVE GOODS LLC	CDM STORE INVENTORY	1,536.00
ROCKY MOUNTAIN STICKER COMPANY	CDM STORE INVENTORY	384.00
TY INC	CDM STORE INVENTORY	1,377.57
General Fund	Cultural Arts CDM	- Total
		19,597.77

General Fund Cultural Arts Theater

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
Benjamin Young	CONFERENCE PERDIEM	598.00
CITY OF BLOOMINGTON	THEATER CONCESSIONS	72.00
CUMULUS BROADCASTING LLC	ADVERTISING	1,980.00
DELUXE ECHOSTAR LLC	FILM SHIPPING	495.00
GOLD MEDAL- CHICAGO	CONCESSIONS	509.50
ILLINOIS DEPARTMENT OF REVENUE	SALES TAX PAYMENT	310.00
PARAMOUNT	FILM LICENSING	175.00
ROADSIDE ATTRACTIONS LLC	FILM SHIPPING	654.50
TALAKAMORA DESIGN LLC	PROMO VIDEO	200.00
UNIVERSAL FILM EXCHANGE INC	FILM LICENSING	400.00
WARNER BROS. DISTRIBUTING INC.	FILM LICENSING	1,203.60

Report to Receive and File Town of Normal Expenditures for Payment as of 06/11/2026-07/01/2026

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
General Fund	Cultural Arts Theater - Total	6,597.60

General Fund Cultural Arts Community Events

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
BILL PASSALACQUA	PERFORMANCE FEE CLA	300.00
BRASS BAND OF CENTRAL ILLINOIS	PERFORMANCE FEE CLA	500.00
BRUCE L. MOON	PERFORMANCE FEE UPTOWNCIR	400.00
CRISTEN MONSON	PAY 1 OF 2-DIRECTOR/COSTU	1,300.00
GEIGER BROS	OUTDOOR POP UP BANNERS	1,253.00
GEOFFREY D BERAN	PERFORMANCE FEE UPTOWNCIR	400.00
GREAT LAKES ACE (CULTURAL ARTS)	CABLE TIES	14.99
JESSICA HUNT	PERFORMANCE FEE CLA	250.00
JOHN TILL / JOHN GUZALDO	PERFORMANCE FEE UPTOWNCIR	200.00
KETCH LLC	DEPOSIT-CHICAGO FARMER	200.00
KETCH LLC	DEPOSIT-MIGHTY PINES	200.00
KYLE YAP	PERFORMANCE FEE CLA	200.00
LEAH COLLEEN MEGLI	PAY 1 OF 2-MUSIC DIRECTOR	750.00
LILA HERR	PERFORMANCE FEE CLA	250.00
MEREDITH OPERATIONS CORPORATION	MAGAZINE FEATURE	5,750.00
RANDY K CRUMP	PERFORMANCE FEE CLA	500.00
RICARDO KING JR.	PERFORMANCE FEE UPTOWNCIR	200.00
SASS SIDERS	PERFORMANCE FEE UPTOWNCIR	400.00
ST LOUIS MAGAZINE / SLM MEDIA GROUP	MUSIC NEWSLETTER SPONSORS	900.00
UNION AVENUE BAND, LLC	CANCELLATION AGREEMENT	375.00
VICTORIA HOFFMAN	PAY 1 OF 2, STAGE MANAGER	500.00
VIDEO IMPRESSIONS	PERFORMANCE FEE UPTOWNCIR	400.00
General Fund	Cultural Arts Community Events - Total	15,242.99

General Fund Cultural Arts Illinois Art Station

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ADAM MAUS	IAS SUMMER EDU ASSISTANT	351.00
GEIGER BROS	OUTDOOR POP UP BANNERS	740.67
KATHERINE WEISER	ADVERTISING	765.00
KAYLA SANDERS	IAS CAMP	320.00
General Fund	Cultural Arts Illinois Art Station - Total	2,176.67

General Fund Town Clerk Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
MUNICIPAL CLERKS OF ILLINOIS	MCI SEMINAR JULY22-23 -TS	85.00

Report to Receive and File Town of Normal Expenditures for Payment as of 06/11/2026-07/01/2026

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
NORMALITE	NORMALITE SUBSCRIPTION	50.00
NORMALITE	PUBLIC NOTICES	1,515.00
General Fund	Town Clerk Administration	- Total 1,650.00

General Fund Corporation Counsel Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ANCEL GLINK P.C,	HEARING OFFICER SERVICES	250.00
CLARK BAIRD SMITH LLP	LEGAL SERVICES	1,490.00
Elrod Friedman, LLP	INV#28619	742.50
MEYER CAPEL, A PROFESSIONAL CORP.	IMPOUNDMENT HEARINGS	125.00
General Fund	Corporation Counsel Administration	- Total 2,607.50

General Fund Innovation & Technology Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CLOUDPOINT GEOSPATIAL, INC.	GIS PROFESSIONAL SERVICES	3,125.00
CORE MANAGEMENT SERVICES, LLC	SMART INSPECT RENEWAL	2,700.00
DE LAGE LANDEN FINANCIAL SERV INC.	WATTS PRINTER - P&R JUNE	132.05
FRONTIER	FIRE HQ PHONE BILL	537.86
FRONTIER	MONTHLY PHONE BILL	20,798.32
MCLEAN CO INFORMATION SERVICES	2026 MCGIS MEMBERSHIP FEE	16,927.83
MCLEAN CO INFORMATION SERVICES	AERIAL & PLANIMETRICS	3,629.98
METRONET HOLDINGS, LLC	INTERNET- IAS	143.69
METRONET HOLDINGS, LLC	INTERNET-CDM	604.95
METRONET HOLDINGS, LLC	INTERNET-GOLF COURSE	99.95
METRONET HOLDINGS, LLC	INTERNET-IRONWOOD SHED	104.90
RED DOT DIGITAL MEDIA, INC.	SIGNAGE LIVE LICENSES	2,070.00
TYLER TECHNOLOGIES INC	PRO PHOENIX PROJECT MGMT	1,500.00
TYLER TECHNOLOGIES INC	PRO PHOENIX TRAINING	2,000.00
TYLER TECHNOLOGIES INC	PROPHOENIX ANNUAL FEES	2,049.00
VERIZON WIRELESS	AVL SERVICE CREDIT REVERS	318.49
VERIZON WIRELESS	MONTHLY CELLPHONE BILL	7,515.53
VERIZON WIRELESS	MONTHLY DEVICES	5,359.74
VERIZON WIRELESS	MONTHLY MESSAGE BOARD JUN	20.02
VERIZON WIRELESS	SIM CARDS FOR ER VEHICLES	1,225.69
WATTS COPY SYSTEMS, INC.	SMARTBOARD - PUBLIC WORKS	3,398.00
General Fund	Innovation & Technology Administration	- Total 74,261.00

General Fund Human Resources Administration

Report to Receive and File Town of Normal Expenditures for Payment as of 06/11/2026-07/01/2026

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
B-N PUBLIC TRANSIT SYSTEM	MAY 26 RIDES	122.50
EHEALTHSCREENINGS, LLC	EMP HEALTH RECREENS	4,060.00
IL ST POLICE BUREAU OF IDENT	CRIMINAL BACKGROUND CHECK	3,000.00
IPMA -INTERNATIONAL PUBLIC MANAGEME	PSHR ESS CERT 6/30-9/8	750.00
NATIONAL TESTING NETWORK, INC	PD RECRUIT WRITTEN EXAMS	350.00
OSF OCCUPATIONAL HEALTH	FD PRE-EMPLOY MED/CDL SCR	694.00
TRIMET (TRI-COUNTY METRO TRANS DIST	BACKGROUND REPORT FEE	30.00
General Fund	Human Resources Administration - Total	9,006.50

General Fund Inspections & Facilities Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
BARRY KNOX	IAEI REIMBURSEMENT	30.00
BOITNOTTS LAWN & LANDSCAPING	LAWN CARE 2 LAWNS	200.00
BOITNOTTS LAWN & LANDSCAPING	LAWN CARE 3 LAWNS	460.00
BOITNOTTS LAWN & LANDSCAPING	MOWING, 3 LAWNS	290.00
Patrick Grover	BOOT PURCHASE	164.99
Patrick Grover	IAEI	30.00
PATRICK GROVER	PGROVER JUNE IPOC	30.00
General Fund	Inspections & Facilities Administration - Total	1,204.99

General Fund Inspections & Facilities Facilities

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
BRADFORD SUPPLY CO	PIPE CLAMPS	169.02
CHIEF CITY MECHANICAL INC	INSTALL SILLCOCK	1,580.00
DESMAN, INC	A&E SERVICES	1,050.00
DESMAN, INC	SITE SURVEY	134.40
F.E. MORAN INC	FIRE MONITORING	405.00
GRAINGER INC	AMEREN REBATE CREDIT	-300.00
GRAINGER INC	OUTDOOR LIGHTS	416.13
HEWN STUDIO PLLC	A&E SERVICES	3,793.50
INTERNATIONAL PROMOTIONAL IDEAS	SWEAT SHIRTS	667.55
JOHNSTONE SUPPLY/RELIABLE PRODUCTS	CURRENT SENSOR	88.00
JOHNSTONE SUPPLY/RELIABLE PRODUCTS	R410A FREON	459.98
JOHNSTONE SUPPLY/RELIABLE PRODUCTS	SHOP TOOLS	247.81
KONE INC	ANNUAL INSPECTION	4,164.00
LIFELONG ACCESS	MAY26 JANITORIAL SERVICES	1,665.00
MENARDS	BULBS	19.98

Report to Receive and File Town of Normal Expenditures for Payment as of 06/11/2026-07/01/2026

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
MIDWEST CONSTRUCTION RENTALS	LIFT INSPECTIONS	900.00
SECURITAS SECURITY SERVICES USA INC	GUARD SERVICE 5/29-6/4	1,613.84
SECURITAS SECURITY SERVICES USA INC	GUARD SERVICE 6/12-6/18	1,535.10
SECURITAS SECURITY SERVICES USA INC	GUARD SERVICE 6/19-6/25	1,915.48
SECURITAS SECURITY SERVICES USA INC	GUARD SERVICE 6/5-6/11	4,841.48
SECURITAS SECURITY SERVICES USA INC	GUARD SERVICES 5/29-6/4	1,915.48
SHERWIN-WILLIAMS CO	FLOOR DRAIN PAINT	67.29
General Fund	Inspections & Facilities	
	Facilities	
	- Total	27,349.04

General Fund Police Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
AGILITE SYSTEMS INCORPORATED	ERU EQUIPMENT	4,251.92
AIRDATA UAV, INC.	FLEET MANAGEMENT RENEWAL	1,280.00
Brianna Wiegand	TUIT REIMB- WIEGAND	766.34
Brittany Evans	NASRO EVANS	529.00
Charles Cowley	NASRO COWLEY	598.00
CI SHOOTING SPORTS,INC	CLOTHING/EQUIPMENT	896.19
Cory Phillips	NASRO PHILLIPS	598.00
Curtis Paine	NASRO PAINE	598.00
Darien Bachman	NASRO BACHMAN	598.00
DARNALL PRINTING	TOW STICKERS	150.00
DATAVANT, LLC	SUBPOENA FEE	47.41
DATAVANT, LLC	SUBPOENA FEES	132.53
Isaiah Williamson	NASRO WILLIAMSON	598.00
LAW & JUSTICE COMMISSION	MEMBERSHIP DUES	8,455.00
MCLEAN COUNTY TREASURER	CENTRALIZED COMM JUN26	117,808.08
RAY O'HERRON CO INC	CLOTHING/EQUIPMENT	2,990.84
RAY O'HERRON CO INC	EVIDENCE SUPPLIES	211.24
RAY O'HERRON CO INC	SPECIALIZED TRAIN	2,514.98
VERIZON WIRELESS SERVICES, LLC	GPS MODEM SERV	25.47
General Fund	Police	
	Administration	
	- Total	143,049.00

General Fund Fire Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
AIR ONE EQUIPMENT INC.	STATION BOOTS	343.00
B & B AWARDS AND RECOGNITION	PLASTIC PLATE FOR ENGINE	61.14
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	2,634.08
BOUND TREE MEDICAL LLC	NEEDLES	182.00
Chad Stengel	STATION BOOTS SELF PURCHA	200.00

Report to Receive and File Town of Normal Expenditures for Payment as of 06/11/2026-07/01/2026

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>		
EMS MANAGEMENT & CONSULTANTS INC	AMBULANCE BILLING SVC FEE	9,066.28		
FEATHERSHARK LLC	CLOUD SOFTWARE LIVE DASH	164.97		
GETZ FIRE EQUIPMENT	EXTINGUISHER INSPECTIONS	350.50		
Lattz Enterprises, LLC	BUILDING COMPREHENSION TR	3,000.00		
MCLEAN CO AREA EMS SYSTEM	MAY 26 CONTINUING EDUCATI	1,000.00		
MEDLINE INDUSTRIES INC	GLOVES COLD PAKS LANCETS	967.24		
MENARDS	CLAMPS	21.37		
MENARDS	PLASTIC, TAPE LOCK CRD	462.57		
MORRIS AVENUE GARAGE	R 11 IDOT INSPECTIONS	40.00		
MORRIS AVENUE GARAGE	R 13 STATE INSPECTION	40.00		
MORRIS AVENUE GARAGE	R 14 STATE INSPECTION	40.00		
NORTHEASTERN IL PUBLIC SAFETY TRN	SUM'26 RECRUIT ACADEMY	35,700.00		
PARKWAY AUTO LAUNDRY	CAR WASH & WAX CAR 10	114.00		
RAY O'HERRON CO INC	ENG RIORDAN UNIFORMS	238.95		
RAY O'HERRON CO INC	UNIFORM POLOS RIORDAN	103.87		
SCBAS INC	MAINTENANCE & REPAIRS	440.06		
STRYKER SALES CORPORATION	SERVICE CONTRACT-COTS & S	24,518.08		
TURNOUTRENTAL, LLC.	M.GUSTAFSON - PANTS	360.00		
WELDSTAR/DEPKE WELDING SUPPLIES	OXYGEN	90.11		
ZOLL MEDICAL CORPORATION	ELECTRODE PADZ	56.25		
ZOLL MEDICAL CORPORATION	ELECTRODES	2,583.00		
General Fund	Fire	Administration	- Total	82,777.47

General Fund Fire Prevention

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>		
4IMPRINT	PROMOTIONAL PENS STICKY P	1,912.23		
MENARDS	STEP LADDER, SILICONE	68.76		
General Fund	Fire	Prevention	- Total	1,980.99

General Fund Public Works Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>		
CARDINAL INFRASTRUCTURE LLC	FED FUNDING SERVICE MAY26	4,840.00		
CARDINAL INFRASTRUCTURE LLC	FEDERAL FUNDING APR 26	4,840.00		
CARDINAL INFRASTRUCTURE LLC	FEDERAL FUNDING FEB26	4,400.00		
CARDINAL INFRASTRUCTURE LLC	FEDERAL FUNDING MAR26	4,400.00		
GREAT LAKES ACE (PUBLIC WORKS)	PADLOCK, CHAIN	29.97		
HEWN STUDIO PLLC	PW FACILITY RENOVATION	18,361.50		
General Fund	Public Works	Administration	- Total	36,871.47

Report to Receive and File Town of Normal Expenditures for Payment as of 06/11/2026-07/01/2026

General Fund Public Works Fleet Maintenance

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ADVANCE AUTO PARTS	HITCH	49.99
ADVANCE AUTO PARTS	OIL	5.95
CINTAS CORPORATION	UNIFORM RENTAL	118.76
CIT TRUCKS LLC	COMPRESSOR, A/C	673.69
CIT TRUCKS LLC	CREDIT	-223.60
CIT TRUCKS LLC	EGR VALVE	917.24
CIT TRUCKS LLC	FILTER	38.03
CIT TRUCKS LLC	FILTERS	934.78
CIT TRUCKS LLC	FILTERS, AIR	423.24
CIT TRUCKS LLC	FILTERS, FUEL	331.24
CIT TRUCKS LLC	HARNESS, WIRING	58.73
CIT TRUCKS LLC	LIGHTS	96.99
CIT TRUCKS LLC	NYLON TUBING	69.00
CIT TRUCKS LLC	SERVICE GLADHAND	17.96
CIT TRUCKS LLC	TURBO ACTUATOR	1,757.15
CIT TRUCKS LLC	WORK DONE TO ENG10	1,892.44
DON OWEN TIRE-OLIVE/LEFT LANE AUTO	DRIVE RECAP	271.03
DON OWEN TIRE-OLIVE/LEFT LANE AUTO	REPAIR TIRE	136.25
DON OWEN TIRE-OLIVE/LEFT LANE AUTO	SERVICE CALL	1,539.87
DON OWEN TIRE-OLIVE/LEFT LANE AUTO	TIRE INSTALLATION	4,899.95
DON OWEN TIRE-OLIVE/LEFT LANE AUTO	TIRES	579.12
EAGLE AUTOMOTIVE	ALTERNATOR	309.40
EAGLE AUTOMOTIVE	CORE CHARGE	87.00
EVERGREEN FS INC.	DIESEL EXHAUST FLUID BULK	659.60
HERITAGE MACHINE & WELDING INC	HYDRAULIC CYLINDER REBUIL	479.82
JOE'S TOWING & RECOVERY	WHEEL LIFT TOW	105.00
KEY EQUIPMENT & SUPPLY CO	ACTUATOR	2,337.32
KEY EQUIPMENT & SUPPLY CO	BLADE	2,736.06
Levi Swope	LEVI SWOPE CDL REIMBURSE	30.00
LINDE GAS & EQUIPMENT INC.	TANK RENTAL	288.09
M&M PUMP INC	REPAIR FM PRESSURE WASHER	248.80
MARTIN EQUIPMENT OF IL INC	FILTERS	621.40
MARTIN EQUIPMENT OF IL INC	HYD FITTINGS	175.30
MUTUAL WHEEL CO	STROBE LIGHT	781.26
RUSH TRUCK CENTERS OF ILLINOIS, INC	CREDIT	-242.70
RUSH TRUCK CENTERS OF ILLINOIS, INC	FILTERS	370.00
RUSH TRUCK CENTERS OF ILLINOIS, INC	FILTERS, OIL	923.16

Report to Receive and File Town of Normal Expenditures for Payment as of 06/11/2026-07/01/2026

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
SAM LEMAN FORD BLOOMINGTON	TAIL LIGHT	274.66
SAM LEMAN INC	SWITCH	49.43
SAM LEMAN INC	WHEEL	1,501.36
TRUCE TRUCK SALES / R.N.O.W.	AIR TANK	227.25
ULINE INC	NITRILE GLOVES	211.86
VERMEER SALES & SERVICE INC	FILTERS	555.56
General Fund	Public Works	Fleet Maintenance
- Total		
		27,317.44

General Fund **Public Works** **Streets**

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
AMAZON CAPITAL SERVICES, INC.	CHARGING STATION	154.96
CARROLL CONSTRUCTION SUPPLY	LYTHIC FINISHING	124.56
CARROLL CONSTRUCTION SUPPLY	REBAR, NAIL STAKE	578.34
DIAMOND VOGEL PAINT	WHITE MARKING PAINT	1,218.75
DYNAMIC CONTROLS INC.	CREDIT	-118.58
EVERGREEN FS INC.	PROPANE	130.41
GREAT LAKES ACE (PUBLIC WORKS)	BLADES, TARP, DROPCLOTH	44.97
GREAT LAKES ACE (PUBLIC WORKS)	CABLE TIE	29.98
GREAT LAKES ACE (PUBLIC WORKS)	FLASHLIGHT	139.98
GREAT LAKES ACE (PUBLIC WORKS)	POTTING MIX, SUPPLIES	169.14
MATHIS KELLEY CONSTRUCTION SUPPLY	BRACING	95.35
MATHIS KELLEY CONSTRUCTION SUPPLY	CHISEL, BULL POINT	100.96
MATHIS KELLEY CONSTRUCTION SUPPLY	GLOVES, BRASS NOZZLE	19.76
MATHIS KELLEY CONSTRUCTION SUPPLY	GROUND MATS 1 DAY	20.00
MATHIS KELLEY CONSTRUCTION SUPPLY	SHOVEL	59.47
MATHIS KELLEY CONSTRUCTION SUPPLY	WELDCRETE, GLOVES, BRUSH	316.67
MCLEAN COUNTY ASPHALT	COLD MIX ASPHALT	466.90
MCLEAN COUNTY ASPHALT	STONE, DIRT, ASPHALT, CON	1,306.22
MENARDS	50:1 FUEL PREMIX, BUCKET	46.24
MENARDS	AIR COMPRESSOR, SCREEN	27.77
MENARDS	BOLTS, LINK	14.95
MENARDS	BROOM, SCREWS	62.94
MENARDS	BUCKET, SCREWS	53.77
MENARDS	CONDUIT	49.90
MENARDS	FUEL PREMIX	45.08
MENARDS	LUMBER	10.32
MENARDS	MARKING SPRAY, WHITE	23.94
MENARDS	SEA FOAM MOTOR TREATMENT	32.34

Report to Receive and File Town of Normal Expenditures for Payment as of 06/11/2026-07/01/2026

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>		
MENARDS	SIDING	11.48		
MENARDS	SILICONE SEALANT W&D	239.52		
MENARDS	STRUTS	79.81		
MENARDS	TANK SPRAYER, CHALK	59.89		
MIDWEST CONSTRUCTION RENTALS	DRILL BITS	98.00		
MOBOTREX INC	VERSICAM	4,189.00		
PRAIRIE MATERIAL SALES INC	CONCRETE	5,826.08		
PRAIRIE MATERIAL SALES INC	CONCRETE REITAN RD	1,301.39		
PRAIRIE MATERIAL SALES INC	CONCRETE REITAN RDD	552.17		
PRAIRIE MATERIAL SALES INC	CONCRETE SHEPARD RD	2,833.85		
PRAIRIE MATERIAL SALES INC	CONCRETE TOWANDA/NTOWN	445.13		
PRAIRIE MATERIAL SALES INC	CONCRETE W LINCOLN ST	302.42		
TRAFFIC CONTROL CORPORATION	BATTERIES	9,849.20		
TRAFFIC CONTROL CORPORATION	STOP SIGNS	2,812.00		
TRAFFIC SIGN STORE	NO OUTLET SIGN	46.50		
TRAFFIC SIGN STORE	ROAD ENDS SIGNS	1,153.50		
TRAFFIC SIGN STORE	SIGN POSTS	7,022.13		
General Fund	Public Works	Streets	- Total	42,047.16

General Fund Public Works Waste Removal

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>		
ADS OF BLOOMINGTON	WASTE MAY 2026	82,818.49		
BLUE BEACON INC	TRUCK WASHES	500.00		
MENARDS	RAKE, SHOVEL, GAUGE	143.88		
MIDWEST FIBER INC	RECYCLING MAY 2026	23,946.89		
MINERVA SPORTSWEAR	UNIFORM SHIRTS	642.50		
PREFERRED TIRE RECYCLING	TIRE RECYCLING	180.00		
VERIZON WIRELESS	IPADS - PW WASTE	1,199.97		
General Fund	Public Works	Waste Removal	- Total	109,431.73

General Fund Public Works Engineering

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>		
AMERENIP	APR 26 UTILITIES	204.22		
AMERENIP	MAY 26 UTILITIES	70.06		
CORN BELT ENERGY CORP	MAY 26 UTILITIES	18,191.73		
DIRECT ENERGY SERVICES LLC	APR 26 UTILITIES	1,291.76		
DIRECT ENERGY SERVICES LLC	MAY 26 TRAFFIC SIGNALS	1,392.88		
SEILER INSTRUMENT & MFG CO INC	GPS CORRECTION SERVICE	1,850.00		
General Fund	Public Works	Engineering	- Total	23,000.65

Report to Receive and File Town of Normal Expenditures for Payment as of 06/11/2026-07/01/2026

General Fund Parks & Recreation Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
DENNY PARTY RENTALS	4TH OF JULY INFLATABLES	955.00
GATEWAY FIREWORKS DISPLAYS LLC	7/4 FIREWORKS 1 OF 2 PAYM	22,837.50
INFLATA FUN RENTALS	PACK THE PARK 7/11/26	200.00
JOHN SCHALK	4TH OF JULY	700.00
JUSTIN BROWN	7/4 FV PARK	200.00
RAYMOND RUSSELL	7/4 FV PARK PERFORMANCE	1,500.00
General Fund	Parks & Recreation Administration - Total	26,392.50

General Fund Parks & Recreation Parks Maintenance

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
A.M. LEONARD INC	LANDSCAPE TOOLS	2,857.34
ADVANCE AUTO PARTS	TRUCK REPAIR PARTS	8.79
AQUATIC CONTROL INC.	PART & LABOR - AERATORS	101.86
AQUATIC CONTROL INC.	REPLACEMENT AERATOR	4,250.71
AQUATIC CONTROL INC.	SPLICE KIT TOWN AERATORS	467.54
AZ COMMERCIAL	BATTERY	57.19
BAUMAN TRAILER SALES & TOWING, INC	ENCLOSED CARGO TRAILER	11,918.00
BILL'S KEY & LOCK SHOP	SPARE KEY AND TAGS	13.11
BOBCAT OF PEORIA INC	HYDRAULIC FITTINGS -AUGER	57.17
BRADFORD SUPPLY CO	CHAMPION 1-4 HOSE BIB REP	44.68
BRADFORD SUPPLY CO	CHAMPION- PVC FITTINGS	98.18
BSN SPORTS LLC	REPLACE BASKETBALL NETS	566.90
CUMMINS CROSSPOINT	R-6 OIL FILTER	27.10
DON OWEN TIRE-OLIVE/LEFT LANE AUTO	MOWER TIRE REPAIR	87.09
DYLAN WERT	D.WERT 6/2026 WORK BOOT R	167.00
Ethan Bowen	E.BOWEN BOOT REIMBURSEMEN	75.00
EVERGREEN FS INC.	BARN DIESEL REFILL	1,733.26
EVERGREEN FS INC.	FIELD MARKING CHALK	2,076.00
EVERGREEN FS INC.	FUEL - BARN	1,789.14
EVERGREEN FS INC.	FUEL - CHAMPION	901.28
EVERGREEN FS INC.	GRASS SEED	190.00
EVERGREEN FS INC.	GRASS SEED & STRAW	811.30
EVERGREEN FS INC.	PROPANE - BARN	36.23
EVERGREEN FS INC.	PROPANE - CHAMPION	56.70
GERMAN-BLISS EQUIPMENT INC	MOWER REPAIR PARTS	198.80
GOOD FOREST TIMBER CO	MULCH	2,880.00
GREAT LAKES ACE (PARKS & REC)	CAUTION TAPE - R19	20.34

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<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
GREAT LAKES ACE (PARKS & REC)	HAMMER, PRYBAR	49.98
GREAT LAKES ACE (PARKS & REC)	ROOF CAULK REPAIRS	11.98
GREAT LAKES ACE (PARKS & REC)	ROOF NAILS - REPAIRS	17.99
GREAT LAKES ACE (PARKS & REC)	SCREEN REPAIRS, CHAMPION	55.15
GREAT LAKES ACE (PARKS & REC)	SHIMS	7.99
GREAT LAKES ACE (PARKS & REC)	SPRAYER REPAIR PARTS	3.96
GREAT LAKES ACE (PARKS & REC)	TRASH CAN	63.57
GROWING GROUNDS	PLANTS	611.29
Holden Baldwin	H.BALDWIN BOOT REIMBURSEM	75.00
HOME DEPOT CREDIT SERVICES	ELECTRICAL REPAIRS	112.72
HOME DEPOT CREDIT SERVICES	ONP HOCKEY CRACK FILLER	145.71
ILLINOIS PORTABLE TOILETS	PORTA RENT/RT 66 CENTENNI	460.00
ILLINOIS PORTABLE TOILETS	PORTA RENT/SPCL OLYMPICS	920.00
KAEB SANITARY SUPPLY INC	JANITORIAL SUPPLIES	2,047.80
MATHIS KELLEY CONSTRUCTION SUPPLY	5-8 WALK- WOODEN STAKES	145.25
MATHIS KELLEY CONSTRUCTION SUPPLY	BOLLARD REPAIR- SONO TUBE	88.34
MATHIS KELLEY CONSTRUCTION SUPPLY	CONCRETE TOOLS	39.55
MATHIS KELLEY CONSTRUCTION SUPPLY	ONP HOCKEY REPAIRS	25.71
MCLEAN COUNTY ASPHALT	ROCK - SCULPTURE&CHAMPION	1,943.46
MENARDS	CHAMPION -METAL PIPE	125.98
MENARDS	CHAMPION 5-8 PA INSTALL	18.23
MENARDS	CHAMPION GLOVES, SCREEN	52.97
MENARDS	CHAMPION SHOP SUPPLIES	40.95
MENARDS	CONCRETE FORMING SUPPLIES	266.65
MENARDS	CONNIE LINK-HARDWARE CABL	24.50
MENARDS	D-RING - BACKHOE BUCKET	41.97
MENARDS	FLASH LIGHTS -R46	34.15
MENARDS	GLOVES, LYSOL	49.92
MENARDS	NIGHT LIGHT REPAIRS	120.94
MENARDS	NIGHT LIGHT REPAIRS-BULBS	25.01
MENARDS	OFFICE SUPPLIES	99.94
MENARDS	PLAYGROUND REPAIRS-LUMBER	69.74
MENARDS	REPAIR SUPPLIES	107.84
MENARDS	REPLACEMENT OUTLET COVER	4.72
MENARDS	SAW BLADES & PHOTOCCELL	80.15
MENARDS	SHIMS - PLAYGROUND REPAIR	9.12
MENARDS	SHOP TOOLS, PRUNERS	134.94
MENARDS	SHOVEL & MULCH FORKS	99.96

Report to Receive and File Town of Normal Expenditures for Payment as of 06/11/2026-07/01/2026

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>	
MENARDS	TRAIL SIGNAGE INSTALL	38.68	
MENARDS	WASHER - EQUIP REPAIR	12.38	
MIDWEST CONSTRUCTION RENTALS	LOCATE FLAGS	26.50	
MIDWEST EQUIPMENT II	BLOWER	537.90	
MIDWEST EQUIPMENT II	CHAIN SAW	1,119.99	
MIDWEST EQUIPMENT II	CHAINS	142.70	
MIDWEST EQUIPMENT II	CHAINS FOR SAWS	51.23	
MIDWEST EQUIPMENT II	CHAINSAW CHAINS	73.78	
MIDWEST EQUIPMENT II	FUEL LINE - MOWER REPAIR	8.00	
MIDWEST EQUIPMENT II	MOWER REPAIR PARTS	3.92	
MIDWEST EQUIPMENT II	SAW PARTS	42.55	
MIDWEST EQUIPMENT II	TRIMMER REPAIR PARTS	7.60	
MIDWEST GROUNDCOVERS LLC	PERENNIAL PLANTS	10,093.03	
MILLER JANITOR SUPPLY	CHAMPION -GARBAGE BAGS	404.11	
MTI DISTRIBUTING INC	MOWER REPAIR PARTS	683.70	
OAK BROS TREE CYCLE LLC	PLAYGROUND FIBER	3,768.00	
PERCY MORGAN	P.MORGAN BOOT REIMBURSEME	34.48	
PRAIRIE MATERIAL SALES INC	ANDERSON PLAYGROUND - CON	492.92	
RICHARDS BUILDING SUPPLY COMPANY	DRIP EDGE - SHLTR ROOF RE	39.00	
RICHARDS BUILDING SUPPLY COMPANY	SHELTER ROOF REPLACEMENTS	2,335.67	
RICHARDS BUILDING SUPPLY COMPANY	STAPLES - SHLTR ROOF REPA	101.76	
ROGERS SUPPLY COMPANY	SHOP WELDER REPAIR	121.96	
ROGERS SUPPLY COMPANY	SHOP WELDER REPAIR CONTRA	117.26	
ROGERS SUPPLY COMPANY	SHOP WELDER RETURN	-117.26	
RUSH TRUCK CENTERS OF ILLINOIS, INC	R-45 - HORN	136.88	
SITEONE LANDSCAPE SUPPLY HOLDING	CHAMPION-IRRIGATION HEADS	549.68	
STONELEAF NURSERY INC	SHRUBS	1,566.40	
STONELEAF NURSERY INC	TREES	2,426.00	
TWIXWOOD NURSERY LLC	PERENNIAL PLANTS	1,820.20	
ULINE INC	SHOP SAFETY & CLEANING SU	1,024.58	
WHERRY MACHINE & WELDING INC	BACKHOE BUCKET STEEL	144.08	
WILCOX ELECTRIC & SERVICE INC	REPLACE ELECTRICAL UNDERW	11,381.00	
General Fund	Parks & Recreation	Parks Maintenance - Total	78,912.52

General Fund Parks & Recreation Rec.- Before/After School

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>	
ILLINOIS CENTRAL SCHOOL BUS	BUS FEE FOR FIELD TRIP	399.05	
General Fund	Parks & Recreation	Rec.- Before/After School - Total	399.05

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General Fund Parks & Recreation Aquatics

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
AIRGAS USA, LLC.	AAC - CO2 FILL	490.92
AIRGAS USA, LLC.	AAC CO2	735.46
AIRGAS USA, LLC.	KAC CO2	1,733.06
ALERT SIGNAL & CONTROL CO	AAC FIRE MONITORING	293.00
B & B AWARDS AND RECOGNITION	SWIM TEAM AWARDS	385.76
BLOOMINGTON TENT & AWNING	KAC - FUNBRELLA REPAIRS	930.00
DENNY'S DOUGHNUTS & BAKERY	BDAY PARTIES	60.00
DENNY'S DOUGHNUTS & BAKERY	BDAY SUPPLIES	310.00
GREAT LAKES ACE (PARKS & REC)	CHAIN & HARDWARE	56.08
GREAT LAKES ACE (PARKS & REC)	KAC -HARDWARE	21.80
GREAT LAKES ACE (PARKS & REC)	KAC-HARDWARE REPAIRS	29.48
HALOGEN SUPPLY CO INC	POOL TEST KITS REAGENTS	353.67
HAWKINS INC	CHLORINE - BOTH POOLS	2,148.96
HAWKINS INC	CHLORINE FILL - BOTH POOL	2,178.96
HAWKINS INC	CHLORINE FILL BOTH POOLS	2,895.28
HAWKINS INC	CHLORINE, SHOCK, DE	8,872.93
KAEB SANITARY SUPPLY INC	KAC SUPPLIES	313.10
KIEFER AQUATICS, LIFEGUARD STORE	SWIM TEAM BUOYS	64.86
KIEFER AQUATICS, LIFEGUARD STORE	SWIM TEAM SUPPLIES	70.50
MCMASTER-CARR SUPPLY CO	AAC CONC STAND-HVAC ELEC	136.29
MENARDS	AAC - EMERGENCY LIGHT REP	30.48
MENARDS	AAC - LUMBER RETURN	-86.76
MENARDS	AAC - RUG - SWIM TEAM	19.09
MENARDS	AAC - STORAGE TOTE	24.97
MENARDS	AAC CONC STAND /HVAC	599.59
MENARDS	AAC CONC STAND THERMOSTAT	17.99
MENARDS	AAC HVAC - TAPE, STRUT	65.72
MENARDS	AAC HVAC CONDUIT, STRUTS	152.65
MENARDS	AAC HVAC INSTALL WIRE/STR	68.02
MENARDS	AAC PUTTY KNIFE	5.87
MENARDS	AAC TOTE FOR STORAGE	79.65
MENARDS	GLUE - KAC REPAIR	5.28
MENARDS	KAC -ELEC PANEL LATCH	5.99
MENARDS	LUMBER - AAC	86.76
MINERVA SPORTSWEAR	SHARK SHIRTS	282.00
ROGERS SUPPLY COMPANY	KAC - CONTACTOR - PUMP #1	121.96
ROGERS SUPPLY COMPANY	REFRIGERANT FOR HVAC	358.48

Report to Receive and File Town of Normal Expenditures for Payment as of 06/11/2026-07/01/2026

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
SHERWIN-WILLIAMS CO	AAC - PAINT FOR DOORS	128.48
SHERWIN-WILLIAMS CO	KAC SLIDE TOWER PAINT	75.17
TWIN CITY SWIM CONFERENCE	2026 ANNUAL DUES	300.00
VERIZON WIRELESS	MONTHLY DEVICES	80.08
WATERLOO TENT & TARP CO INC	BOWS -20' PERMABRELLA	7,269.43
WATERLOO TENT & TARP CO INC	KAC FUNBRELLA PARTS	910.00
General Fund	Parks & Recreation Aquatics - Total	32,681.01

General Fund **Parks & Recreation** **Golf Course**

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
E-Z-GO	GOLF CART REPAIR	663.00
E-Z-GO	STEERING ASSEMBLY-GOLF CA	253.09
General Fund	Parks & Recreation Golf Course - Total	916.09

General Fund **Parks & Recreation** **Golf Course Maintenance**

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ARTHUR CLESEN INC	IRRIGATION PARTS	2,166.40
ARTHUR CLESEN INC	IRRIGATION SERVICE	781.89
BOBCAT OF PEORIA INC	BOBCAT PARTS	43.15
BOBCAT OF PEORIA INC	GLASS FOR BOBCAT	123.08
BOBCAT OF PEORIA INC	HYDRAULIC FLUID	162.78
DON OWEN TIRE-OLIVE/LEFT LANE AUTO	TIRE REPLACEMENT	24.80
FAULKS BROS CONSTRUCTION, INC	DIVOT MIX	1,963.63
MENARDS	AIR FRESHENERS, MULCH FRK	214.88
MENARDS	OFFICE SUPPLIES	19.06
MIDWEST EQUIPMENT II	CHAINS & OIL	184.90
MIDWEST EQUIPMENT II	POLE PRUNER, EQUIP PARTS	980.10
MIDWEST EQUIPMENT II	SAW PARTS	124.05
MTI DISTRIBUTING INC	BLADES FOR MOWERS	516.86
MTI DISTRIBUTING INC	FAIRWAY MOWER PARTS	355.13
MTI DISTRIBUTING INC	MOWER BED KNIFE	493.13
MTI DISTRIBUTING INC	MOWER PARTS	1,003.01
MTI DISTRIBUTING INC	TIRE	144.45
O'REILLY AUTO PARTS	BATTERY	55.17
O'REILLY AUTO PARTS	FILTERS, OIL	198.19
S & S INDUSTRIAL	TOWELS & GLOVES	191.46
THE TORO COMPANY	EQUIP MAINT SUBSCRIPTION	999.00
General Fund	Parks & Recreation Golf Course Maintenance - Total	10,745.12

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General Fund Parks & Recreation Recreation/Adult Sports

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
MUSIC SHOPPE INC	SOUND SYSTEM EQUIPMENT	650.00
General Fund	Parks & Recreation	Recreation/Adult Sports - Total
		650.00

General Fund Parks & Recreation Recreation/Youth Programs

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ARTFUL DESIGNS / ELIZABETH K IVES	DAY CAMP PROJ & SUPPLIES	1,192.00
ELEMENTAL STEM/ ELIZABETH TUTEWILER	STEM CAMP 6/1-6/5	720.00
TAYLOR KOVACK	INTRO COOKING YP 6/3-6/4	1,090.95
UPTOWN DANCE	SUM DANCE CAMPS 6/1-6/17	2,310.00
General Fund	Parks & Recreation	Recreation/Youth Programs - Total
		5,312.95

General Fund Parks & Recreation Recreation/Youth Sports

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
JESSICA HUNT	6/10 ZUMBA - TEEN ADVENTU	100.00
General Fund	Parks & Recreation	Recreation/Youth Sports - Total
		100.00

General Fund Concessions Recreation

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
COLLEGE HILLS MEAT SHOP	CHAMPION FLDS CONCESSIONS	280.66
COSGROVE DISTRIBUTORS, INC.	CHAMPION FLDS CONCESSIONS	5,827.58
GOLD MEDAL- CHICAGO	CHAMPION FLDS CONCESSIONS	6,829.92
GREAT LAKES ACE (PARKS & REC)	CHAMPION FLDS CONC SUPPLI	19.58
KOLDAIRE EQUIPMENT COMPANY	CHAMPION FLDS CONCESSIONS	289.50
PEPSI COLA GENERAL BOTTLERS	CHAMPION FLDS CONCESSIONS	3,783.96
General Fund	Concessions	Recreation - Total
		17,031.20

General Fund Concessions Aquatics

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
COSGROVE DISTRIBUTORS, INC.	AAC CONCESSIONS	1,534.27
COSGROVE DISTRIBUTORS, INC.	KAC CONCESSIONS	768.55
GOLD MEDAL- CHICAGO	AAC CONCESSIONS	1,012.15
GOLD MEDAL- CHICAGO	KAC CONCESSIONS	4,937.60
PEPSI COLA GENERAL BOTTLERS	AAC CONCESSIONS	883.26
PEPSI COLA GENERAL BOTTLERS	KAC CONCESSIONS	1,226.85
General Fund	Concessions	Aquatics - Total
		10,362.68

General Fund Concessions Golf Course

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
DENNY'S DOUGHNUTS & BAKERY	IRONWOOD CONCESSIONS	285.00

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<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
KOZOL BROS-SOUTH	IRONWOOD BEVERAGES	976.30
LAKESHORE BEVERAGE/CITY BEVERAGE	IRONWOOD BEVERAGES	894.10
PEPSI COLA GENERAL BOTTLERS	IRONWOOD BEVERAGES	1,633.34
General Fund Concessions Golf Course	- Total	3,788.74

Library Fund

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ILLINOIS DEPARTMENT OF REVENUE	SALES TAX PAYMENT	31.00
Library Fund	- Total	31.00

Library Fund Library Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
AMERENIP	APR 26 UTILITIES	354.04
BILL'S KEY & LOCK SHOP	LOCKSMITH, N STAIRWAY	100.00
BOOKPAGE	PERIODICALS	1,188.00
BOUND TO STAY BOUND BOOKS INC	CHILDREN'S BOOKS	243.97
BRODART COMPANY	ADULT BOOKS	3,885.61
BRODART COMPANY	CATALOG/PROCESSING SUPPLY	252.00
BRODART COMPANY	CHILDREN'S BOOKS	3,842.46
BRODART COMPANY	YOUNG ADULT BOOKS	772.54
CENGAGE LEARNING INC	ADULT BOOKS	883.50
CENGAGE LEARNING INC	REFUND - ADULT BOOKS	-8.17
CENTER POINT LARGE PRINT	ADULT BOOKS	402.72
DIVERSIFIED MECHANICAL INC	CHECK AC/DUCT, ICE/SHORTE	543.04
DIVERSIFIED MECHANICAL INC	IGNITION BOARD REPAIR	492.74
FRONTIER	MONTHLY PHONE BILL	127.92
HARLAN VANCE COMPANY	CLOTHING - SUMMER SHIRTS	2,562.00
HEJ CREATIVE, LLC	SUPPLIES & INSTRUCTN JUNE	700.00
INFO USA MARKETING INC	ADULT BOOKS	364.00
INTERSTATE ALL BATTERY CENTER	BACKUP BATTERIES	55.04
KAEB SANITARY SUPPLY INC	JANITORIAL SUPPLIES	127.20
KAEB SANITARY SUPPLY INC	SPRAY BOTTLES	4.42
KANOPY INC	DIGITAL CONTENT	355.00
KROGER-INDY CUSTOMER CHARGES	SPECIAL PROG SUPPLIES	75.07
MENARDS	CLAMPS, TAPE, SEALER	41.57
MENARDS	FLIPTOGGLE SWITCHES	11.46
MENARDS	LOCTITE, RAZO RLITE, CLRX	50.61
MENARDS	SCREWDRIVER	6.99
MENARDS	SPECIAL PROG & MAINT SUPP	58.33

Report to Receive and File Town of Normal Expenditures for Payment as of 06/11/2026-07/01/2026

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
MENARDS	SPRAYPAINT (2), SPOT SHO	11.58
MENARDS	TARPS, TILE BRUSH, SOAP	55.47
MES SERVICE COMPANY, LLC	ANNUAL FIRE EXT INSPECTIO	187.95
MIDLAND PAPER	COPY PAPER - LIBRARY	1,218.24
MIDWEST TAPE	DIGITAL CONTENT	5,876.62
MINUTEMAN SECURITY TECHNOLOGIES	ANNUAL CAMERA LICENSING	630.00
MORNINGSTAR INC	PUBLIC ACCESS SOFTWARE	3,651.00
MOTION PICTURE LICENSING CORP	PUBLIC ACCESS SOFTWARE	393.98
NORMALITE	PERIODICALS	50.00
ORKIN EXTERMINATING CO	ANNUAL ADVANCE PAYMENT	908.70
OVERDRIVE, INC	DIGITAL CONTENT	2,487.71
PLAYAWAY PRODUCTS LLC	AUDIOBOOKS	772.04
PLAYAWAY PRODUCTS LLC	CHILDREN'S BOOKS	786.47
Rachel Park	SPEC.PROG-DEATH CAFE PROG	18.70
RAINBOW BOOK COMPANY	CHILDREN'S BOOKS	180.35
RON SMITH PRINTING CO INC	MAGNETIC LABELS	101.20
Sheri Bruun	SPEC.PROG-BLEACHED MUSLIN	8.21
Sheri Bruun	SPEC.PROG-METROSENE SEWIN	31.96
TEE JAY CENTRAL INC	LOCK BODY REPLACE 1ST-NOR	582.72
TUMBLEWEED PRESS INC	PUBLIC ACCESS SOFTWARE	899.00
UNIQUE MANAGEMENT SERVICES INC	MARCH 2026 PLACEMENTS	53.75
VALUE LINE PUBLISHING INC	ADULT BOOKS	1,525.00
VALUE LINE PUBLISHING INC	PUBLIC ACCESS SOFTWARE	7,950.00
VERIZON WIRELESS	APR29-MAY28 WIRELESS	247.70
WALMART BUSINESS (LIBRARY)	DVDS	152.60
WALMART BUSINESS (LIBRARY)	SPECIAL PROG SUPPLIES	100.58
WATTS COPY SYSTEMS, INC.	STAFF PRINTS	147.84
WGLT-NORMAL	RADIO & DIGITAL ADS	2,950.00
ZOOBEAN INC	PUBLIC ACCESS SOFTWARE	2,309.45
Library Fund	Library Administration - Total	51,780.88

Community Development Fd Community Development Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
A GUY AND A TRACTOR	APP063 FINAL	22,400.00
LM RADON TESTING	APP079 RADON	105.00
NORMALITE	CAPER NOTICE	240.00
Community Development Fd Community Development Administration - Total		22,745.00

Debt Service & Proj. Res. Finance Financial Services

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<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CLAYTON HOLDINGS	FIRE TRUCK LEASE PAYMENT	122,545.86
Debt Service & Proj. Res. Finance	Financial Services - Total	122,545.86

Underpass Fund Other-Capital Investment Capital Investment

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
IL ENVIRONMENTAL PROTECTION AGENCY	EXPEDITED WATERMN PERMIT	960.00
WSP USA INC	UPTOWN CONNECTOR PHASE II	46,441.36
Underpass Fund	Other-Capital Investment Capital Investment - Total	47,401.36

Capital Investment Fund Other-Capital Investment Capital Investment

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
DIAZ SIGN ART LLC	SIGN ART	10,000.00
J SPENCER CONSTRUCTION LLC	CDM FLOORING THRU 6/29/26	46,797.00
NATIONAL FITNESS CAMPAIGN LP	CUSTOM ART -FITNESS COURT	10,000.00
NATIONAL FITNESS CAMPAIGN LP	FITNESS COURT	150,000.00
Capital Investment Fund	Other-Capital Investment Capital Investment - Total	216,797.00

Roadway Fund Engineering Road & Bridge

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
T.Y. LIN INTERNATIONAL	TRANSPO SAFETY STUDY	36,090.00
Roadway Fund	Engineering Road & Bridge - Total	36,090.00

Water Fund

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
515 GREENBRIAR LLC	REFUND/405 GREENBRIAR B	3,866.02
BNWRD - USER FEES	MAY26 RECEIPTS	462,115.15
DAVID SCARBROUGH	REFUND/107 N BLAIR DR 3	64.40
FERGUSON WATERWORKS	SS REP CLAMP	261.61
FERGUSON WATERWORKS	WATER MAIN MATERIALS	4,391.68
FERGUSON WATERWORKS	WATER MAIN SERVICE MATERI	5,352.78
WATER PRODUCTS CO OF ILLINOIS	SOLID SLEEVE COUPLING	485.28
XUESONG LU	REFUND/1704 FORT JESSE RD	4.51
Water Fund	- Total	476,541.43

Water Fund Water Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
BLOOMINGTON OFFSET PROCESS - BOPI	UTILITY BILLING STATEMENT	2,880.00
CONFIDENTIAL ON SITE	PAPER SHREDDING	105.75
CRAWFORD, MURPHY, & TILLY, INC.	EMERGENCY RESPONSE PLAN	4,862.75
OFFICE DEPOT INC	OFFICE SUPPLIES	56.68

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<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
TENSION ENVELOPE CORPORATION	ENVELOPES	3,100.00
UNITED STATES POSTAL SERVICE	POSTAGE FOR MAILING UTILI	6,000.00
VERIZON WIRELESS	MONTHLY CELLPHONE BILL	26.48
WIDMER INTERIORS	OFFICE FURNITURE CITYHALL	68,504.63
Water Fund	Water Administration - Total	85,536.29

Water Fund Water Treatment

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
AIR PRODUCTS AND CHEMICALS INC	SODIUM CHLORITE	5,482.10
AMERENIP	APR 26 UTILITIES	914.16
CINTAS CORPORATION	MOP MAT TOWEL SERVICE	149.20
CORN BELT ENERGY CORP	MAY 26 UTILITIES	3,343.29
CORRPRO COMPANIES INC	WATER TOWER INSPECTIONS	4,650.00
EVOQUA WATER TECHNOLOGIES LLC	LAB DEIONIZED WATER SERVI	908.00
EVOQUA WATER TECHNOLOGIES LLC	SODIUM CHLORITE	5,959.16
FASTENAL COMPANY	FASTENERS	5.69
FASTENAL COMPANY	SS ANCHOR	133.40
FISHER SCIENTIFIC	CHEMICALS	331.53
FISHER SCIENTIFIC	RETROFIT FILTER KIT	185.93
G3 MACHINING	FABRICATE STUFFING BOX	975.00
GRAINGER INC	CLAMP	59.01
GRAINGER INC	COMPRESSION TERMINAL	47.36
GRAINGER INC	HYDRAULIC CRIMP TOOL	856.21
GREAT LAKES ACE (WATER DEPT)	50:1 FUEL	31.99
GREAT LAKES ACE (WATER DEPT)	PEN LIGHT	19.99
HAWKINS INC	CHLORINE	8,450.00
HAWKINS INC	PHOSPHATE	660.00
INTERSTATE ALL BATTERY CENTER	BATTERY	23.12
KIRBY RISK ELECTRICAL SUPPLY	CONDUIT	388.23
KIRBY RISK ELECTRICAL SUPPLY	CONDUIT COUPLING	29.74
KIRBY RISK ELECTRICAL SUPPLY	CONDUIT PARTS	18.59
KIRBY RISK ELECTRICAL SUPPLY	COUPLING	233.60
KIRBY RISK ELECTRICAL SUPPLY	CREDIT, RETURNED PARTS	-68.40
KIRBY RISK ELECTRICAL SUPPLY	UNION	80.46
KONE INC	SIDEWALK LIFT	640.00
LAI, LTD	BAFFLE, FLOAT, DIFFUSER	426.47
MCMASTER-CARR SUPPLY CO	GASKET MATERIAL	27.48
MCMASTER-CARR SUPPLY CO	STRUT CHANNEL	52.38

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<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
MCMASTER-CARR SUPPLY CO	WATERTIGHT ENCLOSURE	330.23
MENARDS	CLEANING VINEGAR	7.96
MENARDS	CONDUIT	46.27
MENARDS	COPPER, ADAPTER	28.27
MENARDS	GASKET MAKER, BOTTLES	12.98
MENARDS	HEX BOLTS	19.79
MENARDS	HOLE SAW, ROTARY FILES	57.94
MISSISSIPPI LIME COMPANY	LIME	53,897.95
MOTION INDUSTRIES INC	GEAR OIL	560.37
PACE ANALYTICAL SERVICES,LLC	FLUORIDE BY PROBE	25.00
RS AMERICAS, INC.	SIGNAL CONDITIONER	304.91
SIDENER ENVIRONMENTAL SERVICES INC	SENSOR TRANS W/INSTALL	1,091.97
USA BLUEBOOK	HACH NESSLER REAGENT	350.36
USA BLUEBOOK	PHENYLARSINE OXIDE	691.30
VERIZON WIRELESS	MONTHLY CELLPHONE BILL	103.91
VERIZON WIRELESS	MONTHLY DEVICES	275.87
Water Fund	Water Treatment - Total	92,818.77

Water Fund Water Distribution

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
FERGUSON WATERWORKS	20 MJ GASKET	149.58
Horacio Almanza	H. ALMANZA - WORK BOOT RE	100.00
IL ENVIRONMENTAL PROTECTION AGENCY	DRINKING WATER CERT RENEW	10.00
MCLEAN COUNTY ASPHALT	ASPHALT	1,124.76
MIDWEST CONSTRUCTION RENTALS	CUTOFF SAW	2,060.55
MIDWEST CONSTRUCTION RENTALS	DRAIN SPADE	119.90
MIDWEST EQUIPMENT II	ANNL MAINTENANCE AGREEMEN	252.78
OFFICE DEPOT INC	FORM HOLDER	98.76
SEILER INSTRUMENT & MFG CO INC	GPS CORRECTION SERVICE	1,850.00
VERIZON WIRELESS	MONTHLY CELLPHONE BILL	219.85
VERIZON WIRELESS	MONTHLY DEVICES	200.20
WATER PRODUCTS CO OF ILLINOIS	PAINT, CURB BOX PARTS	1,641.57
Water Fund	Water Distribution - Total	7,827.95

Water Capital Investment Water Capital Investment

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CAHOY PUMP SERVICE	WELL 9 PUMP REHAB	17,000.00
CLARK DIETZ INC	VERNON AVE WATERMAIN IMP	5,297.50
CRAWFORD, MURPHY, & TILLY, INC.	2026 LINDEN ST WATERMAIN	3,603.64

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<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CRAWFORD, MURPHY, & TILLY, INC.	HERSHEY RD WM REFRESH	582.55
MCLEAN CO INFORMATION SERVICES	AERIAL & PLANIMETRICS	3,629.98
OTTO BAUM COMPANY INC	WATER TREATMENT PLANT BLD	25,972.00
Water Capital Investment	Water Capital Investment - Total	56,085.67

Sewer Fund Sewer Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CORN BELT ENERGY CORP	MAY 26 UTILITIES	5,819.92
EVOQUA WATER TECHNOLOGIES LLC	BIOXIDE	18,592.31
EVOQUA WATER TECHNOLOGIES LLC	BIOXIDE CHEMICAL	17,747.31
EVOQUA WATER TECHNOLOGIES LLC	SERVICE	900.00
Frank Swope	SWOPE, FRANK PANTS REIMBU	94.11
Frank Swope	SWOPE, FRANK SHOES REIMBU	200.00
MCINTIRE MANAGEMENT GROUP	COMBO AIR VALVE FOR SEWER	6,310.00
MENARDS	FITTINGS	115.05
MENARDS	VINYL TUBING/MALE ADAPTER	21.30
MENARDS	VINYL, ADJUSTABLE ORGANIZ	42.48
MIDWEST EQUIPMENT II	CHAIN LOOP	62.21
MOTION INDUSTRIES INC	COUPLING	61.02
SEILER INSTRUMENT & MFG CO INC	GPS CORRECTION SERVICE	1,850.00
TEKLAB INC	PW SEWER TESTING	244.32
VERIZON WIRELESS	MONTHLY CELLPHONE BILL	196.90
VERIZON WIRELESS	MONTHLY DEVICES	160.16
YOUR JUST JEALOUS INC	SAFETY VESTS	642.00
Sewer Fund	Sewer Administration - Total	53,059.09

Sewer Capital Investment Sewer Capital Investment

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
MCLEAN CO INFORMATION SERVICES	AERIAL & PLANIMETRICS	5,149.44
Sewer Capital Investment	Sewer Capital Investment - Total	5,149.44

Storm Water Mgmt Fund Stormwater Management Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
AQUATIC CONTROL INC.	ALGAE TREATMENT EAGLESLAN	4,282.55
CLOUDPOINT GEOSPATIAL, INC.	GIS PROFESSIONAL SERVICES	3,125.00
DARNALL CONCRETE	RISERS, CURB BOXES	3,778.00
IL ENVIRONMENTAL PROTECTION AGENCY	MS4 STORMWATER PERMIT	1,000.00
MATHIS KELLEY CONSTRUCTION SUPPLY	EPOXY COATED BARS	127.80
MATHIS KELLEY CONSTRUCTION SUPPLY	SAND BAG - WHITE	68.40

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<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
PRAIRIE MATERIAL SALES INC	CONCRETE	2,288.82
PRAIRIE MATERIAL SALES INC	CONCRETE BONE/EBEL	276.50
WATER PRODUCTS CO OF ILLINOIS	PVC	71.60
Storm Water Mgmt Fund Stormwater Management Administration - Total		15,018.67

Storm Water Mgmt Fund Stormwater Management Capital

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
MCLEAN CO INFORMATION SERVICES	AERIAL & PLANIMETRICS	5,149.44
Storm Water Mgmt Fund Stormwater Management Capital - Total		5,149.44

Water Replacement Fund Water Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ENTERPRISE FM TRUST	ENTERPRISE LEASE	4,471.97
Water Replacement Fund Water Administration - Total		4,471.97

Sewer Replacement Fund Sewer Capital Investment

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ENTERPRISE FM TRUST	ENTERPRISE LEASE	585.72
Sewer Replacement Fund Sewer Capital Investment - Total		585.72

Health & Dental Ins Fund Administration - City Mgr Health Insurance

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
HORTON GROUP INC	INS MONTHLY CONSULT FEE	3,800.00
STANDARD INSURANCE COMPANY	MONTHLY BENEFIT-LIFE INS	8,152.12
VSP	MTHLY BENEF-VIS PLAN C RE	36.81
VSP	MTHLY BENEF-VISION EMP	2,474.50
VSP	MTHLY BENEF-VISION PLAN C	1,984.26
VSP	MTHLY BENF-VIS PLAN B RET	55.62
Health & Dental Ins Fund Administration - City Mgr Health Insurance - Total		16,503.31

Gen Veh Replacement Fund Administration - City Mgr General Expense Dept.

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ENTERPRISE FM TRUST	ENTERPRISE LEASE	20,447.71
Gen Veh Replacement Fund Administration - City Mgr General Expense Dept. - Total		20,447.71

Gen Veh Replacement Fund Police Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
RAY O'HERRON CO INC	SQUAD ACCESS	243.89
Gen Veh Replacement Fund Police Administration - Total		243.89

Gen Veh Replacement Fund Public Works Streets

Report to Receive and File Town of Normal Expenditures for Payment as of 06/11/2026-07/01/2026

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
MARTIN EQUIPMENT OF IL INC	BACKHOE	221,000.00
Gen Veh Replacement Fund Public Works	Streets - Total	221,000.00

Gen Veh Replacement Fund Parks & Recreation Parks Maintenance

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
VERMEER SALES & SERVICE INC	2026 BRUSH CHIPPER	41,971.32
Gen Veh Replacement Fund Parks & Recreation	Parks Maintenance - Total	41,971.32

Gen Veh Replacement Fund Parks & Recreation Golf Course

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
E-Z-GO	GOLF CARTS (20)	139,334.60
E-Z-GO	GOLF CARTS (25)	174,168.25
Gen Veh Replacement Fund Parks & Recreation	Golf Course - Total	313,502.85
Overall - Total		3,083,328.26

Town Council Action Report

July 6, 2026

Resolution to Accept Bids and Award a Contract to Denler, Inc. for the 2026 Crack and Joint Filling Project in the Amount of \$171,945.45

Prepared By: Ryan Otto, Director of Public Works & Engineering

Reviewed By: Pamela S. Reece, City Manager
Jason Querciagrossa, Corporation Counsel

Staff Recommendation: Approval

Attachments: Proposed Resolution, Bid Tab

Community Impact

Pavement preservation is essential to the maintenance of the Town's existing roadways. Protection of the existing infrastructure is one of the key strategies outlined in the Town of Normal's Comprehensive Plan for Infrastructure & Public Safety (IP1.1b). Crack and joint filling will extend the service life of the pavements that are sealed.

Budget Impact

Funding is available in line item: Roadway Fund (370-7230-441.20-10)

Strategic Alignment

[Comprehensive Plan – Infrastructure & Public Safety](#)



Background

The FY 2026-27 budget includes funding for pavement preservation projects to maintain Portland Cement Concrete (PCC) pavements. These funds are intended to supplement the pavement maintenance work performed by the Town's Public Works crews by contracting specialized work typically not performed by the Town.

A prominent method for preventative maintenance of PCC pavements is crack sealing. The primary function of crack sealing is to prevent the build-up of moisture in the cracks of the pavement to help mitigate freeze-thaw damage, thus extending the service life of the pavement. Crack sealing can extend the expected service life of the pavement by 2-6 years. This treatment is typically applied to pavements that have not exhibited advanced deterioration that would warrant other treatments such as pavement patching or resurfacing.

Public Works & Engineering has prepared plans and specifications for a crack and joint filling contract, using the IDOT specifications for hot-poured joint sealing, including the following road segments:

- Parkside Road (Gregory Street to Raab Road)
- Shepard Road (Veterans Parkway to Airport Road)
- Greenbriar Drive (Shepard Road to Destihl Brewery entrance)
- Julia Duff Street (Shepard Road to Greenbriar Drive)
- Hershey Road (Shepard Road to Fort Jesse Road)
- Fort Jesse Road (Greenbriar Drive to Hershey Road)

Discussion

Bids for the 2026 Crack and Joint Filling project were received, opened, and read at 1 p.m. on Thursday, June 25, 2026. Two bids were received.

A summary of the bids is shown below. The complete bid tabulation is attached.

Freehill Asphalt, Inc. Watseka, IL	\$189,651.83	
Denler, Inc. Joliet, IL	\$171,945.45	LOW BID

Public Works & Engineering has reviewed the bid documents and found them to be acceptable. The contract requires that all work with this project be completed by October 1, 2026.

As this project is expected to extend the PCC pavement service life and postpone large capital improvement projects, Town staff recommends awarding the 2026 Crack and Joint Filling contract to the lowest bidder, Denler Inc., in the bid amount of \$171,945.45.

Keywords: Pavement Preservation, Crack and Joint Filling, Denler

RESOLUTION NO. _____

RESOLUTION TO ACCEPT BIDS AND AWARD A CONTRACT TO DENLER, INC. FOR THE 2026 CRACK AND JOINT FILLING PROJECT IN THE AMOUNT OF \$171,945.45

WHEREAS, The Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs.

WHEREAS, The FY 2026-27 budget includes funding for pavement preservation projects to help maintain concrete pavements and this funding is intended to supplement the pavement maintenance work performed by Town crews by contracting specialized work typically not performed by the Town.

WHEREAS, The Town solicited bids for the 2026 crack and joint filling project (“**Project**”) and Denler, Inc. (“**Vendor**”) submitted the lowest responsible bid in the amount of \$171,945.45.

WHEREAS, It is in the best interests of the health, safety, and welfare of the citizens of Normal to accept the bid and award a contract to the Vendor for the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION 1. The Town accepts the Vendor’s bid for the Project.

SECTION 2. The President is authorized to execute a contract with the Vendor for the Project. The contract must be in conformance with the Vendor’s bid.

SECTION 3. The Clerk is authorized and directed to attest to the President’s signature on the contract and retain a fully executed copy for public inspection.

ADOPTED this ____ day of _____, 2026.

APPROVED:

President of the Board of Trustees
Town of Normal, Illinois

ATTEST:

Town Clerk
(Seal)

TOWN OF NORMAL, ILLINOIS
2026 CRACK AND JOINT FILLING
BID TABULATION
Bid Opening Thursday, May 7, 2026, 1:30 PM

				FREEHILL ASPHALT INC 103 YOUNT AVE BOX 154 WATSEKA, IL 60970		DENLER, INC. 20502 S. CHERRY HILL RD. JOLIET, IL 60433	
NO.	QUANTITY	UNITS	ITEM	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	175973	LF	JOINT OR CRACK ROUTING	\$ 0.01	\$ 1,759.73	\$ 0.20	\$ 35,194.60
2	54555	LB	JOINT OR CRACK FILLING	\$ 2.22	\$ 121,112.10	\$ 2.47	\$ 134,750.85
3	1	L SUM	TRAFFIC CONTROL AND PROTECTION	\$ 55,280.00	\$ 55,280.00	\$ 500.00	\$ 500.00
4	1	L SUM	MOBILIZATION	\$ 11,500.00	\$ 11,500.00	\$ 1,500.00	\$ 1,500.00
				TOTAL BID	\$ 189,651.83	TOTAL BID	\$ 171,945.45

Town Council Action Report

July 6, 2025

Resolution to Accept Bids and Award a Contract to Rowe Construction, a Division of United Contractors Midwest, Inc., for the 2026 General Street Resurfacing project in the Amount of \$4,645,928.28

Prepared By: Ryan Otto, Director of Public Works & Engineering

Reviewed By: Pamela S. Reece, City Manager
Brian Day, Assistant City Manager

Staff Recommendation: Approval

Attachments: Proposed Resolution, Bid Tabulation

Community Impact

The 2026 General Street Resurfacing program will repair street segments in need of milling and resurfacing with a hot mix asphalt (HMA) overlay. Streets are selected for repair based on several factors including condition, underlying utility needs, traffic level, rehabilitation type, deterioration rate, and cost.

Budget Impact

Funding is available in line item: Roadway Fund (370-7230-441.27-40)

Strategic Alignment

[Comprehensive Plan – Infrastructure & Public Safety](#)



Background

This project consists of furnishing all work necessary for the repair of existing surfaces and a finish of hot-mix asphalt (HMA) overlay, along with necessary incidentals including concrete curb and gutter removal and replacement, adjustment and/or replacement of various water and sewer structures, and pavement patching.

Street segments to be improved as part of the 2026 General Street Resurfacing project remain the same as those presented to council on March 16, 2026.

The list of street segments included in the 2026 General Street Resurfacing project is as follows:

- Ambrose Way
- Bentley Drive (South of Courtland Avenue to Courtland Avenue)
- West College Avenue (White Oak Road to I-55/74)
- Columbia Drive
- Crestline Drive
- Dillon Drive (Blair Drive to Waverly Drive)
- Eagle Road
- Eastview Drive
- Godfrey Drive
- Green Avenue
- South Grove Street (Ruston Avenue to College Avenue)
- Judith Drive (Godfrey Drive to north of Godfrey Drive)
- Knollcrest Court
- Randall Drive
- Victoria Drive (Godfrey Drive to north of Godfrey Drive)
- Willow Street (Main Street to Linden Street)

Plans and specifications for the project were prepared by Public Works & Engineering Department staff. The Bid Call for this project was published in The Normalite and through the Town's email list service on June 18, 2026. Subscribers to the list service include local and regional contractors, construction plan rooms, and engineering professionals. A pre-bid meeting was conducted on June 23, 2026, in the One Uptown Circle Conference Room.

Discussion

Bids for 2026 General Street Resurfacing project were received, opened, and read at 1:30 p.m. on Tuesday, June 30, 2026. One bid was received.

A summary of the bid(s) is shown below. The complete bid tabulation is attached.

Rowe Construction, a Division of United Contractors Midwest, Inc. Bloomington, IL	\$4,645,928.28
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Engineering has reviewed the bid documents and found them to be acceptable. Engineering recommends awarding a contract to Rowe Construction, a Division of United Contractors Midwest, Inc., at the bid amount of \$4,645,928.28.

General street resurfacing work is expected to begin in July 2026 with all work anticipated for completion by June 30, 2027.

Keywords: Street Resurfacing, Rowe

RESOLUTION NO. _____

RESOLUTION TO ACCEPT BIDS AND AWARD A CONTRACT TO ROWE CONSTRUCTION, A DIVISION OF UNITED CONTRACTORS MIDWEST, INC. FOR THE 2026 GENERAL STREET RESURFACING PROJECT IN THE AMOUNT OF \$4,645,928.28

WHEREAS, The Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs.

WHEREAS, The Town has established a street resurfacing priority list and has identified streets in need of resurfacing.

WHEREAS, The Town solicited bids for the 2026 general street resurfacing project (“**Project**”) and Rowe Construction, a Division of United Contractors Midwest, Inc. (“**Vendor**”) was the lowest responsible bidder at \$4,645,928.28.

WHEREAS, It is in the best interests of the health, safety, and welfare of the citizens of Normal to execute a contract with the Vendor for the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION 1. The Town accepts the Vendor’s bid for the Project.

SECTION 2. The President is authorized to execute a contract with the Vendor for the Project. The contract must substantially conform with the Vendor’s bid.

SECTION 3. The Clerk is authorized and directed to attest to the President’s signature on the contract and retain a fully executed copy for public inspection.

ADOPTED this ____ day of _____, 2026.

APPROVED:

President of the Board of Trustees
Town of Normal, Illinois

ATTEST:

Town Clerk
(seal)

TOWN OF NORMAL, ILLINOIS
2026 GENERAL STREET RESURFACING
BID OPENING TUESDAY, JUNE 30, 2026, 1:30 PM

ROWE CONSTRUCTION, A DIVISION OF
UNITED CONTRACTORS MIDWEST, INC.
 1523 N. COTTAGE AVE., PO BOX 609
 BLOOMINGTON, IL 61702-0609

NO.	QUANTITY	UNITS	ITEM	UNIT PRICE	TOTAL PRICE
1	10,034.00	SQ YD	HOT-MIX ASPHALT SURFACE REMOVAL, 2 1/4"	\$8.42	\$84,486.28
2	32,749.00	SQ YD	HOT-MIX ASPHALT SURFACE REMOVAL, 3"	\$7.59	\$248,564.91
3	2,211.00	SQ YD	PCC SURFACE REMOVAL, VARIABLE DEPTH, 0 TO 1 1/2"	\$7.36	\$16,272.96
4	2,950.00	SQ YD	PCC SURFACE REMOVAL, VARIABLE DEPTH, 1" TO 2"	\$7.52	\$22,184.00
5	3,214.00	SQ YD	PCC SURFACE REMOVAL, VARIABLE DEPTH, 1" TO 2 3/4"	\$8.18	\$26,290.52
6	3,214.00	SQ YD	AREA REFLECTIVE CRACK CONTROL	\$7.21	\$23,172.94
7	4,500.00	FOOT	FULL DEPTH SAW CUT FOR CRACK AND SEAT	\$6.62	\$29,790.00
8	6,412.00	SQ YD	CRACK AND SEAT EXISTING PCC PAVEMENT	\$8.50	\$54,502.00
9	425.00	SQ YD	PCC PAVEMENT REMOVAL, SPECIAL	\$60.14	\$25,559.50
10	110.00	SQ YD	PORTLAND CEMENT CONCRETE PAVEMENT, SPECIAL, 8"	\$184.03	\$20,243.30
11	400.00	SQ YD	COMPOSITE PAVEMENT REMOVAL, SPECIAL	\$55.50	\$22,200.00
12	33,500.00	POUND	BITUMINOUS MATERIALS (PRIME COAT)	\$0.01	\$335.00
13	27,500.00	POUND	BITUMINOUS MATERIALS (TACK COAT)	\$3.25	\$89,375.00
14	15,900.00	FOOT	LONGITUDINAL JOINT SEALANT	\$4.25	\$67,575.00
15	388.00	TON	POLYMERIZED HMA BINDER COURSE, IL-4.75, N50	\$268.56	\$104,201.28
16	1,672.00	TON	HMA BINDER COURSE, IL-9.5FG, N50	\$160.54	\$268,422.88
17	2,079.00	TON	POLYMERIZED HMA BINDER COURSE, IL-9.5FG, N90	\$196.71	\$408,960.09
18	110.00	TON	HMA BINDER COURSE, HAND METHOD, N50	\$0.01	\$1.10
19	2,480.00	TON	HMA SURFACE COURSE, MIX C, N50	\$165.29	\$409,919.20
20	2,079.00	TON	POLYMERIZED HMA SURFACE COURSE, SMA, 9.5, MIX E, N80	\$219.75	\$456,860.25
21	300.00	SQ YD	CLASS B PATCHES	\$270.98	\$81,294.00
22	100.00	SQ YD	CLASS D PATCHES	\$318.39	\$31,839.00
23	20.00	CU YD	AGGREGATE SUBGRADE IMPROVEMENT	\$125.51	\$2,510.20
24	330.00	SQ YD	DRIVEWAY PAVEMENT REMOVAL	\$43.09	\$14,219.70
25	7.00	TON	AGGREGATE SURFACE COURSE, TYPE B	\$187.63	\$1,313.41
26	20.00	SQ YD	PCC DRIVEWAY PAVEMENT, 6"	\$138.18	\$2,763.60
27	310.00	SQ YD	PCC DRIVEWAY PAVEMENT, 8"	\$136.71	\$42,380.10
28	1,200.00	SQ FT	SIDEWALK REMOVAL	\$8.61	\$10,332.00
29	200.00	SQ FT	DETECTABLE WARNINGS	\$73.10	\$14,620.00
30	1,200.00	SQ FT	PCC SIDEWALK, 6"	\$22.72	\$27,264.00
31	100.00	SQ FT	PCC SIDEWALK, 8"	\$23.07	\$2,307.00
32	125.00	FOOT	SIDE CURB FOR ADA RAMPS	\$47.06	\$5,882.50
33	2,200.00	SQ FT	CONCRETE MEDIAN, TYPE SB-6.12, SPECIAL	\$37.86	\$83,292.00
34	2,100.00	FOOT	COMBINATION CURB & GUTTER REMOVAL	\$22.62	\$47,502.00
35	2,150.00	FOOT	COMBINATION CONCRETE CURB & GUTTER, TYPE B-6.18, SPECIAL	\$78.43	\$168,624.50
36	5,900.00	FOOT	COMBINATION CONCRETE CURB & GUTTER REMOVAL & REPLACEMENT, SPECIAL	\$160.22	\$945,298.00
37	7.00	EACH	REMOVING INLETS	\$886.14	\$6,202.98
38	24.00	FOOT	STORM SEWER REMOVAL	\$86.29	\$2,070.96
39	4.00	EACH	INLETS TYPE A WITH TYPE 3 FRAME & GRATE	\$3,386.03	\$13,544.12
40	1.00	EACH	INLETS TYPE B WITH TYPE 1 FRAME & GRATE	\$4,127.62	\$4,127.62
41	3.00	EACH	INLETS TYPE H WITH TYPE 50 FRAME & GRATE	\$4,154.84	\$12,464.52
42	16.00	FOOT	RCCP STORM SEWER, CLASS A, TYPE 1, 12"	\$127.64	\$2,042.24
43	25.00	FOOT	TRENCH BACKFILL (CLSM)	\$83.30	\$2,082.50
44	19.00	EACH	VALVE BOXES TO BE ADJUSTED	\$1,390.70	\$26,423.30
45	30.00	EACH	VALVE BOXES TO BE REPLACED	\$1,512.57	\$45,377.10
46	32.00	EACH	MANHOLES TO BE ADJUSTED	\$1,906.33	\$61,002.56
47	2.00	EACH	INLETS TO BE ADJUSTED	\$3,701.94	\$7,403.88
48	3.00	EACH	TYPE 1 FRAME & OPEN LID, REMOVAL & REPLACEMENT	\$2,489.86	\$7,469.58
49	7.00	EACH	TYPE 70 FRAME & LID, REMOVAL & REPLACEMENT	\$2,489.86	\$17,429.02
50	17.00	EACH	TYPE 3 FRAME & GRATE, REMOVAL & REPLACEMENT	\$2,810.07	\$47,771.19
51	1.00	EACH	TYPE 50 FRAME & GRATE, REMOVAL & REPLACEMENT	\$2,973.01	\$2,973.01
52	1.00	EACH	INLETS TYPE A, REMOVAL & REPLACEMENT, REUSE EXISTING TYPE 3 FRAME & GRATE	\$5,474.91	\$5,474.91
53	4.00	EACH	INLETS TYPE H, REMOVAL & REPLACEMENT, REUSE EXISTING TYPE 50 FRAME & GRATE	\$5,950.12	\$23,800.48
54	9.00	EACH	INLETS TYPE A, WITH TYPE 3 FRAME & GRATE, REMOVAL & REPLACEMENT	\$5,728.46	\$51,556.14
55	8.00	EACH	INLETS TYPE H, WITH TYPE 50 FRAME & GRATE, REMOVAL & REPLACEMENT	\$4,473.87	\$35,790.96
56	1.00	EACH	MANHOLES TYPE A, 4' DIAMETER, WITH TYPE 1 FRAME & OPEN LID, REMOVAL & REPLACEMENT	\$7,384.80	\$7,384.80
57	1.00	EACH	MAILBOXES TO BE RELOCATED	\$617.19	\$617.19
58	1.00	L SUM	SEEDING, CLASS 1	\$30,000.00	\$30,000.00
59	1.00	L SUM	SEEDING, CLASS 1A	\$18,000.00	\$18,000.00
60	26,100.00	FOOT	SHORT-TERM PAVEMENT MARKINGS - PAINT	\$0.01	\$261.00
61	6,600.00	FOOT	SHORT-TERM PAVEMENT MARKINGS - TAPE	\$2.40	\$15,840.00
62	16,000.00	FOOT	PAINT PAVEMENT MARKING - LINE 6"	\$1.65	\$26,400.00
63	900.00	FOOT	PAINT PAVEMENT MARKING - LINE 12"	\$3.03	\$2,727.00
64	350.00	FOOT	PAINT PAVEMENT MARKING - LINE 24"	\$5.78	\$2,023.00
65	700.00	SQ FT	PAINT PAVEMENT MARKING - LETTERS & SYMBOLS	\$3.30	\$2,310.00
66	1.00	L SUM	TRAFFIC CONTROL AND PROTECTION	\$280,000.00	\$280,000.00
67	25,000.00	DOLLAR	POINT REPAIRS	\$1.00	\$25,000.00
				TOTAL BID	\$4,645,928.28

Town Council Action Report

July 6, 2026

Resolution to Award the Bid for the Vernon Avenue Water Service Relocation Project to GA Rich & Sons, Inc. at a Total Cost of \$733,378 and Approve an Associated Budget Adjustment

Prepared By: John Burkhart, Director of Water

Reviewed By: Pamela S. Reece, City Manager
Jenny Keigher, Assistant City Manager

Staff Recommendation: Approval

Attachments: Proposed Resolution, Bid Tabulation

Community Impact

Maintaining a safe, reliable drinking system is critical for residents and is the Water Department's mission. Water quality can be impacted as it passes through older water mains, negatively affecting the water delivered to our customers. This project will consist of abandoning a six-inch water main and moving all water services and side tap connections to a newer twelve-inch water main that is currently in use along Hovey Ave.

Budget Impact

Funds in the amount of \$650,000 are budgeted in account number 505-8040-434.63-90 of the Water Department's FY2026-27 capital budget.

Strategic Alignment



Background

The Water Department's FY2026-27 budget includes funds for the relocation of water services from an old four-inch water main to a newer eighteen-inch water main. This area contains two water mains, the old four-inch watermain and a newer eighteen-inch water main. All water services, fire hydrants and side-tap connections will all be relocated from the four-inch water main to the eighteen-inch water main.

Construction plans and specifications were developed by Water Department consultant Clark-Dietz to complete this relocation project as previously outlined. A pre-bid meeting was conducted on Wednesday, June 10, 2026 at 10 a.m. to review the project details and answer specific questions related to the project.

Discussion

The Town Clerk conducted the bid opening on June 25, 2026 at 11 a.m. and two bids were received. A full bid tabulation is included with this report, and a basic bid summary is provided below.

<u>Bidder</u>	<u>Base Bid</u>
GA Rich & Sons	\$733,378
George Gildner	\$838,316

The bid submitted by GA Rich & Sons, Inc. is the low bid and is 11.8% over the engineer's estimate of \$655,450.

Staff recommends the award of the bid to GA Rich & Sons, Inc. at a total cost of \$733,378 and approve an associated budget adjustment. It is anticipated that the project will start around mid-August and will be completed by fall 2026.

Keywords: Vernon Ave, GA Rich, Water Services

RESOLUTION NO. _____

RESOLUTION TO AWARD THE BID FOR THE VERNON AVENUE WATER SERVICE RELOCATION PROJECT TO GA RICH & SONS, INC. AT A TOTAL COST OF \$733,378 AND APPROVE AN ASSOCIATED BUDGET ADJUSTMENT

WHEREAS, The Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs.

WHEREAS, The Town solicited bids for the Vernon Ave. water service relocation project (“**Project**”) and GA Rich & Sons, Inc. (“**Vendor**”) was the lowest responsible bidder at \$733,378.

WHEREAS, A budget adjustment of \$83,378 is necessary.

WHEREAS, It is in the best interests of the health, safety, and welfare of the citizens of Normal to execute a contract with the Vendor for the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION 1. The Town accepts the Vendor’s bid for the Project.

SECTION 2. The President is authorized to execute a contract with the Vendor for the Project. The contract must substantially conform with the Vendor’s bid.

SECTION 3. The budget adjustment necessary for the project is approved.

SECTION 4. The Clerk is authorized and directed to attest to the President’s signature on the contract and retain a fully executed copy for public inspection.

ADOPTED this ____ day of _____, 2026.

APPROVED:

President of the Board of Trustees
Town of Normal, Illinois

ATTEST:

Town Clerk
(seal)



June 25, 2026

Mr. John Burkhart
Director of Water
Town of Normal Water Department
107 E. Mulberry Street
Normal, IL 61761

Re: Bid Recommendation Letter
Vernon Avenue Water Main Improvements
CDI Project No. N02426001

Dear Mr. Burkhart:

Bids for the Vernon Avenue Water Main Improvements were received and opened by the Town on Thursday, June 25, 2026 at 11:00 a.m. The Town provided Clark Dietz electronic copies of the bids and Clark Dietz prepared the following summary of the bids including our Engineer's Estimate of Probable Construction Costs. A complete bid tabulation is included as Attachment 1. No deviations from the As-Read and As-Calculated totals were found for the low bid from GA Rich and Sons.

Bidder	Base Bid Amount As-Calculated
<i>Engineer's Estimate</i>	\$655,450.00
George Gildner, Inc. <i>Bloomington, IL</i>	\$838,316.00
GA Rich and Sons <i>Deer Creek, IL</i>	\$733,378.00

Clark Dietz reviewed for responsiveness to the requirements of the contract documents. GA Rich and Sons provided the required documents with their submission. Clark Dietz and the Town of Normal have had previous experiences with GA Rich and Sons on similar projects. Clark Dietz holds no exceptions and recommends award of the Vernon Avenue Water Main Improvements project to GA Rich and Sons. in the amount of \$733,378.

Please contact me at (217) 373-8955 or jane.mcclintock@clarkdietz.com with any questions or comments.

Sincerely,

Clark Dietz, Inc.

Jane McClintock
Engineering Technician

Project: Vernon Avenue Water Main Improvements
 Client: Town Of Normal
 Project No.: N02426001
 Bid Opening: June 25, 2026 11:00 A.M.

BID TABULATION

				Engineer's Estimate		GA Rich		Gildner	
Item No	Description	Quantity	Unit	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
Grandview Drive									
1	1" Service Tap and Connection	4	EA	\$ 9,400.00	\$ 37,600.00	\$ 13,271.00	\$ 53,084.00	\$ 21,400.00	\$ 85,600.00
2	1" Service Tap and Connection (<15')	6	EA	\$ 8,500.00	\$ 51,000.00	\$ 9,965.00	\$ 59,790.00	\$ 12,600.00	\$ 75,600.00
3	1" Service Tap and Connection with 2" PVC Casing	1	EA	\$ 9,600.00	\$ 9,600.00	\$ 12,642.00	\$ 12,642.00	\$ 23,300.00	\$ 23,300.00
4	2" Service Tap and Connection	1	EA	\$ 10,000.00	\$ 10,000.00	\$ 15,418.00	\$ 15,418.00	\$ 33,160.00	\$ 33,160.00
4	2" Service Tap and Connection with 4" PVC Casing	3	EA	\$ 10,600.00	\$ 31,800.00	\$ 16,571.00	\$ 49,713.00	\$ 39,200.00	\$ 117,600.00
5	2" Service Tap and Connection (Shared)	1	EA	\$ 10,600.00	\$ 10,600.00	\$ 18,368.00	\$ 18,368.00	\$ 16,500.00	\$ 16,500.00
6	2" HDPE Service Extension	160	FT	\$ 100.00	\$ 16,000.00	\$ 64.00	\$ 10,240.00	\$ 118.00	\$ 18,880.00
7	1" Service Tap and Connection (Replacing Lead)	1	EA	\$ 8,700.00	\$ 8,700.00	\$ 16,173.00	\$ 16,173.00	\$ 16,000.00	\$ 16,000.00
8	Hydrastop (Owner Provided)	2	EA	\$ 7,200.00	\$ 14,400.00	\$ 15,157.00	\$ 30,314.00	\$ 7,200.00	\$ 14,400.00
9	18" Linestop (Contractor Provided)	4	EA	\$ 45,000.00	\$ 180,000.00	\$ 30,897.00	\$ 123,588.00	\$ 42,200.00	\$ 168,800.00
10	18" Butterfly Valve	2	EA	\$ 60,000.00	\$ 120,000.00	\$ 77,479.00	\$ 154,958.00	\$ 54,778.00	\$ 109,556.00
General									
Item No	Description	Quantity	Unit	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
1	Abandonment of Existing Water Main, Valves, Hydrants, Service Connections	1	LS	\$ 30,000.00	\$ 30,000.00	\$ 62,733.00	\$ 62,733.00	\$ 25,340.00	\$ 25,340.00
3	Concrete Curb and Gutter (Will be performed only at Owner's request. Quantity is estimated as a placeholder only.)	100	LF	\$ 100.00	\$ 10,000.00	\$ 254.00	\$ 25,400.00	\$ 90.00	\$ 9,000.00
5	PCC Remove and Replacement, 11" (Will be performed only at Owner's request. Quantity is estimated as a placeholder only.)	150	SY	\$ 200.00	\$ 30,000.00	\$ 217.00	\$ 32,550.00	\$ 145.00	\$ 21,750.00
6	Granular Trench Stabilization	5	TON	\$ 150.00	\$ 750.00	\$ 160.00	\$ 800.00	\$ 40.00	\$ 200.00
7	Traffic Control and Protection, Special	1	LS	\$ 50,000.00	\$ 50,000.00	\$ 47,646.00	\$ 47,646.00	\$ 52,430.00	\$ 52,430.00
8	General Cost Items	1	LS	\$ 45,000.00	\$ 45,000.00	\$ 19,961.00	\$ 19,961.00	\$ 50,200.00	\$ 50,200.00

Total Base Bid

\$ 655,450

\$ 733,378.00

\$ 838,316.00

Town Council Action Report

July 6, 2026

Ordinance Authorizing an Amendment to the License and Residential Lease Agreements for 305 Pine Street/Sprague's Service Station

Prepared By: Jenny Keigher, Assistant City Manager

Reviewed By: Pamela S. Reece, City Manager

Jason Querciagrossa, Corporation Counsel

Staff Recommendation: Approval

Attachments: Proposed Ordinance, Amendment to License Agreement and Residential Lease Agreement

Community Impact

The proposed extension preserves the property's role as a community landmark and tourism asset through the conclusion of the Route 66 Centennial celebration without creating a long-term obligation beyond the amended agreement.

Budget Impact

None

Strategic Alignment



Background

In 2006, Ms. Terri Ryburn purchased the property at 305 Pine Street with the intent of restoring this abandoned automobile service station. 305 Pine, also known as Sprague's Service Station, has historical significance as the only Tudor style service station remaining on the Route 66 corridor and one of only five two-story gas/service stations remaining along the corridor. Ryburn invested in several building improvements during her ownership; however, the financial burden of maintenance and upkeep became untenable. The Town approached Ryburn in 2016 seeking the acquisition of this property.

In 2016, the Town acquired 305 Pine Street, Sprague's Service Station. This acquisition supported the Town's historic preservation efforts and enhanced the community's Route 66 tourism assets. The property is listed on the National Register of Historic Places, is designated as a Town Historic Landmark, and serves as a prominent attraction celebrating Normal's connection to Historic Route 66. Sprague's Service Station averages around 25 guests per day – around 75% of guests are domestic visitors, and 25% are international visitors.

The 2016 agreements included a License Agreement allowing Theresa Ryburn to operate a Route 66 gift shop within the building and a Residential Lease allowing her to continue residing in the upstairs apartment. Both agreements expire on December 31, 2026. While Ryburn plans to retire later this year, she has expressed a desire to continue these agreements on a month-to-month basis following December 31, 2026, to allow her time to dispose of inventory and to close the business. The proposed amendment provides flexibility for both the Town and Ms. Ryburn while allowing Sprague's Service Station to remain open for business during the entire Route 66 Centennial celebration year before the agreements conclude.

Discussion

Historic Route 66 celebrates its 100th Anniversary in 2026, with commemorative events and increased tourism activity continuing into 2027. To allow the property to continue serving as a Route 66 destination during this milestone and to provide an orderly transition at the conclusion of the existing agreements, staff recommends extending both the License Agreement and Residential Lease Agreement through May 31, 2027.

The proposed amendment extends both agreements for up to an additional five months. During the extension period, the agreements will operate on a month-to-month basis, allowing either party to terminate without penalty upon appropriate notice. While the original License Agreement required operation of the gift shop for a minimum number of hours each week, the amendment recognizes that Ms. Ryburn intends to wind down retail operations. Accordingly, she will not be required to operate the gift shop during the extension period and may instead use the premises solely for activities reasonably necessary to complete the closure of the business.

Staff plan to issue a request for proposals in Fall 2026 for the use and operation of this property in anticipation of its vacancy in 2027.

All other material provisions of the existing License Agreement and Residential Lease Agreement remain unchanged, including insurance requirements and other responsibilities of Ryburn and the Town.

Keywords: Sprague's, 305 Pine, Terri Ryburn, Route 66

ORDINANCE NO. _____

ORDINANCE AUTHORIZING AN AMENDMENT TO THE LICENSE AND RESIDENTIAL LEASE AGREEMENTS FOR 305 PINE STREET/SPRAGUE'S SERVICE STATION

WHEREAS, The Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs.

WHEREAS, In 2016, in a series of four agreements, the Town acquired 305 Pine Street, Sprague's Service Station. This acquisition supported the Town's historic preservation efforts and enhanced the community's Route 66 tourism assets. The property is listed on the National Register of Historic Places, is designated as a Town Historic Landmark, and serves as a prominent attraction celebrating Normal's connection to Historic Route 66.

WHEREAS, The 2016 agreements included a License Agreement allowing Theresa Ryburn to operate a Route 66 gift shop within the building and a Residential Lease allowing her to continue residing in the upstairs apartment. Both agreements expire on December 31, 2026.

WHEREAS, Historic Route 66 celebrates its 100th Anniversary in 2026, with commemorative events and increased tourism activity continuing into 2027. To allow the property to continue serving as a Route 66 destination during this milestone and to provide an orderly transition at the conclusion of the existing agreements, the Town wishes to extend the License Agreement and Residential Lease Agreement until May 31, 2027.

WHEREAS, It is in the best interests of the health, safety, and welfare of the citizens of Normal to authorize the extension of the License Agreement and the Residential Lease Agreement.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE TOWN OF NORMAL, ILLINOIS:

SECTION 1. The President is hereby authorized to execute an amendment to extend the term of the License Agreement and the Residential Lease Agreement with Theresa Ryburn. The amendment must substantially conform to the agreement attached and incorporated to this ordinance as Exhibit A.

SECTION 2. The Town Clerk is authorized and directed to attest the signature of the President on the document and retain a fully executed original of the contract in her office for public inspection.

SECTION 3. The Town Clerk is directed and authorized to publish this ordinance in pamphlet form as provided by law.

SECTION 4. This ordinance will become effective 10 days after the date of its publication.

SECTION 5. This ordinance is adopted under the Home Rule Authority, granted the Town of Normal by Article 7, Section 6, of the Illinois Constitution, 1970.

APPROVED:

 President of the Board of Trustees
 Town of Normal, Illinois

ATTEST:

 Town Clerk
 (seal)

This ordinance was voted upon and passed by the President and Board of Trustees of the Town of Normal on _____, 2026, with _____ voting aye; _____ abstaining; _____ voting nay; and _____ absent.

	AYE	NAY	OTHER		AYE	NAY	OTHER
Councilman McCarthy				Councilman Byars			
Councilman Preston				Councilman Roberge			
Councilwoman Lorenz				Mayor Koos			
Councilwoman Smith							

This ordinance was approved by the President on _____, 2026.

This ordinance was published in pamphlet form on _____, 2026.

Amendment to License Agreement and Residential Lease Agreement

This amendment has an effective date of: _____, 2026 and is between the Town of Normal and Theresa Ryburn.

Recitals

On June 10, 2016, the Town of Normal, Illinois (“**Town**”) entered into four agreements with Theresa L. Ryburn (“**Ryburn**”), regarding a property located at 305 Pine Street in the Town of Normal, Illinois (“**Property**”).

These agreements consist of a Development Agreement, a Real Estate Sale Agreement, a License Agreement (Attached hereto as Exhibit A), and a Residential Lease Agreement (Attached hereto as Exhibit B).

The Property, which is on the National Register of Historic Places and was given a Local Landmark Designation by the Town, is located on the Historic Route 66 and is currently used as a tourist attraction, celebrating the Town’s association with the Historic Route 66.

Pursuant to these Agreements, the Town owns the Property and Ryburn operates a gift store at the Property and resides in an apartment above.

The Term of both the License Agreement and Residential Lease Agreement began on June 10, 2016 and both agreements are set to expire on December 31, 2026.

It is the desire of both parties to extend both the License Agreement and the Residential Lease Agreement to expire on May 31, 2027, so the property and gift shop may be operated to commemorate the 100th Anniversary of Historic Route 66.

Solely for the period between January 1, 2027 and May 31, 2027 (the “**Extension Term**”) it is the intent of both parties to treat the License Agreement and the Residential Lease Agreement as operating on a month-to-month basis.

The parties anticipate that Ryburn will not operate the gift shop during the Extension Term, but instead use that time to conduct those activities reasonably necessary to complete the closure of the gift shop.

The parties therefore agree as follows:

- 1 **Amendment to Term – License Agreement.** Notwithstanding Section 1-3 of the License Agreement, the term of the License Agreement continues through May 31, 2027.
- 2 **Amendment to Term – Residential Lease Agreement.** Notwithstanding any provision of the Residential Lease Agreement, the term of the Residential Lease Agreement continues through May 31, 2027.

- 3 **Extension Term Termination – License Agreement.** Notwithstanding Section 5 of the License Agreement, during the Extension Term, the License Agreement is terminable, by either party without penalty, on a month-to-month basis.
- 4 **Extension Term Termination – Residential Lease Agreement.** Notwithstanding any provision of the Residential Lease Agreement, during the Extension Term, the Residential Lease Agreement shall be terminable, by either party without penalty, on a month-to-month basis.
- 5 **Extension Term – Gift Shop Operation.** Notwithstanding Section 3-1(c) of the License Agreement, Ryburn bears no obligation to operate the retail gift shop during the Extension Term. Ryburn may, during the Extension Term, use the Premises only for the purpose of activities reasonably necessary to complete the closure of the gift shop.

6 **Confirmation and Integration**

- 6.1 Except as expressly amended by this agreement, the parties hereby confirm and ratify the License Agreement and the Residential Lease Agreement. All capitalized terms not otherwise defined in this amendment have the meaning ascribed to them in their respective agreement. All other terms and conditions contained in each agreement, including the requirement to maintain insurance under Section 4-4 of the License Agreement, remain unchanged and in full force and effect.
- 6.2 The License Agreement and Residential Lease Agreement, as amended, constitute the entire agreement between the parties pertaining to the subject matter of this agreement as so amended and supersedes all other prior and contemporaneous agreements and understandings between the parties on the subject matter contained therein.

[Signature page to follow]

Lessee

Signed: _____

By: _____

Title: _____

Town of Normal

Signed: _____

By: _____

Title: _____

2016 Agreement

LICENSE AGREEMENT—RETAIL GIFT SHOP
305 PINE STREET

TOWN OF NORMAL, ILLINOIS

THERESSA L. RYBURN

Parties

1. The TOWN OF NORMAL, ILLINOIS is an Illinois home rule municipal corporation, located at 11 Uptown Circle, Normal, IL 61761 ("Town").
2. THERESSA L. RYBURN is an individual, residing at 305 Pine Street, Normal, IL 61761 ("Ryburn").

Recitals

1. The Town owns property located at 305 Pine Street in Normal.
2. Ryburn desires to use a portion of that property as a retail gift shop.
3. The use of the property as a retail gift shop would benefit the community.

The Parties agree as follows:

1. License and Term

1-1. Description of the Property. For the purposes of this agreement, the Property is retail space located on the first floor of the building located at 305 Pine Street in Normal, Illinois ("Property").

1-2. License to operate retail sales office on the Property. Subject to the terms and conditions set forth in this agreement, the Town grants to Ryburn the right to operate a retail gift shop at the Property. Ryburn shall restrict its use and occupancy to the Property for that purpose. The Town reserves the right to access and occupy the balance of the premises located at the Property.

1-3. Term. This agreement begins on June 10, 2016 and continues through December 31, 2026.

2. License Fee and Other Costs

2-1. License fee. In exchange for the privileges granted in this agreement, Ryburn shall pay to the Town a fixed license fee of \$10.00 for each month of occupancy. The fee for the first month of occupancy to be paid upon execution of this agreement and the fee for each subsequent month to be paid on or before the first day of that month. The fee under this Section is in addition to any other payment that is required to be made under this agreement. The fee may be prepaid.

2-2. Utilities.

(a) The Town shall pay all charges for water, heat, gas, electricity, and sewers, used at the first floor of the Property throughout the term of this agreement, including any connection fee.

(b) Ryburn is responsible for the payment of all charges for telephone, internet, cable television, or similar charges used at the Property.

2-3. Real estate taxes. The Town is responsible for any real estate taxes assessed on the Property from the commencement of this agreement until termination of occupancy by Ryburn and any person claiming a right of occupancy.

3. Use of the Property

3-1. Use of the Property.

(a) Ryburn shall operate and conduct the Property in conformity with the high standards of a retail gift shop. Ryburn may not allow the Property, or any part thereof, to become vacant or to be used for any purpose other than as provided in this agreement, or permit the Property to be used in whole or in part by any other firm, person, or corporation outside of the use of the Property as a retail gift shop. Ryburn may also use the west addition of the Property for office purposes and storage, but only to the extent that the addition and use complies with all building code requirements and only until such time as that addition may be demolished.

(b) Ryburn is responsible for obtaining and maintaining all advertising signs and materials, merchandise, display fixtures, cash registers and other retail equipment, and employees.

(c) Ryburn agrees to operate the retail gift shop for a minimum operation of 33 hours per week, with reduced seasonal hours optional in January and February of each year. The schedule of hours is subject to the reasonable approval of the Town.

(d) All signs or advertisements exhibited by Ryburn on the exterior of the Property must first be approved by the Town in writing.

(e) The Town has the right to inspect the Property for compliance with this agreement.

3-2. Initial improvements and fixtures.

(a) The Town agrees to make improvements as set forth in the Development Agreement.

(b) Ryburn shall, at all times, present the Property and use all fixtures, furniture, and equipment in an attractive manner consistent with the image of a quality retail use.

(c) The Town is not required to make any improvements to the west addition of the Property to make it compatible for use as an office.

3-3. Subsequent Improvements and Fixtures.

(a) Ryburn shall not make any alterations, improvements, or physical changes in the Property without the prior written consent of the Town.

(b) Prior to the commencement of any improvements to the Property, Ryburn shall deliver to The Town plans and specifications describing in reasonable detail Ryburn's new fixture plan and overall design ("Plans"). The Town shall approve or reject the Plans in writing within 30 days after their receipt and, if rejected, Ryburn shall make the changes requested by The Town.

(c) Unless otherwise agreed to between the parties, the cost of the improvements, furniture, fixtures, and equipment indicated on the approved plans shall be borne by Ryburn. All such furniture, fixtures, and equipment shall be paid for, and no chattel mortgage, conditional sales agreement, security agreements, financing statements, or other encumbrance shall be imposed or filed, and no hypothecation or assignment shall be made by Ryburn in connection therewith.

(d) All improvements shall be constructed in compliance with the approved Plans and all laws, regulations, statutes, codes, ordinances, and other governmental requirements. During construction, Ryburn shall obtain and maintain such insurance as the Town shall request. All construction must be completed within 60 days after the Plans are approved.

3-4. Maintenance of the Property.

(a) At all times during the term of this agreement, the Town shall maintain the heating, air conditioning, plumbing and electrical systems; clean the gutters; replace and wash the windows as necessary; and, install and remove the storm windows. Ryburn shall maintain the interior of the Property in a clean and neat condition.

(b) If Ryburn fails to maintain the Property under subsection (a), then the Town may serve a written demand upon Ryburn to correct the defective condition within 30 days. If Ryburn fails to correct the defective condition within that period of time, then the Town may, at its option, remedy the condition and charge the cost to Ryburn's account, which Ryburn must pay in accordance with Section 5-2.

3-5. Condition of Property at termination; disposition of improvements.

(a) At the expiration or termination of this agreement, Ryburn must remove all its personal property from the Property at its own cost and expense and deliver the Property to the Town "broom clean" and in good order and condition, reasonable wear and tear excepted.

(b) Any fixture installed on the Property, whether or not furnished by the Town, becomes the Town's property at the expiration or termination of this agreement. Any other property furnished by the Town without cost to Ryburn remains the property of the Town and must be returned to the Town at the expiration or termination of this agreement. The fixtures and property must be returned in the same condition as they were when installed or furnished, reasonable wear and tear excepted.

3-6. Licenses. Ryburn must obtain all necessary governmental approvals to operate the retail gift shop.

3-7. Name of office. The retail gift shop shall be operated only in the name of "Ryburn Gifts" or any other name that is acceptable to the Town.

3-8. Liens. Ryburn may not, directly or indirectly, by action or omission cause any lien to be placed upon the Property or any personal property located in the Property. Ryburn must pay or discharge any such lien within 10 days after receiving notice of the lien.

4. Indemnification and Insurance

4-1. Indemnification of the Town.

(a) Ryburn agrees to indemnify the Town harmless, except in the event the loss or injury was caused by the negligence of the Town, from any claim or loss (i) arising out of this agreement, (ii) as a result of any breach or default by Ryburn under this agreement, or (iii) arising out of or related to Ryburn's business operations in the Property. For the purpose of this Section "claim or loss" means any expense, loss, liability, damage, cost, claim, tax or demand, including, but not limited to, claims from any injury or death to any person, or damage to any property, claims for infringement of patent, copyrights, trademarks, violations of laws or governmental regulations, or any right of others. The indemnification under this Section also includes the costs of reasonable attorneys' fees and other related expenses.

(b) If requested by the Town, Ryburn shall defend any action brought against the Town arising out of the activities of Ryburn, its employees, or agents, or of any person employed in the Property, and Ryburn shall employ an attorney, at its own expense, to conduct this defense. The Town may, but shall not be required to, engage its own attorney in connection with the action.

(c) Ryburn shall indemnify and hold the Town harmless from any claims of damages arising out of any loss or injury to Ryburn's property wherever located, except in the event that the loss or injury was caused by negligence of the Town, its employees, or any persons for whom it is legally responsible.

(d) The failure or inability of Ryburn to obtain or maintain the contractual liability insurance required under Section 4-4 does not limit or affect Ryburn's obligations under this Section.

(e) The rights and obligations under this Section shall be exercised and performed subject to the Town's sole discretion and judgment.

4-2. No liability of the Town.

(a) The Town is not liable to Ryburn for any shortage, loss, theft, damage, disappearance, or injury of or to any of the merchandise, supplies, equipment, or other property of any nature of Ryburn, except in the event that the loss or injury was directly caused by negligence of the Town or its employees or agents.

(b) The Town is not liable for any loss or damage to Ryburn or interference with or suspension of Ryburn's business operations due to causes beyond the reasonable control of The Town and is not liable or responsible in any way for any debts contracted by Ryburn.

4-3. Casualty. This agreement is terminated and Ryburn must vacate the Property if the Property becomes unsuitable for use due to fire, flood, or other casualty.

4-4. Insurance.

(a) Ryburn agrees at all times to carry, at its sole cost and expense, all of the following:

(1) Workers' compensation insurance for Ryburn's employees in accordance with the requirements of the State of Illinois.

(2) General Comprehensive Liability insurance, including products liability, covering all operations in limits of not less than \$1,000,000 for each occurrence for personal injury or death, \$1,000,000 for each occurrence for property damage in or about the Property, and \$2,000,000 in the aggregate. The Town must be named as an additional insured on any liability policy.

(3) Fire insurance with extended coverage covering the Property and the fixtures for the full replacement value thereof, on which the Town is named as an additional insured, as to the Property and fixtures.

(4) Any other or additional insurance coverage that the Town may reasonably request from time to time.

(b) All insurance policies under this Section must be issued in the name of Ryburn and Town, as their interests may appear, and must be issued by companies and in a form and manner reasonably satisfactory to the Town. Each policy must provide that it may not be canceled or materially changed except upon 10 days' prior written notice to

the Town. Ryburn must deliver to the Town the certificates of insurance on or before 10 days after the date that this agreement is executed, and at least 10 days prior to the expiration date of any policy. Upon request, Ryburn must make the originals of all insurance policies available to the Town for inspection.

(c) If, at any time, Ryburn fails to maintain any insurance required under this Section, then the Town, at its option, may do so, and Ryburn must pay the cost of that insurance in accordance with Section 5-2.

(d) All insurance must contain a waiver of subrogation in favor of the Town, if obtainable, and the Town's fire insurance policy with respect to the Property shall contain a waiver of subrogation in favor of Ryburn, if obtainable.

4-5. No immunity waiver. Nothing in this agreement may be construed to deprive either party of any tort immunity or other available defense.

5. Default and Termination

Section 5-1. Bankruptcy, etc. This agreement is deemed to be materially breached by Ryburn and the Town may terminate the agreement in accordance with Section 5-2 if any of the following occurs:

(1) A petition in bankruptcy (including a petition for arrangement under the Bankruptcy Law) is filed by or against Ryburn or any guarantor of Ryburn's obligations under this agreement;

(2) Ryburn or any guarantor becomes insolvent within the meaning of any state or federal insolvency laws or makes an assignment for the benefit of creditors;

(3) A receiver for all or any part of Ryburn's business or the business of any guarantor is appointed by any state or federal court, and the petition for the appointment of the receiver is not vacated within 30 days after the appointment; or

(4) Any property or assets of Ryburn or any guarantor is attached or becomes subject to a lien or encumbrance that is not vacated within 30 days.

Section 5-2. Termination on default.

(a) This agreement is deemed to be materially breached by Ryburn if any of the following occurs:

(1) Ryburn makes any material misrepresentation to the Town in connection with this agreement;

(2) Ryburn violates any term or condition of this agreement and does not remedy the violation within the time limit under subsection (b).

(b) Unless specifically provided elsewhere in this agreement, if Ryburn violates a term or condition of this agreement, then it must remedy the violation within the following time period:

(1) In the case of nonmonetary defaults that are curable within 30 days, Ryburn must (i) notify the Town of its intent to remedy the default within 5 days after receiving notice of the violation from the Town and (ii) remedy the default within 30 days after receiving notice of the violation from the Town.

(2) In the case of all other defaults, Ryburn must remedy the default within 5 days after the receipt of notice of the violation from the Town.

(c) If the agreement is breached under subsection (a), then the Town, at its sole discretion, may either: (i) cure Ryburn's default and charge the cost and expense thereof to Ryburn; or (ii) terminate and end the privileges granted under this agreement. Upon any such termination, the Town may immediately and summarily remove Ryburn or any other person from the Property without resorting to any court proceeding.

(d) If Ryburn fails to make any payments due under this agreement, then from and after the day that the amount is due (and whether or not notice of the failure of the payment has been given), interest shall accrue on the amount so due at a rate equal to 10% per annum.

(e) The rights and remedies under this Section are in addition to any other rights and remedies of the Town under this agreement.

Section 5-3. Remedies. The enumeration of remedies expressly conferred upon a party by this agreement are cumulative with and not exclusive of any other remedy conferred by this agreement or by law on that party, and the exercise of any one remedy does not preclude the exercise of any other. Ryburn waives the right to trial by jury in any action brought by the Town against Ryburn, and the Town waives the right to trial by jury in any action brought by Ryburn against the Town.

6. General provisions

6-1. Choice of law; jurisdiction. This agreement is to be governed by and construed in accordance with the laws of the State of Illinois. This agreement shall be construed without the aid of any rule of law requiring or permitting construction against the drafter of the contract.

6-2. Rights and remedies cumulative. The enumeration of remedies expressly conferred upon a party by this agreement are cumulative with and not exclusive of any other remedy conferred by this agreement or by law on that party, and the exercise of any one remedy does not preclude the exercise of any other.

6-3. Assignment, sublicense, and transfer.

(a) Without the prior written consent of the Town, Ryburn may not:

(1) sell, assign, mortgage, or transfer, by operation of law or otherwise, this agreement;

(2) sublicense all or any of the space allotted to Ryburn, except as provided in subsection (b) or

(3) permit the said space to be occupied by anyone other than Ryburn and Ryburn's employees or agents.

(b) The decision to consent to an assignment, sublicense, or transfer is in the sole discretion of the Town. If the Town so consents, Ryburn remains liable for all of Ryburn's obligations under this agreement.

6-4. Waivers.

(a) The parties may waive any provision in this agreement only by a writing executed by the party against whom the waiver is sought to be enforced.

(b) No failure or delay in exercising any right or remedy or in requiring the satisfaction of any condition under this agreement, and no act, omission, or course of dealing between the parties, operates as a waiver or estoppel of any right, remedy, or condition.

(c) A waiver made in writing on one occasion is effective only in that instance and only for the purpose stated. A waiver, once given, is not to be construed as a waiver on any future occasion or against any other person.

6-5. Notice. Unless otherwise provided under this agreement, all written notice required under this agreement may be delivered by personal delivery or mail, email, or facsimile. Notice shall be sent to the recipient designated by each party.

6-6. Captions. Captions of the Articles and Sections of this agreement are for convenience or reference only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction, or meaning of the provisions of this agreement.

6-7. Amendments. This agreement may be amended only by a written agreement of the parties that identifies itself as an amendment to this agreement.

6-8. Assignment; beneficiaries. This agreement may not be assigned without the written consent of the parties. This agreement is intended for the benefit of each party and no other person or entity has rights under this contract, whether as a third-party beneficiary or otherwise.

6-9. Merger. This agreement constitutes the final agreement between the parties. It is the complete and exclusive expression of the parties' agreement on the matters contained in this agreement. All prior and contemporaneous negotiations and agreements between the parties on the matters contained in this agreement are expressly merged into and superseded by this agreement.

6-10. Surviving provisions. Any term of this agreement that, by its nature, extends after the end of the agreement, whether by expiration or termination, remains in effect until fulfilled.

Execution.

This License Agreement—Retail Gift Shop: 305 Pine Street is dated June 10, 2016.

<p>Theresa L. Ryburn</p> <p>By: <u>Theresa L. Ryburn</u> Theresa L. Ryburn</p>	<p>Town of Normal</p> <p>By: <u>Christopher Koos</u> Christopher Koos Mayor</p> <p>Attest:</p> <p><u>Wendellyn J. Briggs</u> Wendellyn J. Briggs Town Clerk</p>
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EXHIBIT B

RESIDENTIAL LEASE

BY THIS AGREEMENT made and entered into on June 10, 2016, between the Town of Normal ("Landlord") and Theresa L. Ryburn ("Tenant").

Landlord leases to Tenant the second story apartments (Apartment A and Apartment B) of the building located at 305 Pine Street in the Town of Normal, County of McLean, State of Illinois, together with all appurtenances ("Premises"), for a term of 10 years, to commence on June 10, 2016 and continuing through December 31, 2026. The lease may be renewed on terms and conditions agreeable to the parties.

1. Rent. The rent for the term of this agreement is \$120 per year. The parties agree that the conveyance of property to the Town under an agreement titled *Development Agreement: Ryburn Place—305 Pine Street* and dated June 1, 2016 serves as sufficient consideration for this lease.

2. Quiet Enjoyment. Landlord covenants that on performing the covenants herein contained, Tenant shall peacefully and quietly have, hold, and enjoy the demised premises for the agreed term.

3. Use of Premises. The demised premises shall be used and occupied by Tenant exclusively as a private residence, and neither the premises nor any part thereof shall be used at any time during the term of this lease by Tenant for the purpose of carrying on any business, profession, or trade of any kind, or for any purpose other than as a private single family residence; provided however that Tenant may use Apartment A as an office for purposes of operating the retail gift shop under the *License Agreement—Retail Gift Shop: 305 Pine Street*, entered into between the parties and dated June 10, 2016. Tenant shall comply with all the sanitary laws, ordinances, rules, and orders of appropriate governmental authorities affecting the cleanliness, occupancy, and preservation of the demised premises, and the sidewalks connected thereto, during the term of this lease.

4. Number of Occupants. Except as set forth in Paragraph 6, Tenant agrees that the demised premises shall be occupied by no more than 2 adults without the consent of the Landlord.

5. Condition of Premises. Tenant stipulates that she has examined the Premises, including the grounds and all buildings and improvements, and that they are, at the time of this lease, in good order, repair and a safe, clean, and tenantable condition.

6. Assignment and Subletting. Without the prior written consent of Landlord, Tenant may not assign this lease, or sublet or grant any concession or license to use the premises or any part thereof. An assignment, subletting, concession, or license without the prior written consent of Landlord, or an assignment or subletting by operation of law, is void and, at Landlord's option,

10. Utilities. Tenant shall be responsible for arranging for and paying for all utility services required on the premises, except that water, heat, gas, electricity, and sewer service shall be provided by Landlord.

11. Maintenance and Repair. Tenant will keep the premises in a clean and orderly condition. Landlord shall maintain the heating, air conditioning, plumbing and electrical systems and shall repair the windows and doors, except that Tenant shall pay for all repairs required as a result of Tenant's misuse, waste, or neglect or that of his employee, family, agent, or visitor. The parties acknowledge that the appliances in the leased premises are the personal property of Tenant and are Tenant's responsibility to maintain. Tenant agrees that no signs may be placed or exterior painting done on or about the Premises by Tenant or at her direction without the prior written consent of Landlord.

12. Animals. Tenant shall keep no domestic or other animals on or about the exterior of the leased premises without the written consent of Landlord.

13. Right of Inspection. Landlord and its agents have the right, at all reasonable times upon reasonable advanced notice to enter the demised premises for the purpose of inspecting the premises and all building and improvements thereon.

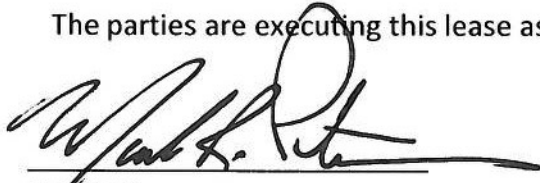
14. Surrender of Premises. At the expiration of the lease term, Tenant shall quit and surrender the premises hereby demised in as good state and condition as they were at the commencement of this lease, reasonable use and wear thereof and damages by the elements excepted.

15. Default. If any default is made in the performance of or compliance with any term or condition of this lease, the lease, at the option of Landlord, shall terminate and be forfeited, and Landlord may re-enter the premises and remove all persons therefrom. Tenant shall be given written notice of any default or breach and termination and forfeiture of the lease shall not result if, within 30 days of receipt of such notice, Tenant has corrected the default or breach or has taken action reasonably likely to effect such correction within a reasonable time.


16. Abandonment. If at any time during the term of this lease Tenant abandons the Premises or any part thereof, Landlord may, at his option, enter the Premises by any means without being liable for any prosecution therefore, and without becoming liable to Tenant for damages or for any payment of any kind whatever, and may, at his discretion, as agent for Tenant, relet the Premises, or any part thereof, for the whole or any part of the then unexpired term, and may receive and collect all rent payable by virtue of such reletting, and, at Landlord's option, hold Tenant liable for any difference between the rent that would have been payable under this lease during the balance of the unexpired term, if this lease had continued in force, and the new rent for such period realized by Landlord by means of such reletting. If Landlord's right of re-entry is exercised following abandonment of the premises by Tenant, then Landlord may consider any personal property belonging to Tenant and left on the premises to also have been abandoned, in which case Landlord may dispose of all such personal property in any manner Landlord shall deem proper and is hereby relieved of all liability for doing so.

17. Binding Effect. The covenants and conditions herein contained shall apply to and bind the heirs, legal representatives, and assigns of the parties hereto, and all covenants are to be construed as conditions of this lease.

The parties are executing this lease as of the date set forth in the introductory clause.



Landlord



Tenant

Town Council Action Report

July 6, 2026

An Ordinance Amending Division 8.7 of the Town Code Concerning Tree Maintenance

Prepared By: Doug Damery, Director of Parks and Recreation

Reviewed By: Pamela S. Reece, City Manager

Jason Querciagrossa, Corporation Counsel

Staff Recommendation: Approval

Attachments: Proposed Resolution

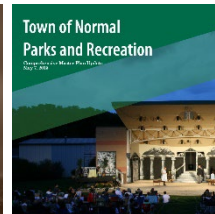
Community Impact

The proposed modifications to the Town's tree ordinance will allow the Town to access grant funds and reduce potential unintended liability of the Town.

Budget Impact

The proposed ordinance amendment has no impact on the budget.

Strategic Alignment



Background

The Town has adopted a tree ordinance, governing the planting and maintenance of trees and shrubs on Town property and those next to Town property. In 2020, the Town revised its tree ordinance to adopt language provided by the Urban and Community Forestry Program.

In 2024, the Town was awarded a \$25,000 grant from the Urban and Community Forestry Grant for Government Entities through the Illinois Department of Natural Resources and the US Forest Service. Those grant funds are to be used for tree removals, pruning and planting. Some work has been completed, but to receive the remainder of the grant, the Town must amend its tree ordinance to reference specific ANSI standards concerning the selection, planting and pruning of trees and shrubs.

Additionally, language provided by the Urban and Community Forestry Program might subject the Town to tort liability that it would otherwise not have under Illinois law. That language concerns the process for addressing trees on private property that impede traffic or obstruct views from streets and sidewalks.

Discussion

The proposed ordinance does the following:

- Amends section 8.7-25 of the Town Code to provide that the planting of trees and shrubs on Town property must adhere to the ANSI A300-2023 standards for tree planting;
 - Amends section 8.7-25 of the Town Code to require that trees planted in public right-of-way must be sourced from a nursery that follows the ANSI Z60.2-2025 standards for nursery stock;
 - Amends section 8.7-30 of the Town Code to require that all pruning and tree care of trees and shrubs in the public right-of-way must be done according to the most current ANSI A300-2023 standards; and
 - Amends section 8.7-35 of the Town Code to modify the process for the remediation of trees and shrubs on private property that impede streets and sidewalks.
-

Keywords: Tree Ordinance, ANSI Standards

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 8 OF THE TOWN CODE TO ADOPT THE AMERICAN NATIONAL STANDARDS INSTITUTE A300 TREE CARE STANDARDS FOR THE SOURCING, PLANTING, AND PRUNING OF TREES OWNED BY THE TOWN

WHEREAS, The Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs.

WHEREAS, Under its home rule authority, the Town has established rules and regulations to better promote proper care and protection of the Town's tree canopy in the interest of increasing the quality of life for residents of the Town.

WHEREAS, To further ensure proper management of the Town's tree canopy, the Town seeks to clarify the standards for the sourcing, planting, and pruning of trees owned by the Town by adding a requirement that the sourcing, planting, and pruning of trees owned by the Town follow the current American National Standards Institute A300 Tree Care standards.

WHEREAS, It is in the best interests of the health, safety, and welfare of the citizens of Normal to amend the Town Code regarding the sourcing, planting, and pruning of trees on Town property.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE TOWN OF NORMAL, ILLINOIS:

SECTION 1. Chapter 8 of the Municipal Code of the Town of Normal of 1969, is amended by changing the introductory paragraph of section 8.7-25 as follows, with strikeouts indicating deletions and bold, underlined text indicating additions:

The planting of all trees and shrubs in the public right-of-way or other Town-owned property **shall comply with the ANSI A300-2023 Tree Care Standards applicable to planting and transplanting of trees, shrubs, and other woody plants, as adopted or approved by the Town, and** are subject to the following regulations and restrictions:

SECTION 2. Chapter 8 of the Municipal Code of the Town of Normal of 1969, is amended by changing 8.7-25(G) as follows, with strikeouts indicating deletions and bold, underlined text indicating additions:

G. All tree species that are permitted to be planted in the public right-of-way will be set forth on the Town of Normal Recommended and Restricted Tree List. **All nursery stock shall conform to the ANSI Z60.2-2025 American Standard for Nursery Stock, as adopted or approved by the Town.** This list will be made readily available through the Director and the

Town's website. The tree list will be reviewed and updated by the Administrative Forestry Board at least every three years. All trees planted in the public right-of-way shall be from this list, unless prior written authorization from the Director or his or her designee, is obtained. The tree species designated on this list were chosen based on fruiting habits, susceptibility to serious diseases and insects, growth habits and form, propensity to storm damage, and those that exhibit invasive properties. Tree species that are considered invasive are likely to cause environment harm due to their ability to outcompete and displace native species. The use of trees native to Illinois and the Midwest is recommended as they adapt well to local growing conditions. When considering tree species selection for planting on private property, owners are not required to follow these recommendations and restrictions but are encouraged to utilize this information as a reference guide.

SECTION 3. Chapter 8 of the Municipal Code of the Town of Normal of 1969, is amended by changing section 8.7-30(A) as follows, with strikeouts indicating deletions and bold, underlined text indicating additions:

- A. Town authority to maintain. When determined necessary for the health and safety of a tree or shrub, the Parks and Recreation Department Park Maintenance staff shall have the authority to prune or remove any tree or shrub located on or growing in the public right-of-way. **All pruning and tree care must be done according to the ANSI A300-2023 standards.**
~~The n~~Notice to any abutting owner is not required.

SECTION 4. Chapter 8 of the Municipal Code of the Town of Normal of 1969, is amended by changing section 8.7-35(C) as follows, with strikeouts indicating deletions and bold, underlined text indicating additions:

- C. For any violation, ~~it shall be the duty of the Director~~ **may** to notify the abutting owner in writing to **require** ~~request~~ the pruning of such trees and shrubs within 14 days **of the notice**. If the abutting owner so notified fails to comply with this notice, then the Director may cause such foliage to be pruned at the expense of the abutting owner. If the Director determines that the tree or shrub creates an immediate danger to the health and safety of persons on the street or sidewalk, the Director may cause the tree or shrub to be pruned or removed. The Town may charge the abutting owner with the incurred costs.

SECTION 5. The Town Clerk is directed and authorized to publish this ordinance in pamphlet form as provided by law.

SECTION 6. This ordinance will become effective 10 days after the date of its publication.

SECTION 7. This ordinance is adopted under the Home Rule Authority, granted the Town of Normal by Article 7, Section 6, of the Illinois Constitution, 1970.

APPROVED:

 President of the Board of Trustees
 Town of Normal, Illinois

ATTEST:

 Town Clerk
 (seal)

This ordinance was voted upon and passed by the President and Board of Trustees of the Town of Normal on _____, 2026, with _____ voting aye; _____ abstaining; _____ voting nay; and _____ absent.

	AYE	NAY	OTHER		AYE	NAY	OTHER
Councilman McCarthy				Councilman Byars			
Councilman Preston				Councilman Roberge			
Councilwoman Lorenz				Mayor Koos			
Councilwoman Smith							

This ordinance was approved by the President on _____, 2026.

This ordinance was published in pamphlet form on _____, 2026.

New Business

Town Council Action Report

July 6, 2026

Resolution to Waive the Formal Bidding Process and Accept a Quote from Traffic Control Corporation for the Emergency Vehicle Preemption (EVP) Test Project in the Amount of \$108,558 and Approval of an Associated Budget Adjustment

Prepared By: Ryan Otto, Director of Public Works & Engineering

Reviewed By: Pamela S. Reece, City Manager

Jason Querciagrossa, Corporation Counsel

Staff Recommendation: Approval

Attachments: Proposed Resolution

Community Impact

Emergency Vehicle Preemption (EVP) technologies allow responding emergency vehicles to request priority at signalized intersections, helping to clear traffic and reduce response times. The Emergency Vehicle Preemption (EVP) Test Project will evaluate the functionality and connectivity of traffic signal and emergency vehicle preemption equipment for potential Town-wide deployment.

Budget Impact

This item is not included in the Town budget for FY 2026-2027 and requires a budget adjustment in 001-4010-415.75-45. Funding is available from the General Fund reserve balance.

Strategic Alignment

[Comprehensive Plan – Infrastructure & Public Safety](#)



Background

Emergency Vehicle Preemption is a smart traffic control system that temporarily modifies traffic signal patterns to prioritize emergency vehicles as they approach intersections. By giving emergency vehicles the green light and holding crossing traffic at a red light, EVP can improve their ability to reach emergency scenes.

To better understand available technologies and implementation approaches, staff conducted research through multiple channels. Innovation & Technology and Public Works & Engineering Department staff members began the process of evaluating EVP systems by exploring available technologies, speaking with peer communities (including the Illinois Department of Transportation (IDOT) and City of Bloomington), and gathering input from industry professionals. Fire Department leadership also participated in several demonstrations and provided feedback. EVP technologies investigated include line-of-sight systems, radio-based systems, cloud/software-based systems, and vehicle-to-everything systems.

The Town currently operates 65 traffic signals (some owned and operated by the Town entirely while others are jointly owned or maintained with the City of Bloomington and IDOT). Many of the Town's traffic signals are connected through the Town's fiber network or other communication technologies. This infrastructure places the Town in a strong position to integrate modern, software-based EVP systems.

Discussion

Based on product research, demonstrations, and discussions with peer communities, staff recommend moving forward with an EVP test project utilizing the Glance Preemption System from Applied Information (AI Glance), a software-based emergency vehicle preemption solution.

The Applied Information Glance platform is a connected, software-driven system that uses GPS and cellular communication to automatically notify the traffic signal system when an emergency vehicle begins responding to a call. The Glance system will process the vehicle's route and communicate with signal cabinets to clear traffic ahead of the vehicle's arrival. The system dynamically adjusts preemption requests as the vehicle progresses along its route and provides a map-based interface for configuring and monitoring preemption zones.

The platform integrates well with modern signal networks, requires relatively limited field hardware compared to other systems, and provides tools for tracking response performance and system activity. The broader Glance platform also supports integration with other intelligent transportation system components, including the ability to utilize data for traffic counts and analytics, as well as providing lower-priority signal clearance for other municipal vehicles such as transit vehicles or snowplows. While these additional capabilities are not part of the Town's immediate implementation scope, they demonstrate the scalability of the platform and align with our long-term goal of investing in smart, connected infrastructure that can evolve with future transportation and operational needs.

Another factor supporting this recommendation is regional alignment. The City of Bloomington is moving forward with this platform, which would improve interoperability between our communities and enhance coordination along shared corridors. In addition, peer communities

have reported measurable improvements in emergency response times after deploying Applied Information's Glance system, demonstrating clear operational benefits.

The proposed test project will implement the AI Glance EVP system along the Raab Road corridor from Parkside Dr. to Towanda Ave. This location was selected for its proximity to Fire Station No. 3 and the continuity of the nearby signal network. The test project will evaluate the technical performance of the equipment and provide staff with first-hand understanding of the operation and maintenance requirements should the system be selected for system-wide implementation.

During the EVP test project, staff will continue to evaluate implementation requirements and coordinate with IDOT and the City of Bloomington to ensure compatibility where appropriate. The test project will allow ongoing evaluation of staffing impacts, service and support models, equipment durability and ease-of-use, connectivity, CAD integration, and equipment installation requirements. Should the test project prove successful and staff recommend system-wide implementation, equipment purchased for this test project can be used as part of the overall implementation and will not require any repurchase of equipment for the Raab Rd. locations.

Traffic Control Corporation has provided a quote for equipment and software for the test project along Raab Road in the amount of \$108,558. Traffic Control Corporation is the authorized sales distributor of the AI Glance system. As the Applied Information Glance EVP system is a proprietary technology, staff recommend waiving the formal bidding requirement for the purchase of the necessary EVP test project equipment and software, accepting the quote from Traffic Control Corporation and approving an associated budget adjustment.

Keywords: Emergency Vehicle Preemption (EVP), Applied Information, Glance

RESOLUTION NO. _____

RESOLUTION TO WAIVE THE FORMAL BIDDING PROCESS AND ACCEPT A QUOTE FROM TRAFFIC CONTROL CORPORATION FOR THE EMERGENCY VEHICLE PREEMPTION (EVP) TEST PROJECT IN THE AMOUNT OF \$108,558 AND APPROVAL OF AN ASSOCIATED BUDGET ADJUSTMENT

WHEREAS, The Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs.

WHEREAS, Emergency Vehicle Preemption (“EVP”) is a smart traffic control system that temporarily modifies traffic signal patters to prioritize emergency vehicles as they approach intersections.

WHEREAS, Town staff evaluated various EVP systems and recommend Applied Information Glance, provided through Traffic Control Corporation (“Vendor”), because of its integration with modern signal networks, limited hardware requirement, and response performance and system activity tracking tools.

WHEREAS, It is in the best interest of the health, safety, and welfare of the citizens of Normal to execute an agreement with the Vendor for the EVP test project.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION 1. The formal bidding process is waived and the City Manager, or her designee, is authorized to execute an agreement with the Vendor for the EVP test project. The agreement must substantially conform to the Vendor’s quote.

SECTION 2. The Clerk must retain a fully executed copy in her office for public inspection.

ADOPTED this ____ day of _____, 2026.

APPROVED:

President of the Board of Trustees
Town of Normal, Illinois

ATTEST:

Town Clerk
(seal)

Town Council Action Report

July 6, 2026

Motion to Initiate a Zoning Text Amendment Pertaining to Various Sections of the Zoning Code

Prepared By: Mercy Davison, Director of Planning and Zoning

Reviewed By: Pamela S. Reece, City Manager
Jason Querciagrossa, Corporation Counsel
Tessa Ferraro, Planner I

Staff Recommendation: Approval

Attachments: Proposed Amended Zoning Text; Map of People Over Parking Boundaries

Community Impact

Initiating this process to update the zoning code directs the Planning Commission to begin the public input process.

Budget Impact

N/A

Strategic Alignment



Background

In October 2024, the Town Council approved a comprehensive update to the zoning code (Ord. 5994). The updates enhanced clarity, modernized terminology, and brought the code into better alignment with zoning code interpretation, zoning variances, and the direction of Town policy.

It is best practice for Town staff to continuously monitor the zoning code for necessary amendments. Based on recent development proposals, approved development, and ongoing review of zoning code text, Town staff recommend the following updates to the zoning code.

Minor amendments and clarifications

1. Definitions – Building Height. Sec. 15.3-2. Ensure the zoning code definition of building height aligns with the building code definition.
2. Home Occupations as an Accessory Use. Sec. 15.4-4(C). Clarify that home occupations may not include customers coming to the home.
3. Cemetery water. Sec. 15.10-4(H)(5). Eliminate the requirement to provide water within 400 feet of every gravesite.
4. Community Design Standards - Application. Sec. 15.14-2(B). Ensure the Community Design Standards (CDS) apply to nonconformities with R-1 and R-2 zoning. Per current code, the building appearance, landscaping and lighting standards contained within the CDS do not apply when a nonconforming commercial or multifamily use has R-1 or R-2 zoning.
5. Community Design Standards – Landscaping – Parking Areas. Sec. 15.14-7(F)(3). Clarify the language pertaining to landscape screening when parking is adjacent to a public alley, public street, public open space, and adjacent R-1 and R-2 properties.
6. Battery Energy Code & Definitions. 15.15.3 and Sec. 15.3-2. Clarify that Battery Energy Storage Systems associated with a solar array or EV charger may be located outside in a residential zoning district, subject to size and location restrictions.

Substantive amendments

1. B-1 General Business District – Permitted and Special Uses. Sec. 15.6-17(C), (E), and Appendix A Table of Authorized Principal Uses. Allow “Storage, All Goods, Products, Materials, Equipment” as a permitted use if less than 25,000 sq. ft.
2. Off-Street Parking – People Over Parking Act. Sec. 15.7-2(G)(8). Add reference to the State’s People Over Parking Act.
3. Sign Regulations. Sec. 15.13-10(J). Clarify regulations pertaining to animated (digital) signs and institute a requirement for automatic dimming technology.

Discussion

The rationale for the substantive changes follows:

1. *B-1 General Business District – Permitted and Special Uses. Sec. 15.6-17(C) and Appendix A Table of Authorized Principal Uses.* The only type of stand-alone storage currently permitted in B-1 zoning is self-storage (mini-warehouses). However, it is not uncommon for a business in B-1 to dedicate a significant portion of their building to the storage of materials, supplies, and/or merchandise. Staff were recently asked by a prospective buyer whether they could use a property zoned B-1 entirely for the storage of office supplies, furniture, and the like to support their business elsewhere. Under current code, they cannot.

It is common in other communities for storage to be a permitted use in B-1 General Business zoning, although sometimes the storage facility is restricted by size or through a special use process to prevent the type of large-scale warehousing more common in the manufacturing districts. To address this concern, Town staff recommend allowing “Storage, All Goods, Products, Materials, Equipment” as a permitted use in B-1 if the building is less than 25,000 sq. ft. This code change would open up several commercial properties for storage at a scale that would not generate heavy truck traffic. Furthermore, regulations in the Community Design Standards would ensure appropriate building design, landscaping, and outdoor lighting.

2. *Off-Street Parking – People Over Parking Act. Sec. 15.7(G)(8).* The State of Illinois’ People Over Parking Act became effective on June 1, 2026. This law prohibits the Town from requiring a minimum number of vehicular parking spaces in the following circumstances:
 - a. When the property is within one-half mile of a public transportation hub, which is defined as an intersection of two or more bus routes with a combined bus service frequency interval of fifteen minutes or less during the peak commute periods. Locations that qualify as transportation hubs include Uptown Station and the stops at Walmart, the Shoppes at College Hills, and the Connect Transit headquarters.
 - b. When the property is within one-eighth mile of a public transportation corridor, defined as any street segment where one or more bus routes provide a combined bus service frequency interval of fifteen minutes or less during peak commuter periods. Locations that qualify as transportation corridors include much of Main Street.

This law applies to new construction and to existing development unless subject to a contract or site plan effective prior to June 1. Exceptions to this law include hotels, motels, B&Bs, and transient housing, for which the Town may still require minimum parking. If a developer chooses to provide parking, ADA accessibility requirements must be met.

Staff propose to add a reference to this state law in the Parking Division of the zoning code. Because transit routes can change, there is not a fixed map of the People Over Parking boundaries. The attached map shows the current boundaries based on Connect Transit routes and schedules.

3. Sign Regulations. Sec. 15.13-10. Per current code, an animated sign must display one static image for at least four seconds before changing to a new static image. Code prohibits any additional movement or flashing. The code has no provisions relating to brightness. Based on an increasing number of complaints about animated sign brightness, staff are researching industry best practice and nearby municipality rules. This research will take several more weeks.

In the meantime, staff recommend the code be changed to require all new animated signs to have an automatic dimming function so that when brightness standards are adopted, all recent signs will be able to comply.

Amendments to the Zoning Code must be initiated by a member of the public or by the Town Council. At this time, Town staff are requesting the Town Council initiate a Zoning Text Amendment to amend the Zoning Code as detailed above.

Presuming the Town Council initiates this code amendment, Town staff would file the item for a public hearing at the August 6, 2026, meeting of the Planning Commission. Following the Planning Commission's public hearing, the item would return to the Town Council for a final decision as early as August 17.

For these reasons, Town staff recommend the Town Council initiate the process to amend the zoning code as proposed.

Keywords: Initiate Zoning Text Amendment; Cemetery; Community Design Standards; Parking Lot Screening; Landscaping; Building Height; Battery Energy Storage; B-1; Storage; People Over Parking; Animated Signs; Digital Signs

ORDINANCE NO. _____

ORDINANCE AMENDING VARIOUS SECTIONS OF THE TOWN OF NORMAL ZONING CODE

WHEREAS, The Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs.

WHEREAS, On _____, 2026, the Town Council initiated a zoning text amendment pertaining to various sections of the Zoning Code.

WHEREAS, On _____, after notice and hearing as required by law, the Planning Commission recommended approval of the proposed zoning text amendment.

WHEREAS, It is in the best interests of the health, safety, and welfare of the citizens of Normal to approve the proposed zoning text amendment.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE TOWN OF NORMAL, ILLINOIS:

SECTION 1. The report and recommendation of the Planning Commission is received, approved, and placed on file.

SECTION 2. Chapter 15 of the Municipal Code Town of Normal, Illinois, 1969, is amended as indicated in Exhibit A.

SECTION 3. The Town Clerk is directed and authorized to publish this ordinance in pamphlet form as provided by law.

SECTION 4. This ordinance takes effect 10 days after the date of its publication.

SECTION 5. This ordinance is adopted pursuant to Home Rule Authority granted the Town of Normal by Article 7, Section 6, of the Illinois Constitution, 1970.

APPROVED:

President of the Board of Trustees
Town of Normal, Illinois

ATTEST:

Town Clerk
(seal)

This ordinance was voted upon and passed by the President and Board of Trustees of the Town of Normal on _____, 2026, with _____ voting aye; _____ abstaining; _____ voting nay; and _____ absent.

	AYE	NAY	OTHER		AYE	NAY	OTHER
Councilman McCarthy				Councilman Byars			
Councilman Preston				Councilman Roberge			
Councilwoman Lorenz				Mayor Koos			
Councilwoman Smith							

This ordinance was approved by the President on _____, 2026.

This ordinance was published in pamphlet form on _____, 2026.

EXHIBIT A

1. Chapter 15 of the Municipal Code Town of Normal, Illinois, 1969, is amended by adding the following definitions to subsection 15.3-2:

Battery energy storage system, exterior-mounted. A battery energy storage system mounted on an exterior wall of a building on the same lot.

2. Chapter 15 of the Municipal Code Town of Normal, Illinois, 1969, is amended by changing subsection 15.3-2 by changing the definition of “Building Height” as follows, with strikeouts indicating deletions and bold, underlined text indicating additions:

Building Height. Building height is the measurement of vertical distance from average street grade to the **top of the highest beams of a flat roof or to the mean level of the highest gable or slope of a hip roof** ~~highest point on the roof structure~~. When a building faces more than one street, the height shall be measured from the average of the grades at the center of each street front.

3. Chapter 15 of the Municipal Code Town of Normal, Illinois, 1969, is amended by changing subsection 15.4-4(C) by inserting a new subsection (C)(7) as follows:

7. No customers, clients, patients, pupils, students, vendors, business invitees, or other persons shall come to the dwelling unit or premises in connection with the home occupation. All sales, services, consultations, lessons, appointments, and similar business activities shall be conducted off-site or by telephone, mail, electronic communication, or other means that do not involve visits to the dwelling unit or premises, except for ordinary residential delivery services permitted under subsection (C)(4).

4. Chapter 15 of the Municipal Code Town of Normal, Illinois, 1969, is amended by changing subsection 15.6-17(E) by adding a new subsection (E)(5) as follows:

5. Building Area. A building used for Storage, All Goods, Products, Materials, Equipment is limited to 25,000 sq. ft. or less.

5. Chapter 15 of the Municipal Code Town of Normal, Illinois, 1969, is amended by changing subsection 15.7-2(G)(8) by adding the following text:

Notwithstanding any contrary provision in this Zoning Code, no minimum off-street parking requirement shall be imposed or enforced where prohibited by the People over Parking Act, 50 ILCS 845/5-10, as amended.

6. Chapter 15 of the Municipal Code Town of Normal, Illinois, 1969, is amended by changing subsection 15.10-4(H)(5) as follows, with strikeouts indicating deletions and bold, underlined text indicating additions:
 5. Additional Requirements. ~~Water shall be available within 400 feet of all gravesites.~~ Trash receptacles shall be located adjacent to roadways and not more than 200 feet apart. All roadways shall be a minimum of 14 feet in width and shall have a minimum surface improvement of class A-3 or equivalent with an 8 inch crushed aggregate base. Any security lighting on premises shall be no greater than a residential street light (4,000 lumens) and shall have fixtures that direct light away from adjoining residential structures. Storage of any maintenance machinery or other equipment shall be within completely enclosed buildings. No rubbish shall be allowed to accumulate upon the site except within trash receptacles. Identification sign shall be no greater than 24 square feet in area and shall not be illuminated. Two copies of a site plan shall be submitted showing graphic scale, north point, site size in acres; existing physical features such as drainage easements, streams, marshes; proposed location and dimensions of buildings and structures; proposed utilities showing size, types, location and elevations (including water mains, valves, hydrants, sanitary and storm sewers); landscaping plans; location of refuse storage (dumpsters must be screened); sign and lighting plan; finished topography of site at 2 foot contour intervals; drainage plan, indicating direction of run-off flow, location of catch basins, storm sewers, and water impoundment areas, if any; land to be dedicated for streets and drainage right-of-way and easements for other utilities.
7. Chapter 15 of the Municipal Code Town of Normal, Illinois, 1969, is amended by changing subsection 15.13-10(J) by adding a new subsection (J)(13) as follows:
 13. Sign Brightness. No electronic message sign or center, electrically activated changeable sign, digital display sign, or sign or sign component whose copy, image, message, or display is produced by LEDs, LCDs, OLEDs, electronic pixels, digital panels, or other light-emitting electronic display technology shall be erected, installed, reconstructed, replaced, converted, or substantially altered unless the sign is equipped with automatic dimming technology, such as

a photocell or ambient light sensor, that automatically adjusts display brightness in response to ambient light conditions. Such sign shall also be capable of being programmed or otherwise adjusted to comply with brightness, illumination, operating-hour, malfunction, and measurement standards later adopted by the Town. Approval of a sign permit shall not create a vested right to operate the sign at any particular brightness level.

8. Chapter 15 of the Municipal Code Town of Normal, Illinois, 1969, is amended by changing subsection 15.14-2(B)(2) as follows, with strikeouts indicating deletions and bold, underlined text indicating additions:
 2. In the R-1A, R-1B and R-2 Districts, this division only applies to the development that involves a special use permit or a planned unit development; **provided, however, that this exception does not apply to development on a lot containing a lawful nonconforming use that is commercial, office, institutional, industrial, mixed-use, or multiple-family residential in character, when such use is not otherwise permitted as a principal use in the zoning district in which the property is located.**

9. Chapter 15 of the Municipal Code Town of Normal, Illinois, 1969, is amended by changing subsection 15.14-7(F)(3) as follows, with strikeouts indicating deletions and bold, underlined text indicating additions:
 3. Minimum Parking Lot Dimensional Standards. All parking lots shall be screened from public alleys, public streets, public open space, and adjacent residential properties zoned R-1 or R-2 complying with one of the following perimeter options:
 - a. A landscaped area at least 20 feet deep ~~shall be provided for areas along a public street.~~ Public land may not be counted toward fulfillment of this standard; **or**
 - b. A landscaped area of at least 15 feet and less than 20 feet **deep that includes** ~~in depth may be provided for yards along a public street where dense plantings with twice the required number of shrubs for the area along the street is provided;~~ **or** (Amended 9/20/10 by Ord. No. 5349)
 - c. A landscaped area of at least 10 feet and less than 15 feet **deep that includes** ~~is allowed only~~ if a decorative fence and twice the required number

of shrubs ~~for the area along the street is provided~~. The fence or parking blocks must be installed to prohibit car overhang into the landscaped area.

10. Chapter 15 of the Municipal Code Town of Normal, Illinois, 1969, is amended by changing subsection 15.15.3-4(C) by adding subsection (3) as follows:

3. In all other zoning districts, provided that the accessory-use battery energy storage system is exterior-mounted.

11. Chapter 15 of the Municipal Code Town of Normal, Illinois, 1969, is amended by changing subsection 15.15.3 by inserting a new subsection 15.15.3-9 as follows and renumbering the remaining subsections of 15.15.3 accordingly:

15.15.3-9 REQUIREMENTS FOR OUTDOOR EXTERIOR-MOUNTED ACCESSORY-USE BATTERY ENERGY STORAGE SYSTEMS

A. Applicability. This section applies to outdoor exterior-mounted accessory-use battery energy storage systems.

B. Location. Outdoor battery energy storage systems subject to this section are not permitted:

1. On the front façade of the principal building; or
2. In the required front yard or required corner side yard.

C. Size. An outdoor battery energy storage system subject to this section may not exceed:

1. _____ in height;
2. _____ in total area; and
3. _____ in projection from the façade upon which it is mounted.

D. Screening. Section 15.15.3-8(A) shall not apply to outdoor exterior-mounted accessory-use battery energy storage systems.

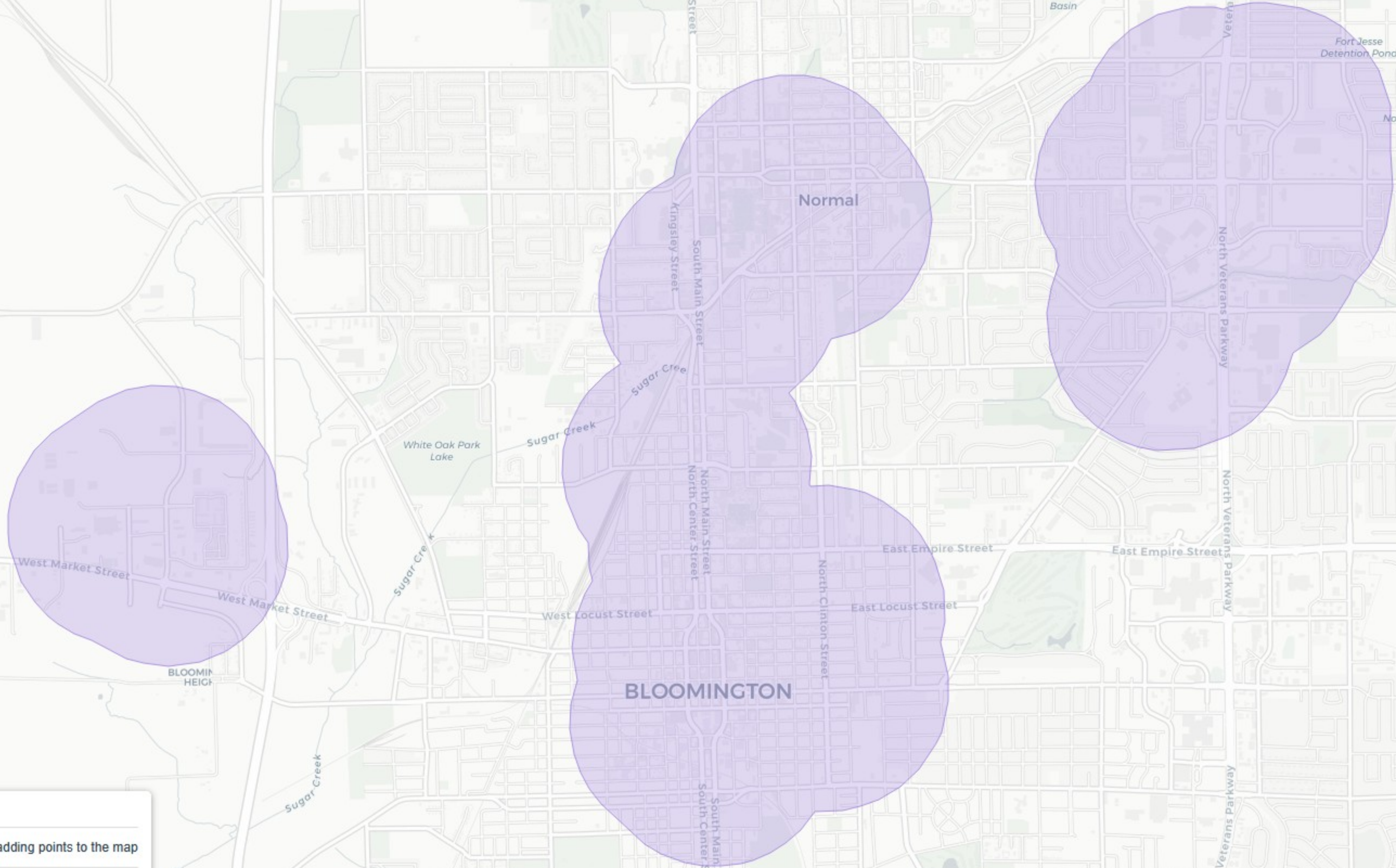
12. Chapter 15 of the Municipal Code Town of Normal, Illinois, 1969, is amended by changing subsection 15.15.3-9(A)(1) as follows, with strikeouts indicating deletions and bold, underlined text indicating additions:

1. Outdoor accessory-use battery energy storage systems ~~that are not exterior-mounted~~; **that are not exterior-mounted**;

- 13.** Chapter 15 of the Municipal Code Town of Normal, Illinois, 1969, is amended by adding the bold, underlined text contained in Attachment A-1 to Appendix A of Chapter 15, and updating the land use tables contained in subsection (C) of sections 15.6-2 through 15.6-20, as applicable.

ATTACHMENT A-1

Land Classification	A	R-1A	R-1B	R-2	R-3A	R-3B	S-1	S-2	C-1	C-2	C-3	B-1	B-2	M-1	M-2	Special Provisions
Battery Energy Storage System, Outdoor Exterior-Mounted Accessory-Use	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>15.15.3</u>
Storage, All Goods, Products, Materials, Equipment	-	-	-	-	-	-	-	-	-	-	-	<u>P</u>	-	P	P	<u>15.6-17(E)</u>



...ces and areas
...measurement by adding points to the map

Town Council Action Report

July 6, 2026

Motion Accepting the 2026 Town of Normal Strategic Plan

Prepared By: Jacob Smith, Administrative Analyst
Reviewed By: Jenny Keigher, Assistant City Manager
Pamela S. Reece, City Manager

Staff Recommendation: Approval

Attachments: Town of Normal 2026-2029 Strategic Plan Full Report

Community Impact

The Strategic Plan helps to guide staff on priorities and initiatives in day-to-day operations and long-term considerations.

Budget Impact

N/A

Strategic Alignment



Background

Beginning in September 2025, Town staff worked with the Northern Illinois University Center for Governmental Studies (NIU-CGS) to prepare the Town of Normal 2026-2029 Strategic Plan. The plan lays out strategic priorities and goals developed through multiple interviews, planning sessions, workshops, and other engagements with stakeholders.

The 2026-2029 Strategic Plan builds on many of the successes of the 2023 Strategic Plan. Following the model of the 2023 plan, the 2026-2029 Strategic Plan is centered around four key strategic priority areas. These areas represent the broader themes that guide the plan's specific goals and objectives. Those priority areas are:

- Community Well-Being, Public Safety, and Quality of Place
- Economic Growth, Innovation, and Regional Destination Development
- Infrastructure, Connectivity, and Sustainability
- Organizational Excellence and Governance

Discussion

In support of these four strategic priority areas, twelve strategic goals have been identified and included in the plan. Each strategic goal is reinforced with more specific supporting objectives that provide direction to staff. You can find the full list of strategic goals and supporting objectives in Appendix D of the full report.

The Town of Normal 2026–2029 Strategic Plan reflects the shared priorities identified through the strategic planning process and provides a framework for guiding organizational efforts over the next four years. Council acceptance of the Plan recognizes this work and affirms its role in informing future decision-making and implementation.

Keywords: 2026 Strategic Plan, NIU, Center for Governmental Studies



TOWN OF NORMAL

2026-2029 STRATEGIC PLAN

FULL REPORT



NORTHERN ILLINOIS UNIVERSITY

**Center for
Governmental Studies**

Outreach, Engagement, and Regional Development

PREPARED JUNE 2026

STRATEGIC PLAN PROCESS ACKNOWLEDGEMENTS

TOWN OF NORMAL TOWN COUNCIL

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Andy Byars, *Councilmember*
Kathleen Lorenz, *Councilmember*
Kevin McCarthy, *Councilmember*
Scott Preston, *Councilmember*
Rory Roberge, *Councilmember*
Karyn Smith, *Councilmember*

TOWN OF NORMAL ADMINISTRATIVE LEADERSHIP

Pam Reece, <i>City Manager</i>	Angie Huonker, <i>Town Clerk</i>
Brian Day, <i>Assistant City Manager</i>	Mick Humer, <i>Fire Chief, Normal Fire Department</i>
Jenny Keigher, <i>Assistant City Manager</i>	Cathy Oloffson, <i>Director of Communications and Community Relations</i>
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John Fischer, <i>Director of Normal Public Library</i>	Jacob Smith, <i>Administrative Analyst</i>
Vasudha Gadhiraaju, <i>Director of Innovation and Technology</i>	
Andrew Huhn, <i>Finance Director</i>	

TOWN OF NORMAL COMMUNITY AND STAKEHOLDERS

The Town would also like to thank all who participated in the stakeholder feedback phase of the process. An effective strategic plan includes feedback from key stakeholders to ensure that organizational needs and expectations are clearly communicated and understood by leadership.



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TOWN OF NORMAL BACKGROUND

The Town of Normal is a municipality in McLean County, Illinois, and part of the Bloomington-Normal metropolitan area in central Illinois. With a population of more than 50,000 residents, the community serves as a regional center for education, employment, and services. Its location along transportation corridors, including Interstates 55 and 74 and U.S. Route 51, supports connectivity to larger markets such as Chicago, St. Louis, and Indianapolis.

Normal's economy is supported by a mix of sectors, including education, manufacturing, healthcare, retail, and professional services. Major institutions such as Illinois State University and Heartland Community College contribute to workforce development, research activity, and local economic stability. The presence of large employers in advanced manufacturing and related industries further diversifies the Town's economic base.

The Town provides a range of municipal services, including public safety, public works, water and wastewater utilities, planning and development, and parks and recreation. Normal maintains an extensive system of parks, trails, and open space, along with recreational programming that serves residents of all ages. Community amenities include the Children's Discovery Museum, Illinois Art Station, Normal Public Library, and the Connie Link Amphitheatre, which support educational, cultural, and community activities. Uptown Normal functions as the Town's central business district, offering a mix of retail, dining, office, and residential uses in a walkable environment.

Normal operates under a council-manager form of government. A seven-member Town Council establishes policy and strategic direction, while a city manager is responsible for daily administration, service delivery, and implementation of Council priorities. Boards and commissions provide additional input on planning, zoning, and other community issues.

To learn more about the Town of Normal, visit www.normal.org.

INTRODUCTION

Strategic planning remains an ongoing commitment for the Town of Normal (the "Town") and an important component of day-to-day operations, providing a framework for setting direction and priorities. In September 2025, the Town engaged the Northern Illinois University Center for Governmental Studies (NIU-CGS) to support the next phase of its planning efforts (Figure 1).

From November 2025 through January 2026, NIU-CGS collected input from internal and external stakeholders. This input was presented at a leadership workshop in February 2026, where Town leadership reviewed the findings and used them to inform updates to the strategic plan. The workshop focused on clarifying priorities, aligning goals, and identifying both short- and long-term objectives.

This plan update reflects the Town's approach to prioritizing resources, including financial capacity and staffing. Leadership identified a defined set of goals to guide implementation, recognizing that progress depends on maintaining focus and sequencing efforts over time. This approach supports adaptation to changing conditions while continuing to advance established priorities.

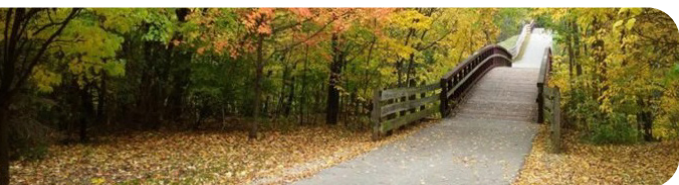


Figure 1. Strategic Planning Model

Strategic Planning Process Model



PRE-WORKSHOP ENVIRONMENTAL SCANNING AND STAKEHOLDER INPUT

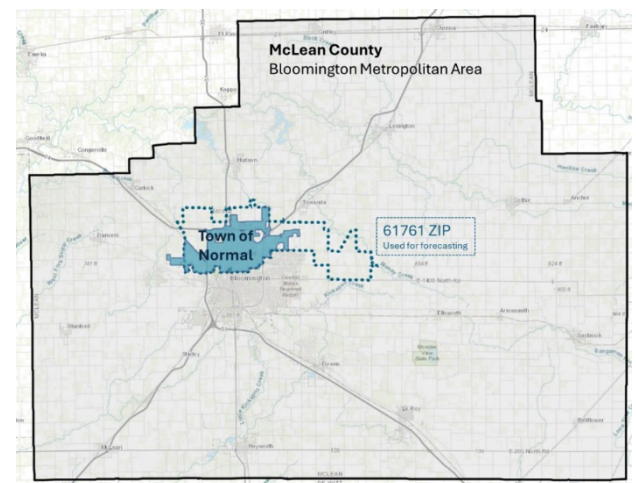
The Town's leadership recognizes the importance of gaining a comprehensive understanding of their organization and the broader community they serve by gathering input from various stakeholders. Collecting stakeholder feedback is essential to the strategic planning process because effective planning starts with listening. During the environmental scanning phase of the strategic planning process, the NIU-CGS team aimed to examine factors that shape the organization's future direction. To accomplish this, NIU-CGS prepared a community data profile, facilitated a series of focus groups, and conducted internal leadership interviews. Findings from the environmental scanning phase were presented at the strategic planning leadership workshop, providing valuable insights and trends to guide discussion.

TOWN OF NORMAL COMMUNITY DATA PROFILE

In September 2025, NIU-CGS completed a demographic analysis and prepared a community data profile for the Town as part of the strategic planning process. The community data profile is intended to help inform the strategic plan by describing the trends affecting the Town in comparison to broader patterns in McLean County, also known as the Bloomington Metropolitan Area. The map in Figure 2 summarizes the data geographies that were used for the profile.

The analysis examined population change, age distribution, racial and ethnic composition, household structure, income, educational attainment, employment, and the property tax base, providing the empirical foundation necessary for informed, evidence-based planning. The community profile draws on data from the U.S. Census Bureau, Lightcast, and the Illinois Department of Revenue to document the economic and demographic trends shaping the Town and the broader McLean County region¹. Highlights from the profile are outlined next. To view the community data profile executive summary, see [Appendix A](#).

Figure 2. Community Data Profile Geographies



¹ In cases where data specific to the town limits are unavailable, the 61761 ZIP code is used as an approximation. The underlying assumption is that trends affecting the ZIP code also affect Normal. McLean County is a self-contained economic area – the Bloomington Metropolitan Area. The Federal Office of Management and Budget defines metropolitan statistical areas based on county-level commuting patterns from central cities.

Town of Normal Community Data Profile Key Highlights

- The community reflects a typical age distribution for a college town, with a significant concentration of young adults alongside established older residents.
- Overall population levels have remained relatively stable, while becoming increasingly diverse. This includes modest population declines locally compared to slight growth at the county level, as well as a decreasing White population and growth among all other racial and ethnic groups.
- Demographic trends indicate an aging population, with more residents choosing to remain in the community as they grow older. This is accompanied by fewer children progressing into college-age cohorts, a shift from college-age to working-age populations, and a growing number of residents at or nearing retirement age.
- Housing patterns reflect the presence of a major university, with a higher proportion of rental units and single-person households.
- Median income levels trend lower than regional averages, largely due to the significant student population, many of whom are enrolled full-time and rely on financial assistance.
- Single-parent households and multigenerational living arrangements are relatively uncommon within both the community and the broader county.
- The area experiences substantial commuting patterns, with many residents traveling outside the community for work, while a significant share of local jobs are filled by individuals living elsewhere. Most commuting activity remains within county boundaries.
- The local employment base is concentrated in manufacturing, education, and health care sectors, while residents are most commonly employed in finance, education, and health care occupations.
- Occupations with the greatest projected job openings tend to be in lower-wage categories.
- Property values have increased across all sectors, with industrial properties experiencing particularly significant growth.
- Residential properties comprise the majority of the tax base, with a notable portion tied to rental housing.
- The overall composition of the tax base is generally consistent with the county, though it includes a higher share of industrial property and a smaller share of agricultural land due to the county's rural areas.



TOWN OF NORMAL OVERVIEW OF STAKEHOLDER FEEDBACK

External Perspectives

Incorporating external perspectives into the Town's strategic plan is important for capturing the diverse needs and aspirations of its community, businesses, and partners, ensuring the plan is responsive to their input. This approach fosters greater trust and engagement, leading to more effective and sustainable outcomes. To that end, NIU-CGS conducted three in-person external stakeholder focus groups.

Focus groups are designed to be a highly interactive approach, allowing for robust and informative conversation with and between participants. In January 2026, focus groups were conducted in person with several of the Town's external partners and stakeholders. The number of participants in each group ranged from 10 to 19.

- **Civic Institutions and Intergovernmental Agencies** (e.g., secular community, community colleges, non-profits, Lions Club, School District, Library District, Township, etc.)
- **Business Community** (diversity of businesses, size, years in business, cross-sector)
- **Town of Normal Residents** (cross-section of residents – age, gender, race, geography, residential tenure, etc.)

Internal Perspectives

Gathering internal perspectives when developing the Town's strategic plan is also crucial, ensuring the plan is informed by the insights and experiences of those who understand the organization's unique operations, challenges, and opportunities. To collect these internal perspectives, the NIU-CGS team conducted virtual and in-person interviews, an in-person focus group with front-line staff, and a working session with department heads.

A **department head prep session** was conducted in person in November 2025 to hear from each department leader more about their roles, challenges, and priorities in preparation for the strategic planning workshop.

Interviews result in highly personalized participation and the in-depth sharing of ideas. The focus of the interview sessions is to gain an initial perspective by building a balanced and informed view of the Town from each stakeholder's unique vantage point. In January 2026, a series of virtual interviews was conducted with each Councilmember, the Assistant City Managers, the Mayor, and the City Manager.

A **focus group** was conducted in person in January 2026 with 17 members of the Town's front-and mid-line staff. Participants were selected in a way that ensured representation from each department.

Findings from the stakeholder input phase were synthesized into key themes and shared at the strategic planning leadership workshop to inform and guide discussions. A brief overview and key highlights of all stakeholder priorities are provided below. For detailed summaries of stakeholder feedback, including focus group methodology, see [Appendix B](#).

WHAT WE HEARD: STAKEHOLDER PRIORITIES IN FOCUS


Feedback from internal and external stakeholder groups reflects a continued need to manage growth while sustaining service quality, maintaining long-term stability and responding to evolving community needs. Across perspectives, stakeholders consistently emphasized housing availability, redevelopment and economic vitality, infrastructure and environmental sustainability, organizational capacity, and governance and communication. While each group engaged these topics from different vantage points, the themes collectively describe a community managing reinvestment, affordability, service demands, and collaboration amid population growth, evolving demographics, and changing economic conditions.

Figure 3. Top Priorities Across All Stakeholder Feedback




Key Highlights Across All Stakeholder Feedback:

HOUSING AND COMMUNITY DEVELOPMENT




Housing was frequently identified as a central issue. Feedback referenced limited housing supply, rising development costs, and a housing market where rental units make up a significant share of available options. Stakeholders noted gaps in affordable and middle-income housing, as well as limited choices for smaller households, seniors, and first-time buyers. The presence of a large student population and major employers was frequently mentioned as contributing to competition within the housing market. Housing was commonly discussed in connection with workforce needs, redevelopment efforts, and overall community stability.

ECONOMIC DEVELOPMENT AND REDEVELOPMENT




Economic development and redevelopment were frequently identified as priorities, particularly in Uptown Normal, Uptown South, and other areas that have remained vacant or underused for long periods of time. Feedback emphasized attracting and retaining a diverse mix of businesses, supporting workforce training and career pathways, and creating amenities that draw residents and visitors. Development agreements, financial incentives, improvements to key entrances into the community, and the influence of major employers and institutions were also referenced as in progress or as needed. Economic development was commonly discussed in relation to job opportunities, housing demand, Town revenues, and overall community activity.

INFRASTRUCTURE AND SUSTAINABILITY



Infrastructure and sustainability were consistently identified as long-term considerations. Feedback focused on protecting water supplies, addressing environmental conditions such as flooding from heavy rainfall, and expanding transportation options beyond driving. Stakeholders also noted the need to invest in parks, public spaces, and aging infrastructure, while planning ahead for facility needs, climate impacts, and major capital projects. Managing rising costs and ensuring reliable services over time were also frequently discussed. Overall, infrastructure was described as essential to maintain service quality and quality of life.

ORGANIZATIONAL CAPACITY, GOVERNANCE, AND COMMUNICATION



Organizational capacity, governance, and communication were recurring topics across stakeholders. Feedback focused on having adequate staffing, retaining employees, and using technology and shared data to support daily operations. Coordination within the organization and with outside partners was also frequently discussed, along with the importance of clear, timely, and transparent communication. Topics such as working relationships, information sharing, and decision-making processes were commonly referenced. Overall, governance and organizational capacity were described as shaping how decisions are made and how information is understood by the public.

LEADERSHIP WORKSHOP OUTLINE OF EXERCISES AND DISCUSSION SESSIONS

All discussion sessions at the strategic planning leadership workshop, held in February 2026, employed highly participative and interactive approaches. The workshop facilitators utilized a group discussion approach that assured each participant an equal opportunity to speak and share opinions with the larger group. Participants were also able to weigh alternatives and refine their thinking through dialogue in small-group activities at the workshop. As ideas were shared and debated, the group worked steadily toward a consensus regarding the Town’s visioning, future direction, goals, and priorities.

INTRODUCTIONS AND VISIONING FOR THE FUTURE EXERCISE

Participants were asked to introduce themselves and share how long they have been serving in their current position or role with the Town of Normal. Next, they engaged in a visioning exercise. In this exercise, workshop participants were invited to write themselves a postcard from the future, *describing the Town of Normal 5 to 10 years in the future*. Participants were asked to think in terms of development, services, programs, improvements, or changes they hoped or thought they would see. This was a brainstorming exercise, and no evaluative or judgmental debate was permitted during this session. Next is a list of those answers (Figure 4).

Figure 4. Visioning: Postcards from the Future

An asterisk (*) indicates that others expressed agreement with the statement.

VISIONS FOR THE FUTURE

Continued, consistent regional growth – meet developers where they are, work together, continue to provide quality services.

Town is thriving* – working partnerships, safe community, progressive atmosphere.

Development in Uptown North* (e.g., public art, bike path, recreation) is complete, begin Uptown South development – development is geographically dispersed.

The Town has kept up with technology needs and infrastructure. Illinois State University (ISU) has record high attendance.

Rivian is thriving.

Trail East and West development is a success.

Housing market is booming again*.

Recreation and sports opportunities abound.

Town feels like home; recreation, leisure, residents want to come back and raise a family here.

Information and services are easy to understand, simple, easily accessible, and community friendly. Everything can be found all in one place.

Strong community pride.

Normal is a circle of life community where all ages thrive – generational – residents have the ability to live and play in Normal, welcoming*.

The Town is accessible*.

- Communications, buildings, public facilities

Hope to see that the Town is safe, stable*.

Technology is utilized. The Town is practicing data-driven decision making, interoperability of programs increases efficiency.

- Mature data culture informs the Town’s programs

Small-town charm remains.

Students are able to stay and live in Normal due to abundant economic and job opportunities.

Smart city (Artificial Intelligence) is realized and has come to fruition, making it easy for residents to engage with the Town through many digital service offerings and increasing the value to residents and businesses.

Public safety – everyone is working together as one, collaborating with neighboring counties, municipalities, etc.

Culturally diverse community*.

Normal is an electric vehicle community, more autonomous vehicles.

Robust Uptown, thriving.

Leverage job growth – workforce development, build on Rivian momentum.

- Housing has been developed to accommodate job growth

Safe transportation, biking, walking, trails, regional connectivity, crosswalks, pedestrian bridges.

Normal is an Emerald City – green city*.

- Trees, nature, haven in the middle of Illinois, pocket parks, flowers, native species, etc.

Housing infill – affordable*, housing market is booming.

Community arts*.

Numerous retail spaces.

Farmland remains*.

Economically diverse* – technology, education, transportation, professional jobs.

Entertainment options have grown, opportunities for leisure.

- Theater, restaurants, live music



ENVIRONMENTAL SCANNING PART I - SURRENDER OR LEAD

Next, participants were introduced to a leadership exercise titled, “Surrender or Lead.” During this exercise, participants were organized into small groups to respond to a series of structured questions. These questions aimed to reveal hopes, perspectives, challenges, opportunities, and possible barriers based on the collective view of each group. The responses were recorded and the combined themes from the five groups are reported next. For a full list of Surrender or Lead responses from each individual group, see [Appendix C](#).

THEMES FROM SURRENDER OR LEAD:

- **Balancing Future Community Vision and Fiscal Constraints**
Emphasis on advancing long-term goals while managing rising costs through prioritization and fiscal discipline.
- **Housing and Growth Needs**
Need to expand and diversify housing stock to support growth, affordability, and tax base, with new approaches to encourage development.
- **Infrastructure and Core Service Evaluation**
Maintaining infrastructure, public safety, and essential services identified as a top priority.
- **Strategic Growth and Investment Priorities**
Focus on partnerships, economic development, and key projects to support future growth and leverage regional assets.

ENVIRONMENTAL SCANNING - LARGE GROUP SWOC ANALYSIS

The next exercise at the strategic planning workshop allowed participants to further review and account for the internal and external factors present that could potentially influence the Town, both negatively and positively. A SWOC (Strengths, Weaknesses, Opportunities, and Challenges) analysis is an important component of strategic planning because it provides a structured assessment of both internal conditions and external factors that may influence future direction. By identifying organizational strengths and weaknesses alongside emerging opportunities and potential challenges, it helps decision-makers better understand current capacity, risks, and areas for improvement. This framework supports more informed priority setting, aligns strategies with realistic conditions, and ensures that planning efforts are grounded in a comprehensive view of the environment in which the organization operates.

Workshop participants were asked to identify the Town’s **strengths (S)** and **weaknesses (W)**. In what areas does the organization regularly excel, and in what areas are there difficulties or shortcomings in terms of expertise, resources, or training? What **opportunities (O)** are on the horizon that can be used to the Town’s advantage? Conversely, what trends or **challenges (C)** lie ahead that would be obstacles or hindrances? These elements could include both internal and external factors, conditions, trends, regulations, agencies, and resources. The full list of responses to the exercise are provided in Figure 5.

Figure 5. Large Group Rapid Fire SWOC Analysis
An asterisk (*) indicates that others expressed agreement with the statement.

STRENGTHS

- Technology infrastructure is strong
- Size of community
- Preservation of historical assets
- Connection – mobility throughout the County – connection to Constitutional Trail
- Longevity of staff and elected officials, institutional knowledge
- Cultural events, arts, festivals
- Use of data
- Departments get along and plan well
- Strong, positive culture between the Town and staff
- Quality housing options
- Water system
- Sound financial planning
- Focus on sustainability*, regional work (Energy Attribute Certificates)
- Entertainment options available
- Home Rule authority
- Transportation assets – Amtrak, trails, airport

OPPORTUNITIES

- Town's historical assets
- Use of data, transparency
- Social media
- Untapped potential with partnerships with higher education
- Younger demographics
- Focus on sustainability and regional partnerships for sustainability
- Entertainment options – need more options for single adults
- Take advantage of Rt. 66 going through town
- Continue to build strong partnerships within the region
- Transportation assets (e.g., Interstates, Amtrak)
- More cultural events
- Central location
- Increase permanent supportive housing
- Community integrated mental health services
- Leveraging sports tourism to bring people into the community
- Leverage technology, AI

WEAKNESSES

- Lack of natural amenities in central Illinois
- Lack of a spectrum of services for unhoused population
- Permanent supportive housing is available, but long waiting list
- Limited medical specialists based in Normal (e.g., pediatrics)

CHALLENGES

- Out-migration of Illinois residents
- Council culture, dynamics
- Use of assets, (historical, Rt. 66) moving forward
- Social media
- Cybersecurity
- Working together, affecting other levels of government, intergovernmental organizations
- Challenged intergovernmental agreements
- Shared sales tax and METCOM
- Navigating the federal political landscape
- Rising childcare costs and availability
- Subsidizing same services
- Affordability
- Meeting the public safety needs of changing population – demographics
- Need more transportation options
- Large size of community, growth in population, infrastructure needs, could affect bond rating, etc.
- Availability of diverse housing options – affordability for all life phases
- Pace of change of technology
- Fulfilling the need for a spectrum of services for unhoused population
- Need more permanent supportive housing options
- Labor relations
- Limited specialists in the area (e.g., medical pediatrics, mental health, etc.)



NOMINAL GROUP GOAL IDENTIFICATION

With the preceding discussion sessions and exercises acting as a sound foundation for goal setting, the next exercise provided time for a healthy group discussion and development of goals and objectives to achieve the future visions as expressed by workshop participants.

Participants convened in the same small groups for goal development. Each group was allotted time to develop, and then report out, important policy and program goals that they thought the Town should accomplish. Groups were asked to create goals using two different time frames: short-term goals, which could be started or accomplished in the next one to three years, and long-term goals, which could be accomplished in a four- to eight-year time frame. Each small group then shared their goals with the larger group. Goals could be highly specific or general, but all goals pointed to important outcomes that leadership hopes to see in the years ahead.

Short-term goals are those goals or objectives that could or should be completed or substantially underway in the next one to three years.

Long-term goals are those goals or objectives that could or should be completed or substantially

Open Group Discussion and Consolidation of Goals and Objectives

This final phase of the goals discussion served as a forum for workshop participants to refine and compare the ideas and goals offered by each participant. Participants gave their opinions and further explained the alignment, ideas, and policy outcomes expressed in the goals and discussed if additional goals or details were needed. NIU-CGS worked with Town leadership to refine the strategic goals, ensuring they aligned with the direction set by leadership, clarified intent, and eliminated redundancies. In total, 12 strategic goals were developed.



POST-WORKSHOP GOAL PRIORITIZATION AND RANKING EXERCISE

Following the workshop, Councilmembers participated in an online ranking exercise to identify which strategic goals should receive the greatest focus moving forward. Using a “forced ranking” method, each goal was evaluated relative to the others, recognizing that while all goals are important to the Town’s success, not all can be pursued with the same level of attention at the same time.

A strong and thriving community requires a multi-pronged approach. Advancing economic vitality, maintaining infrastructure, supporting residents, and strengthening quality of life were all important initiatives for Town leadership. The following goals are interconnected, and progress in one area often reinforces progress in others. The purpose of the ranking exercises is not to diminish the importance of any goal, but to help clarify where concentrated effort and resources can have the greatest impact.

The overall ranking for each goal reflects the average of all Councilmember responses, with lower scores indicating higher priority. The results, presented in Figure 6, provide a clear and practical framework for action. By focusing on the highest-priority goals, Town leadership can make meaningful progress that supports broader community outcomes, ultimately advancing multiple objectives through targeted, strategic investment.

Figure 6. Town of Normal 2026-2029 Strategic Goal Priority Dashboard

STRATEGIC GOAL	PRIORITY LEVEL
1. Cultivate a thriving, diverse economy that leverages strategic partnerships, innovation, and Normal’s regional advantages.	1. High
2. Maintain a safe, stable, and collaborative public safety environment through prevention, innovation, and regional partnerships.	2. High
3. Ensure public safety operations are supported by modern, well-maintained facilities and sustainable long-term funding to effectively serve the community.	3. High
4. Modernize and expand core infrastructure to support growth, economic development, resilience, and major employer needs.	4. High
5. Advance a transparent organization that leverages technology, innovation, and strong fiscal stewardship.	5. High
6. Strengthen and invest in the Town’s organizational capacity and governance to enhance leadership, staff development, and service delivery for the community.	6. Medium
7. Establish the Town of Normal as a regional destination and innovation hub through targeted development and industry expansion.	7. Medium
8. Foster a welcoming, accessible, and collaborative community where residents of all ages can live, work, and thrive.	8. Medium
9. Position Normal as a vibrant, sustainable community that balances growth with environmental stewardship and long-term resilience.	9. Medium
10. Provide safe, multimodal, and regionally connected infrastructure that supports growth, accessibility, and quality of life.	10. Medium
11. Enhance community identity through accessibility enhancements, mobility and connection efforts, and arts and sustainability initiatives.	11. Lower
12. Strengthen internal systems and develop regulations to support long-term community goals.	12. Lower



STRATEGIC PRIORITY AREAS

Based on an evaluation of the entirety of the process, including the interviews, working sessions, focus groups, discussions at the workshop, and goals developed, four high-level strategic priority areas emerged. These priority areas represent larger themes that encompass all the strategic goals and highlight the activities and initiatives that the Town will focus on in both the short and long term.

The Town of Normal's strategic priorities focus on fostering a welcoming and vibrant community, strengthening economic vitality and regional destination appeal, investing in infrastructure and sustainable growth, and advancing organizational excellence and public safety. Collectively, these priorities position the Town to support diverse housing options, expand partnerships with major employers and educational institutions, enhance multimodal transportation and critical utility infrastructure, and promote innovation, transparency, and fiscal responsibility across operations.

The strategic priority areas identified as a result of the strategic planning process are shared and fully defined next (in no particular order). For goal and stakeholder feedback alignment related to each priority area, see [Appendix D](#).



COMMUNITY WELL-BEING, PUBLIC SAFETY, AND QUALITY OF PLACE

The Town seeks to cultivate an inclusive, accessible, and vibrant community where residents of all ages can thrive, supported by diverse housing, cultural and recreational opportunities, and coordinated supportive services. This vision is reinforced by strong public safety investments, including enhanced regional emergency response coordination and mental health partnerships, alongside accessibility improvements, sustainability efforts, improved mobility, and modernization of key community assets.



ECONOMIC GROWTH, INNOVATION, AND REGIONAL DESTINATION DEVELOPMENT

Strengthening Normal's position as a regional economic engine and destination are key priorities. By supporting business growth, industry expansion, tourism, and strategic redevelopment, the Town can position itself for future success. Key priorities include business retention and attraction, Uptown and mega-site redevelopment, workforce partnerships with institutions such as Illinois State University and Heartland Community College, leveraging momentum from business and industry, and building a strong engineering ecosystem.



INFRASTRUCTURE, CONNECTIVITY, AND SUSTAINABILITY

To deliver sustainable infrastructure, multimodal transportation, and environmental stewardship practices that support growth, connectivity, and long-term community sustainability, the Town plans to integrate roadway maintenance, trail connectivity, pedestrian safety, and utility capacity expansion. Incorporating climate resilience initiatives, green infrastructure, and focusing on the preservation of natural assets alongside development will help the Town achieve its sustainability goals.



ORGANIZATIONAL EXCELLENCE AND GOVERNANCE

Internally, the Town prioritizes modernizing technology and Smart City initiatives and expanding data transparency and performance dashboards to increase accessibility. Implementing staff development and succession planning were also important initiatives for leadership. Proactively reviewing and updating development regulations and municipal codes will ensure the Town is positioned for future growth and success.



CONCLUSION

The value of this strategic plan lies in its continued use as a practical, evolving guide for Town leadership. Building on prior planning efforts, the plan reflects key discussions from this process while reinforcing a clear framework for advancing the Town's highest-priority goals through focused implementation.

As the Town's operating environment continues to shift, affected by changes in demographics, community needs, technology, and industry practices, ongoing adaptability will be essential. The plan is intended to serve as a flexible roadmap, supported by regular progress reviews, periodic refinements to goals and timelines, and comprehensive updates on a recurring cycle to ensure continued relevance and impact.

The collaborative discussions and idea-sharing that informed this process underscore the Town's strong commitment to engaging stakeholders and sustaining a forward-looking, thoughtful approach to decision-making. This ongoing dedication to planning positions the Town to remain responsive, focused, and well-prepared for the future.

We wish you continued success in the important work that lies ahead.

Three handwritten signatures in green ink are displayed horizontally. From left to right, they read "Melissa Henriksen", "Alli Aiston", and "Jeanna Ballard".

Melissa Henriksen, Alli Aiston, and Jeanna Ballard
NIU-CGS Project Coordinators and Facilitators

APPENDIX A

COMMUNITY DATA PROFILE EXECUTIVE SUMMARY

In September 2025, NIU-CGS partnered with the Town of Normal to support the development of a strategic plan by preparing a demographic analysis and community profile. The profile highlights demographic and economic trends within the Town of Normal limits and compares them to broader patterns in McLean County, also known as the Bloomington Metropolitan Area.

POPULATION TRENDS

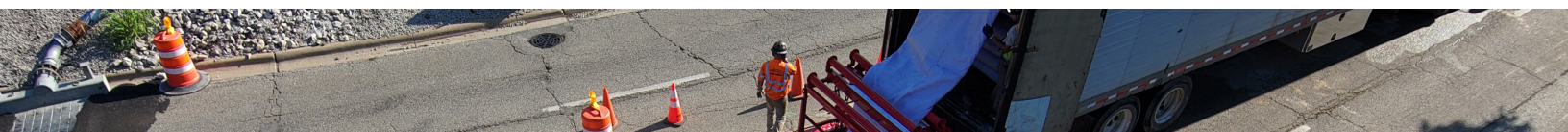
- As of July 1, 2024, the Town of Normal had 53,304 residents.
 - » *The population in the 61761 ZIP Code decreased 0.5% between 2010 and 2025, while McLean County grew 1.2%.*
 - » *The total population in the ZIP code is projected to decrease 0.7%, while the county is projected to remain stable, with population increasing by less than 0.1%.*
- The population in Normal trends younger than the county as a whole.
 - » *About 13.3% are of retirement age, compared to 17.0% of the county.*
 - » *About 16.7% are ages 20–24, compared to 11.9% of the county.*
 - » *Ages 25–44 represent the largest share of the population in Normal and the county – 30.8% in Normal and 26.1% in the county.*
- The population under age 25 is projected to decrease, while the population over age 25 is projected to increase.
 - » *Ages 20–24 are projected to decrease 24.2% while ages 25–44 will increase 29.6%. This includes those of college age reaching prime working age.*
 - » *Ages 65+ are projected to increase 3.5%.*
 - » *Normal is projected to have more growth for ages 25–44 than the county, and less growth in the population of retirement age.*
- The racial and ethnic composition of Normal is consistent with the county.
 - » *About 72.4% of the population in Normal is white, compared to 75.2% of the county.*
 - » *African Americans represent 12.4% of Normal and 9.2% of the county.*
 - » *The Hispanic population represents 8.2% of Normal and 7.1% of the county.*
- The population is becoming more diverse in Normal and McLean County.
 - » *The white population will decrease while all non-white racial and ethnic groups will gain population.*
 - » *The Hispanic population will increase by 22% in both Normal and the county.*
 - » *The African American and Asian populations are projected to increase faster in Normal than the county.*

HOUSING AND INCOME TRENDS

- Normal has lower median income than the county as a whole – \$64,785 compared to \$79,905.
- Normal has more single households and fewer households with children than the county.
 - » *21.9% of households in Normal have children, compared to 26.5% of the county.*
 - » *Single parents represent about 5% of Normal and 6% of the county.*
 - » *Married couples represent 36.6% of households in Normal and 44.3% of the county.*
- About 21.4% of the population in Normal has income below poverty level compared to 12.9% of the county.
- The population ages 18–34 has the largest percentage of residents with low income.
 - » *In Normal, 43.6% of young adults ages 18–34 have low income. In the county, the percentage is 24.8%.*
- This age group includes students receiving financial aid.
- Residents of Normal face a higher rent burden than the state and county as a whole.
 - » *37.8% of renters' income in Normal is spent on rent and utilities. In McLean County, 27.5% of renters' income goes to shelter. In Illinois, the ratio is 29.1%.*
- Normal has a larger share of rental properties than the county and a higher vacancy rate. This includes student housing.
- The housing stock in Normal includes more newer housing units compared to the county.
 - » *About 30% of housing units in Normal were built in the year 2000 or later, compared to 25% of the county.*
 - » *About 20.6% of the housing stock in Normal was built before 1970 compared to 32.3% of the county.*

BUSINESS AND EMPLOYMENT CHARACTERISTICS

- As of 2023, there were 28,845 jobs in Normal and 20,365 residents with jobs. 80.6% of local jobs are held by commuters in, and 75.4% of residents commute out. Substantial commuter flows are unsurprising, given that Normal is adjacent to Bloomington.
 - » *5,201 people live and work in Normal, representing 19.4% of jobs and 25.4% of residents.*
 - » *The majority of commuter flows to and from Normal are within McLean County, including Bloomington.*
- The largest employment sectors located in Franklin Park are manufacturing, educational services (including ISU), and health care.
- The jobs held by residents are primarily in finance and insurance (including State Farm), education (ISU and school districts), and health care.
- Normal has a slightly lower labor force participation than the state and county – about 62% compared to 65% in Illinois and McLean County.
 - » *The labor force excludes full-time students who are not actively seeking employment.*
- As of December 2025, Normal had approximately the same unemployment rate as the county and state.
 - » *4.7% are unemployed in Normal, 4.6% in McLean County, and 4.8% statewide.*
- The majority of the property tax base in Normal is residential.
- Industrial property values in Normal grew more than 800% between 2019 and 2023, including increased activity by Rivian and suppliers.





APPENDIX B

DETAILED STAKEHOLDER FEEDBACK OVERVIEW

STAKEHOLDER FEEDBACK GATHERING FRAMEWORK

One of the primary techniques used to analyze focus group notes is coding – a process in which analysts identify recurring words, phrases, and concepts that appear throughout stakeholder feedback. This requires multiple reviews of the data. The themes below summarize the NIU-CGS team’s coding results, offering a snapshot of the most frequently mentioned topics and highlighting common themes raised by participants. By examining topics that appear across different groups and questions, the analysis reveals shared priorities and concerns that should inform the strategic planning process.

The same discussion questions were asked for each focus group and interviewee and are listed below:

1. How would you describe the Town of Normal and the services it offers to a stranger or someone who doesn’t live or work in the area?
2. If you left and didn’t return for 5–10 years, what services or programs do you think you would see the Town of Normal offering or what do you hope you would see when you return?
3. What do you like best about the Town of Normal? Related to that, what are the strengths or greatest assets of the Town?
4. Can you identify areas or topics in need of attention or improvement? Related to that, what are the weaknesses or greatest needs for the Town of Normal?
5. What are or should be the top priorities for the Town over the next three to five years?
6. If you could change or initiate one key item or one goal for the Town of Normal, what would it be?

What follows are the key themes and detailed summaries that emerged from the analysis of stakeholder feedback. This analysis provided Town leadership with context and insights to support discussion at the strategic planning workshop.

OVERVIEW OF ALL STAKEHOLDER PRIORITY THEMES

Feedback from internal and external stakeholder groups reflects a continued need to manage growth while sustaining service quality, maintaining long-term stability and responding to evolving community needs. Across perspectives, stakeholders consistently emphasized housing availability, redevelopment and economic vitality, infrastructure and environmental sustainability, organizational capacity, and governance and communication. While each group engaged these topics from different vantage points, the themes collectively describe a community managing reinvestment, affordability, service demands, and collaboration amid population growth, evolving demographics, and changing economic conditions.



EXTERNAL PERSPECTIVES

Incorporating external perspectives into the Town’s strategic plan is important for capturing the diverse needs and aspirations of the community, ensuring the plan is responsive to the concerns of its partners and broader community. This approach fosters greater public trust and engagement, leading to more effective and sustainable outcomes. To that end, NIU-CGS conducted three in-person external stakeholder focus groups.

- Focus groups are designed to be a highly interactive approach, allowing for robust and informative conversation with and between participants. In January 2026, three focus groups were conducted in person with some of the Town’s external stakeholders. The number of participants in each group ranged from 10–19.
 - » *Civic and Intergovernmental Institutions*
 - » *Large and Small Businesses throughout the Town*
 - » *Cross-Sectional Residents*

An analysis of the feedback resulted in the development of theme areas for workshop participants to consider. Detailed summaries for each focus group theme are provided next.

EXTERNAL STAKEHOLDERS | FOCUS GROUP THEMES



**LIVABLE,
CONNECTED,
AND RESILIENT
COMMUNITY**



**ECONOMIC
DEVELOPMENT,
WORKFORCE, AND
BUSINESS GROWTH**



**COLLABORATIVE
LEADERSHIP AND
COMMUNITY
PARTNERSHIPS**

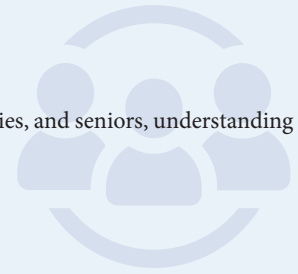
OVERALL EXTERNAL STAKEHOLDER FOCUS GROUP SUMMARY

Stakeholders view Normal as a welcoming, safe, and people-centered community with strong educational, economic, and civic foundations. They emphasized the need to meet changing demographics, retain talent, and sustain long-term vitality. Key priorities include expanding diverse and affordable housing, improving accessibility, and enhancing amenities so residents can thrive at all life stages. Economic development could be strengthened by intentionally building workforce pipelines, diversifying the local business base, and strategically marketing Normal’s assets. Stakeholders also emphasized the importance of investing in sustainable infrastructure, ensuring long-term water security and expanding multimodal transportation options. In addition, reinforcing connected leadership through stronger cross-sector partnerships and greater regional alignment was identified as critical. Together, these priorities position Normal to grow sustainably, remain competitive, and continue delivering a high quality of life for current and future residents.

LIVABLE, CONNECTED, AND RESILIENT COMMUNITY

Key comments or suggestions from external stakeholders are provided below:

- There is a need for more diverse and affordable housing, including options for students, young professionals, families, and seniors, understanding that those terms mean different things to different stakeholders.
- Desire to support aging in place and fill the gap between single-family homes and senior living.
- Calls for ADA-accessible housing, hotels, public spaces, and wayfinding, especially around ISU.
- Need for increased entertainment, dining, and gathering spaces, particularly for adults without children and youth.
- Focus on infill, mixed-use, and walkable development rather than urban sprawl.
- Aquifer protection and water supply sustainability is a top long-term concern.
- Investment in aging infrastructure and clearer long-term capital planning.
- Expanding mobility options beyond cars, including public transit, bike infrastructure, and improving walkability.
- Continued development and activation of parks, trails, and green spaces.



ECONOMIC DEVELOPMENT, WORKFORCE, AND BUSINESS GROWTH

Key comments or suggestions from external stakeholders are provided below:

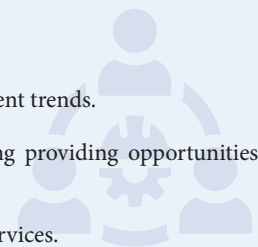
- Strong assets in relationships with higher education and workforce development (ISU, Illinois Wesleyan University, Heartland Community College, CTE programs).
- Need to retain students and graduates by aligning housing, amenities, and career opportunities.
- Emphasis on workforce pipelines, internships, certificates, and technical training.
- Support for economic development and business diversification, including businesses that keep Normal a destination.
- Desire to market Normal's assets (placemaking, amenities more than Uptown) more strategically to attract businesses, students, and visitors.
- Interest in tourism and destination amenities, such as a regional multi-sport facility.



COLLABORATIVE LEADERSHIP AND COMMUNITY PARTNERSHIPS

Key comments or suggestions from external stakeholders are provided below:

- Strong history of community engagement and volunteerism, with concern about long-term sustainability due to current trends.
- Need for stronger collaboration among nonprofits, social service agencies, businesses, and government. Including providing opportunities for relationship-building and coordinated service delivery.
- Emphasis on regional alignment with Bloomington and surrounding communities, including shared planning and services.
- Desire for better business communication, including clarity surrounding updates to codes, and proactive outreach.
- Market Normal as more than Uptown, highlighting assets across the entire community, including services offered by community partners and businesses and amenities outside of downtown.
 - » *Increase awareness and visibility of the nonprofit ecosystem*
- Partner to improve youth and pediatric health care locally.



INTERNAL PERSPECTIVES

Gathering internal perspectives when developing the Town’s strategic plan is also crucial, ensuring the plan is informed by the insights and experiences of those who understand the organization’s unique operations, challenges, and opportunities. This comprehensive input fosters alignment with the community’s needs and goals. To collect these internal perspectives, the NIU-CGS team conducted interviews with the Town’s elected officials, facilitated a focus group with front- and mid-line staff, and conducted a working session with department heads.

- Department Head Prep Session was held in person in November 2025 to hear from each department leader more about their roles, challenges, and priorities in preparation for the strategic planning workshop.
- A focus group was conducted in January 2026 with 17 members of the Town’s front- and mid-line staff.
- Interviews result in highly personalized participation and the in-depth sharing of ideas. The focus of the interview sessions is to gain an initial perspective by building a balanced and informed view of the Town from each stakeholder’s unique vantage point. In January 2026, a series of virtual interviews were conducted with Town Council and senior leadership.

An analysis of the feedback resulted in the development of theme areas for workshop participants to consider. Detailed summaries are provided next.

INTERNAL STAKEHOLDERS | SHARED PRIORITIES ACROSS STAFF

(Department Heads and Front- and Mid-Line Staff)



**SUSTAINABLE
GROWTH AND
INFRASTRUCTURE**



**HOUSING
DEVELOPMENT
AND COMMUNITY
CHARACTER**



**ORGANIZATIONAL
CAPACITY,
TECHNOLOGY,
AND DATA-DRIVEN
GOVERNANCE**



**COLLABORATION
AND
COMMUNICATION**

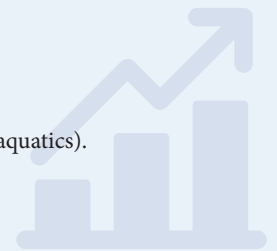
OVERALL STAFF FEEDBACK SUMMARY

Staff feedback aligned around four core themes. Pursuing sustainable growth by planning proactively for infrastructure, climate impacts, and reinvestment while managing costs responsibly was a high priority. At the same time, leadership and staff are focused on meeting housing and development demands in ways that preserve community character, support small businesses, and protect existing assets. To keep pace with growing complexity, the Town can evaluate strengthening capacity through staffing, technology, data-driven decision-making, and transparent governance. Underpinning all priorities is the need for strong collaboration and clear communication internally, regionally, and with the public to continue to build trust and respond effectively to emerging community challenges and demands.

SUSTAINABLE GROWTH AND INFRASTRUCTURE

Key comments or suggestions from staff are provided below:

- Capital project planning and saving for major infrastructure investments (pedestrian bridge, facilities, softball complex, aquatics).
- Climate change impacts: flooding in Uptown, stormwater solutions, excessive heat, water usage.
- Sustainability initiatives: solar investment, EV charging, green facilities, tree canopy enhancement.
- Facilities and equipment planning to avoid reactive retrofits.
- Evaluation and implementation of temporary or phased solutions to manage costs and meet immediate needs.
- Proactively plan for growth and change, conducting space needs studies citywide, evaluating current infrastructure assets (e.g., utilizing the Library for gathering space, etc.).



HOUSING DEVELOPMENT AND COMMUNITY CHARACTER

Key comments or suggestions from staff are provided below:

- Preparing policy positions on Accessory Dwelling Units (ADUs).
- Denser housing and code changes to support diverse living arrangements without sacrificing quality.
- Incentives for housing and redevelopment to spur private investment.
- TIF District redevelopment agreements and impacts on Uptown.
- Parking impacts tied to new development.
- Protecting existing small businesses during redevelopment.
- Development and maintenance of diverse housing options.
- Development of Uptown South to “unlock” the south side of the tracks, increase the footprint of Uptown.
 - » *Additional shopping, spaces for cultural events, etc.*
- Development in the north region – once water and sewer gets in, there will be expansion in commercial opportunities within the Town.



ORGANIZATIONAL CAPACITY, TECHNOLOGY, AND DATA-DRIVEN GOVERNANCE

Key comments or suggestions from staff are provided below:

- Staffing studies, retention, and benefits (Police Department records, Library, fleet maintenance).
- Centralized data access across departments and shared data usage.
- Data literacy training and improved communication of information to the public.
- Continued advancement of technology and thoughtful AI implementation.
 - » *AI might allow more operations to be done internally rather than using a third-party vendor*
- Use of technology to improve services (e.g., Parks and Rec registration).
- Leveraging and communicating GFOA Budget Award practices to enhance transparency.
- Resolution of internal differences to strengthen operations.



COLLABORATION AND COMMUNICATION

Key comments or suggestions from staff are provided below:

- Strengthening relationships with Bloomington, McLean County, and regional partners.
- Addressing public perception that Normal “goes it alone”.
- Navigating public communication challenges around rates, capital investments, and cost-cutting.
- Managing misinformation and communication overload in an AI-driven environment.
- Maintain the strong Town and Gown relationship with ISU.
- Coordinating responses to mental health, homelessness, and public safety.
- Keeping up with legislation, ordinances, and emerging policy areas (micro-mobility, AI, technology).



INTERNAL STAKEHOLDERS | COUNCIL INTERVIEW THEMES



**HOUSING
AVAILABILITY AND
AFFORDABILITY**



**ECONOMIC
DEVELOPMENT
AND
REDEVELOPMENT**



**GOVERNANCE AND
COMMUNICATION**



**ORGANIZATIONAL
CAPACITY AND
LONG-TERM
STABILITY**

OVERALL COUNCIL INTERVIEW SUMMARY

Interviews with Town of Normal elected leadership consistently highlighted the community’s strong quality of life, professional staff, and stable organizational foundation. Council members described Normal as a well-managed municipality with established financial practices, reliable service delivery, and amenities that support residents, institutions, and employers. At the same time, interviews identified several ongoing challenges, including housing availability, stalled redevelopment efforts, governance and communication dynamics, and uncertainty related to leadership transitions and external conditions. Collectively, the interviews reflect a community balancing growth, service demands, and long-term stability.

HOUSING AVAILABILITY AND AFFORDABILITY

Housing was one of the most frequently cited issues across interviews. Council members described limited housing supply, rising construction costs, and a housing market where rental housing makes up a large share of available options. Several noted gaps in affordable and middle-income options, as well as a shortage of smaller ownership and rental units. The presence of a large student population and major employers was described as contributing to competition within the housing market and ongoing pressure on availability.

ECONOMIC DEVELOPMENT AND REDEVELOPMENT

Interviewees identified economic development and redevelopment, particularly in Uptown Normal and Uptown South as persistent focus areas. Long-standing vacant or underdeveloped sites were noted across multiple interviews. Leaders discussed the importance of redevelopment to support the tax base, enhance community activity, and strengthen key corridors and gateways. Economic diversification and the role of major institutional and corporate employers were also frequently referenced, particularly their influence on employment, development patterns, and demand for housing and services.

GOVERNANCE AND COMMUNICATION

Interviewees shared a range of perspectives on governance and council dynamics. Many described a generally collaborative council with a clear distinction between policy direction and staff implementation. Others identified opportunities to further strengthen communication, information sharing, and discussion. For example, interviewees referenced processes such as budget workshops, capital planning discussions, and pre-Council briefings as points where clearer or more consistent information flow could support shared understanding and transparency. Across interviews, participants highlighted the importance of transparency, internal communication, and ongoing engagement between elected officials and staff. Overall, governance processes and working relationships emerged as a consistent theme focused on council dynamics, information flow, and interactions between elected officials and staff.

ORGANIZATIONAL CAPACITY AND LONG-TERM STABILITY

Council members consistently identified professional staff, financial management, and service delivery as core strengths of the Town, contributing to long-term financial and organizational stability. Interviews referenced practices such as multi-year budgeting, five-year financial forecasting, capital planning, and data-informed infrastructure investment as mechanisms that support predictable service levels and responsible resource management over time. At the same time, interviewees noted ongoing pressures that could affect long-term stability, including rising infrastructure and construction costs, public safety facilities and staffing needs, pension obligations, leadership succession at both the elected and administrative levels, and uncertainty related to state, federal, and intergovernmental funding and partnerships.

APPENDIX C

SURRENDER OR LEAD EXERCISE RESPONSES

The **bolded and underlined** sections are key phrases that each group provided in response to the Surrender or Lead exercise's open-ended questions and prompts during the leadership workshop.

GROUP 1:

1. We want to **increase housing diversity**, but **macro economics make anything below market rate too expensive to build**.
2. The two most important things to focus on are **infrastructure** and **public safety** because **they provide us the foundation to build on**.
3. If it weren't for **rising costs**, we would **solve a lot of issues**.
4. We need to finally **get Trail Side East and Trail Side West developed**.
5. **Technology and AI** will have the biggest impact on the Town in the coming 2–3 years.

GROUP 2:

1. We want to **be visionary**, but **practical**.
2. The two most important things to focus on are **core services** and **quality of life** because **if we miss the mark on one, then what difference does the other make?**
3. If it weren't for **ISU's continued success, our valuable partnerships, and our continued economic investments**, we would **risk becoming like other failing college towns**.
4. We need to finally **find solutions to encourage developers to build housing**.
5. **Housing development** will have the biggest impact on the Town in the coming 2–3 years.

GROUP 3:

1. We want to **dream big on amenities and want to be fiscally responsible**.
2. The two most important things to focus on are **quality of life** and **infrastructure** because **then people will move here and stay here**.
3. If it weren't for **cost constraints**, we would **get stuff done faster**.
4. We need to finally **acknowledge the community doesn't speak with one voice**.
5. **Trail East and Trail West and a Sports Complex** will have the biggest impact on the Town in the coming 2–3 years.

GROUP 4:

1. We want to **provide additional services without increasing the tax burden**.
2. The two most important things to focus on are **quality service delivery** and **well-maintained infrastructure** because **both are important in enhancing quality of life for residents**.
3. If it weren't for **the anecdotal**, we would **be able to rely more on data**.
4. We need to finally **celebrate our wins**.
5. **Technology** will have the biggest impact on the Town in the coming 2–3 years.

GROUP 5:

1. We want to **be cutting edge**, but **we lack strong partners at the same point, readiness, challenge of twin cities**.
2. The two most important things to focus on are **economic development** and **housing** because **both are critical for attracting and retaining people and businesses and distributing cost of government across more people**.
3. If it weren't for **the cost of maintaining infrastructure**, we would **have a more affordable community**.
4. We need to finally **build Trail East and Trail West**.
5. **Rivian growth** will have the biggest impact on the Town in the coming 2–3 years.



APPENDIX D

STRATEGIC PRIORITY AREAS, GOALS, AND STAKEHOLDER FEEDBACK ALIGNMENT



COMMUNITY WELL-BEING, PUBLIC SAFETY, AND QUALITY OF PLACE

The Town seeks to cultivate an inclusive, accessible, and vibrant community where residents of all ages can thrive, supported by diverse housing, cultural and recreational opportunities, and coordinated supportive services. This vision is reinforced by strong public safety investments, including enhanced regional emergency response coordination and mental health partnerships, alongside accessibility improvements, sustainability efforts, improved mobility, and modernization of key community assets.

COMMUNITY WELL-BEING, PUBLIC SAFETY, AND QUALITY OF PLACE-ALIGNING STRATEGIC GOALS:

Strategic Goal: Foster a welcoming, accessible, and collaborative community where residents of all ages can live, work, and thrive.

Supporting Objectives:

- Strengthen partnerships with regional agencies, neighboring communities, and higher education institutions to support coordinated growth and service delivery.
- Expand integrated mental health and supportive service coordination across the community, including permanent supportive housing options.
- Support diverse, attainable housing options across all life stages through the development of a residential development incentive program.
 - » *Accessory Dwelling Units (ADUs) and evolving housing forms and density*
 - » *Balancing denser living arrangements with quality, design, and community expectations*
- Enhance accessibility, including:
 - » *Buildings, Town parks, and public facilities*
 - » *Communication modes – easy-to-understand and accessible information*

Strategic Goal: Position Normal as a vibrant, sustainable community that balances growth with environmental stewardship and long-term resilience.

Supporting Objectives:

- Advance sustainability efforts and awareness to establish community sustainability activities and guidelines across operations and development practices.
- Expand tree canopy, native landscaping, and green infrastructure.
- Support sustainability practices across facilities, including solar investment and EV charging strategies.
- Establish an interdisciplinary regional sustainability partnership.
 - » *Addressing and planning for rising climate impacts: Uptown flooding, stormwater, excessive heat, general regional climate resiliency, etc.*

Strategic Goal: Maintain a safe, stable, and collaborative public safety environment through prevention, innovation, and regional partnerships.

Supporting Objectives:

- Prepare for Fire Station #3, including determining optimal location and land acquisition, design, construction, implementation strategy, and funding.
- Develop or update a community-wide Per- and Polyfluorinated Substances (PFAS) mitigation plan.
- Implement strategies for public safety departments to improve dispatch coordination and strengthen regional emergency response partnerships.
 - » *Promote cross-jurisdictional collaboration to ensure seamless public safety service delivery*
- Advance community-integrated mental health response and crisis support services.
- Improve pedestrian safety and enhance wayfinding using emerging transportation safety technologies.
 - » *E.g., crosswalk enhancements, bridges, and traffic signal preemption*

Strategic Goal: Ensure public safety operations are supported by modern, well-maintained facilities and sustainable long-term funding to effectively serve the community.

Supporting Objectives:

- Achieve 80% funding within seven years for Police and Fire pension targets.
- Update and implement a long-range capital improvement plan for all public safety facilities.
- Modernize public safety technology systems, including records management, communications, and data integration platforms.
- Implement a comprehensive equipment lifecycle replacement program for vehicles, apparatus, and critical infrastructure.
- Strengthen intergovernmental partnerships to pursue shared services, joint training, and grant opportunities.

Community Well-Being, Public Safety, and Quality of Place-aligning stakeholder feedback:

- Develop and maintain diverse housing options.
- Make housing and code changes to support diverse living arrangements without sacrificing quality.
- Navigate public communication challenges around rates, capital investments, and cost-cutting.
- Manage misinformation and communication overload in an AI-driven environment.
- Maintain the strong Town and Gown relationship with ISU.
- Coordinate responses to mental health, homelessness, and public safety.
- Support aging in place and fill the gap between single-family homes and senior living.
- Increase ADA-accessible housing, hotels, public spaces, and wayfinding, especially around ISU.
- Increase entertainment, dining, and gathering spaces, particularly for adults without children and youth.
- Focus on infill, mixed-use, and walkable development rather than urban sprawl.
- Aquifer protection and water supply sustainability is a top long-term concern.

ECONOMIC GROWTH, INNOVATION, AND REGIONAL DESTINATION DEVELOPMENT

Strengthening Normal's position as a regional economic engine and destination are key priorities. By supporting business growth, industry expansion, tourism, and strategic redevelopment, the Town can position itself for future success. Key priorities include business retention and attraction, Uptown and mega-site redevelopment, workforce partnerships with institutions such as Illinois State University and Heartland Community College, leveraging momentum from business and industry, and building a strong engineering ecosystem.

ECONOMIC GROWTH, INNOVATION, AND REGIONAL DESTINATION DEVELOPMENT-ALIGNING STRATEGIC GOALS:

Strategic Goal: Cultivate a thriving, diverse economy that leverages strategic partnerships, innovation, and Normal's regional advantages.

Supporting Objectives:

- Support current small businesses during redevelopment transitions.
- Strengthen business retention, expansion, and small business support programs.
 - » *Leverage major industries and regional job growth to attract and retain employers and workforce talent*
- Expand partnerships to support workforce development and student retention.
- Support sports tourism, entertainment venues, and cultural attractions that increase visitation.
 - » *Promote Route 66, historical assets, and the Town's central location as destination for drivers*
 - » *Expand retail, dining, and live entertainment opportunities*
 - » *Continue development of pocket parks, trails, and gathering spaces that reinforce Normal as a leisure destination*

Strategic Goal: Establish the Town of Normal as a regional destination and innovation hub through targeted development and industry expansion.

Supporting Objectives:

- Advance Uptown South development, complementary lighting and placemaking improvements, and parking with new TIF District.
- Expand industrial growth in the North and West areas of town with emphasis on advanced manufacturing and logistics.
- Establish a strong engineering ecosystem that supports existing and emerging industries.
- Leverage and support sports tourism and recreation demand, including considering options for a community or regional sports complex.

Economic Growth, Innovation, and Regional Destination Development-aligning stakeholder feedback:

- TIF District redevelopment agreements and consideration of impacts on Uptown.
- Develop the north region – once water and sewer gets in, there will be expansion in commercial and open more opportunities for the Town.
- Use technology to improve public services (e.g., Parks and Rec registration).

Economic Growth, Innovation, and Regional Destination Development-aligning stakeholder feedback (cont.):

- Support economic development and business diversification, including businesses that keep Normal a destination.
 - » *Protect existing small businesses during redevelopment*
 - » *Develop incentives for housing and redevelopment to spur private investment*
- Market Normal’s assets (placemaking, amenities more than Uptown) more strategically to attract businesses, students, and visitors.
 - » *Interest in tourism and destination amenities, such as a regional multi-sport facility*
 - » *Highlight assets across the entire community, including services offered by community partners and businesses and amenities outside of downtown to increase awareness and visibility of the nonprofit ecosystem*
- Develop Town South to “unlock” the south side of the tracks, increase the footprint of Uptown.
 - » *Additional shopping, spaces for cultural events, etc.*
- Work to retain students and graduates by aligning housing, amenities, and career opportunities.
 - » *Emphasis on workforce pipelines, internships, certificates, and technical training*

INFRASTRUCTURE, CONNECTIVITY, AND SUSTAINABILITY

To deliver sustainable infrastructure, multimodal transportation, and environmental stewardship practices that support growth, connectivity, and long-term community sustainability, the Town plans to integrate roadway maintenance, trail connectivity, pedestrian safety, and utility capacity expansion. Incorporating climate resilience initiatives, green infrastructure, and focusing on the preservation of natural assets alongside development will help the Town achieve its sustainability goals.

INFRASTRUCTURE, CONNECTIVITY, AND SUSTAINABILITY-ALIGNING STRATEGIC GOALS:

Strategic Goal: Provide safe, multimodal, and regionally connected infrastructure that supports growth, accessibility, and quality of life.

Supporting Objectives:

- Advance Uptown and Trail East and Trail West development through coordinated planning and implementation.
- Continue to execute strategies from the Pavement Surface Evaluation and Rating (PASER) study for repairs, replacements, and service life of town roads and streets.
- Leverage regional transportation assets including interstates and passenger rail to support economic growth.

Strategic Goal: Modernize and expand core infrastructure to support growth, economic development, resilience, and major employer needs.

Supporting Objectives:

- Improve sewer and water infrastructure in North Normal in partnership with the Bloomington-Normal Water Reclamation District.
- Expand water service capacity to support Rivian operation growth.

Strategic Goal: Enhance community identity through accessibility enhancements, mobility and connection efforts, and arts and sustainability initiatives.

Supporting Objectives:

- Earn a Bicycle Friendly Community Silver designation.
- Adopt and implement a One Percent for Art ordinance to strengthen placemaking and cultural identity.
- Modernize and achieve full ADA accessibility for the Normal Theater, enabling flexible community use.
- Support sustainability and environmental stewardship, including earning an Audubon Cooperative Sanctuary certification for Ironwood Golf Course.

Infrastructure, Connectivity, and Sustainability-aligning stakeholder feedback:

- Plan for gaining infrastructure and capital projects and save for major infrastructure investments (pedestrian bridge, facilities, softball complex, aquatics) to avoid reactive retrofits.
- Continue to account for climate change impacts such as flooding in Uptown, stormwater solutions, excessive heat, water usage.
- Focus on sustainability initiatives such as solar investment, electric vehicle charging, green facilities, and tree canopy enhancement.
- Evaluate and implement temporary or phased solutions to manage costs and meet immediate needs.
- Proactively plan for growth and change, conducting space needs studies citywide, evaluating current infrastructure assets (e.g., utilizing the Library for gathering space, etc.).
- Expand mobility options beyond cars, including public transit, bike infrastructure, and improving walkability.
- Continue to develop and activate the Town's parks, trails, and green spaces.

ORGANIZATIONAL EXCELLENCE AND GOVERNANCE

Internally, the Town prioritizes modernizing technology and Smart City initiatives and expanding data transparency and performance dashboards to increase accessibility. Implementing staff development and succession planning were also important initiatives for leadership. Proactively reviewing and updating development regulations and municipal codes will ensure the Town is positioned for future growth and success.

ORGANIZATIONAL EXCELLENCE AND GOVERNANCE-ALIGNING STRATEGIC GOALS:

Strategic Goal: Advance a transparent organization that leverages technology, innovation, and strong fiscal stewardship.

Supporting Objectives:

- Develop interoperable systems that enhance operational efficiency and cross-department collaboration.
- Establish budget forecasting models that incorporate projected population growth driven by local industry expansion.
- Explore and implement strategies to reach fully funded pension goals.
- Undertake a holistic review of Town fee structures across all departments.
- Utilize digital platforms and social media to improve communication and service access.
- Modernize procurement and contract management practices.

Strategic Goal: Strengthen internal systems and develop regulations to support long-term community goals.

Supporting Objectives:

- Transition all mandated permanent retention records to Laserfiche document management.
- Continue to operationalize the Town's Smart City plan through continuous investment in technologies throughout the community and organization.
 - » *Expand dashboards and performance reporting to support transparency and a mature data culture*
- Implement a proactive, ongoing process to regularly review and update building and development codes to reflect best practices and evolving community needs.
 - » *Support moderate-density and workforce housing*
 - » *Implement a proactive and robust vacant property program*

Strategic Goal: Strengthen and invest in the Town's organizational capacity and governance to enhance leadership, staff development, and service delivery for the community.

Supporting Objectives:

- Develop and implement comprehensive staff development and succession strategies that strengthen retention, expand staffing capacity, and create clear career pathways, while investing in ongoing training and cross-departmental skill-building.
- Establish formal Board onboarding, training and review of ethical practices to support development and strong governance.
- Engage with residents and stakeholders about Town projects, services, and budgets to build understanding, supporting elected officials in addressing questions and concerns.

Organizational Excellence and Governance-aligning stakeholder feedback:

- Strengthen collaboration among nonprofits, social service agencies, businesses, and government, including providing opportunities for relationship-building and coordinated service delivery.
- Emphasize regional alignment with Bloomington and surrounding communities, including shared planning and services.
- Improve business communication, including clarity surrounding updates to codes and proactive outreach.
- Conduct staffing studies, retention, and benefits (Police Department records, Library, fleet maintenance).
- Introduce data literacy training and improve communication of information to the public.
- Continue advancement of technology and thoughtful AI implementation.
- Leverage and communicate GFOA Budget Award practices to enhance transparency.
- Work to resolve internal differences to strengthen operations.
 - » *Strengthen relationships with Bloomington, McLean County, and regional partners*
- Stay up to date with legislation, ordinances, and emerging policy areas (micro-mobility, AI, technology).

Town Council Action Report

July 6, 2026

Motion to Approve an Appointment to the Bloomington-Normal Asahikawa Sister Cities Committee and a Reappointment to the Connect Transit Board

Prepared By: Brian Day, Assistant City Manager

Reviewed By: Pamela S. Reece, City Manager

Staff Recommendation: Approval

Attachments: N/A

Community Impact

The Town of Normal values the volunteer efforts of our residents who serve on various boards and commissions. These individuals dedicate their time to perform various administrative and advisory roles that contribute to making Normal an exceptional community.

Budget Impact

N/A

Strategic Alignment



Background

Under separate cover, Council received an Executive Memorandum from Mayor Koos recommending an appointment to the Bloomington-Normal Asahikawa Sister Cities Committee and a reappointment to the Connect Transit Board.

Discussion

The Bloomington-Normal Asahikawa Sister Cities Committee appointment will fill a vacancy, with a three-year term that will conclude on March 31, 2029. The reappointment to Connect Transit is due to the June 30, 2026 expiration of the term.

Keywords: Appointment, Boards and Commissions, Bloomington-Normal Asahikawa Sister Cities Committee, Connect Transit Board