

## Instructions for Transferring Stock to KLCC Public Radio Foundation Thank you for your kind donation!

## **Process for Donating Stock:**

If you hold securities and you do not have physical possession of the stock certificate, please notify your broker to initiate "broker-to-broker" transfer. This will transfer the donated stock from your brokerage account to KLCC Public Radio Foundation brokerage account, at which time the broker will liquidate the donated stock and transfer funds to the KLCC Public Radio Foundation account.

Please notify Ronnel Curry, KLCC's director of philanthropy, at 541-463-6005 or rcurry@klcc.org of the transfer and include the donor's name, stock name and number of shares.

## **KLCC Public Radio Foundation Broker Information:**

Fidelity Investments
Account Title: KLCC Public Radio Foundation
Account # 636-361594
DTC # 0226

## **Process for Donating Stock with Actual Stock Certificate:**

If you have physical possession of the actual stock certificate, you may send the unendorsed stock certificate by express, registered mail, certified mail or return receipt requested to: KLCC Public Radio Foundation, 136 West 8<sup>th</sup> Ave, Eugene, OR 97401. Please do not send endorsed certificates by mail. At the same time, the executed stock power should be sent <u>separately</u> to KLCC (same address as above). Stock certificates may also be delivered by hand. Copies of the required stock power may be obtained from a bank or broker.

A donation receipt will be sent to the donor upon notification upon receipt of stock.

Please contact Ronnel Curry at KLCC if you have questions about this process at 541-463-6005 or rcurry@klcc.org.

KLCC Public Radio Foundation Tax ID #:81-3487391

November 29, 2023