

KUTE Inc.
KSUT Board of Directors
Monthly Meeting
January 13, 2021, 5:30 p.m.

***Please see Zoom link in the email with computer and
phone call-in options as this meeting will be virtually held.***

“KSUT is a community supported public broadcasting organization serving the communities of the Four Corners, providing diverse and eclectic entertainment, education, news, and information while promoting multicultural awareness and understanding.”

1. Call to Order at 5:32PM

Absent: Eddie Box Jr (excused), Kree Lopez (initially called in on phone, then excused)

Present: Tami Graham, Bruce LeClaire, Robert Ortiz, Trennie Collins, Rick Gore, Buz Bricca, Mike May

2. Approval of Meeting Agenda moved by Bruce, 2nd by Buz, unanimous approval.

3. Approval of Prior Meeting Minutes (December 2020). Edits proposed by Bruce. Bruce moved acceptance with edits, Gary second, unanimous approval.

4. Executive Director Report

a. FZA Audit Update

To be discussed later under Finance committee we're way ahead of last year.

b. COVID-19 Impacts Update

Limited staff in building at any one time. Old building is being cleaned out, 95% gone.

c. Media Center Update

Tomorrow (January 14, 2021) is the solar panel inspection. They're close to being brought online.

Acoustic paneling is being completed.

Tami will be doing an update for Council on the 26th. Also need to discuss a liaison position from Council to KSUT, there has not commonly been one appointed. Tami will also update Council on our new board members.

Some new grant requests are underway.

There could be a second PPP loan, which would be expected to grow into grant, but may not qualify due to revenue loss requirements (i.e., KSUT did not lose enough). Also, SBA relief. As festival owners, we may qualify for Shuttered Venue support.

Shelia is now Chair of Native Public Media.

d. Four Corners

See report.

e. Tribal Radio

See report.

5. Committees

a. Finance (Rick, Mike, Tami)

FY20 Audit Update

Rick Gore / Mike May / Tami Graham

Rick: We got a draft of financial statements on Saturday, then met with Rob and Tami on Monday. The audit is essentially done; remaining work is on presentation of the info. We received responses to questions about adjustments yesterday. All make sense.

Robert asked about pledges. Rick noted there are always some that do not come through, the only issue was that it was a large pledge, so it had more impact.

When is final audit expected? Tami thought in a week or so.

New Busines: File storage

Gary had raised the issue of whether Dropbox was being used or even needed.

Buz and Bruce both found Dropbox a bit challenging. Bruce asked about retention policy; how long we maintain documents.

There is an existing document retention policy.

For now, Gary will manage minutes as he has been. That means sending out the minutes via email, collect any responses, with the final version after approval being stored on Dropbox. Mike will investigate how we might do the same via a Google account.

6. Next Meeting Date (February 10, 2020, 5:30 PM– Virtual meeting until further notice)

7. Adjournment moved by Bruce, seconded by Buz, unanimous approval. Adjourned at 7: 01 PM