Iowa Public Radio seeks a Broadcast Operations Specialist to join our Broadcast Operations team in Ames. As an Ops Specialist, you will become part of the team that is responsible for the day-to-day operation of Iowa Public Radio’s automation and audio distribution systems. This position will specifically support *Morning Edition* and will work in collaboration with the *Morning Edition* host in production of IPR’s *Here First* daily news podcast beginning at 5 am Monday through Friday.

The successful candidate will have experience in radio broadcast operations including the use and daily operation of an automation system, digital audio editing experience or talk show production experience.

Iowa Public Radio offers an excellent benefits package, including medical, dental and vision, a retirement plan with a 2-to-1 employer match, immediate accrual of vacation (16 hours monthly) and sick (12 hours monthly) time and a flexible work environment.

**ANTICIPATED HIRING RANGE:**
- $35,000 - $45,000

**MINIMUM QUALIFICATIONS:**
- Bachelor’s degree in communications, broadcasting, or related field; and
- 1 or more years of radio experience, especially as it relates to radio broadcast operations for public radio, including the use and daily operation of an automation system.

**PREFERRED QUALIFICATIONS:**
- Digital audio editing experience, including Adobe Audition or similar editing software;
- Board operator or talk show production experience;
- Traffic production and/or music scheduling experience, or music library data management;
- Familiarity with Comrex Access and NX Audio Codecs, AoIP equipment, CD players, DAT machines, and other standard broadcast equipment; and
- Solid working knowledge of the Microsoft Office Suite.

**APPLICATION PROCESS:**
Submit cover letter, resume, and contact information for at least three (3) professional references to iprrecruiting@iowapublicradio.org. Inquiries may be routed to iprrecruiting@iowapublicradio.org.

Applications must be received by **5pm on Monday, March 28, 2022.**

Iowa Public Radio is an Equal Opportunity Employer.