

KUTE Inc.
KSUT Board of Directors
Monthly Meeting
February 10, 2021, 5:30 p.m.

“KSUT is a community supported public broadcasting organization serving the communities of the Four Corners, providing diverse and eclectic entertainment, education, news, and information while promoting multicultural awareness and understanding.”

ATTENDING (via Zoom): Robert Ortiz, Tami Graham, Shelia Nanaeto, Kree Lopez, Robb Brantley, Michael May, Eddie Box Jr, Trennie Collins, Rick Gore, Buz Bricca, Bruce LeClaire at 6:00 PM.

ABSENT: None

1. Called to Order @ 5:31

2. Approval of Meeting Agenda

Moved by Gary, second by Mike May, unanimous approval

3. Approval of Prior Meeting Minutes (January 2021)

Moved by Gary, second by Mike May, unanimous approval

4. Staff attendee: Sheila Nanaeto, Tribal Radio Station Manager

Collaboration is ongoing for Native Lens and Native Braids.
Native Lens pieces can be submitted directly, so they have continued.

Native Braids interviews are pandemic limited as they are mostly with elderly tribal members, have reduced 1 on 1 interviews. Towaoc is more restrictive, limiting the ability to do interviews.

The Tribal Radio website was launched website within the last month or so. They are working on a few bugs like dead links. There is also some staff juggling going on. Ignacio High basketball games are being broadcast, collaboration with high school video class.

Work is continuing on the music library.

The Airpocket listening app is being finalized, there are a few back end bugs to work through.

Congratulations to Shelia, she is chairing the Native Public Media group!

Robert asked about the advantages of new studio. Shelia said that having no space restrictions as there were in the building is really helpful. It's also easier to get logged in and started in the morning.

There is somewhat of a learning curve with the new technology, but everyone is working with it and it's going fine.

The COVID Pandemic has not been much of a problem, thanks to technological options like Zoom.

5. Executive Director Report

a. FZA Audit Update

Will discuss more in Finance Committee, Robb will help address.

b. COVID-19 Impacts Update

Tribal employees will be able to get vaccinated, including KSUT staff. Most staff members have signed up.

c. Other

90.1 went down on Friday night, probably caused by wind, and is still down. There are logistic challenges with repairs but we're moving on it.

Tami is working on a PPP grant. To be eligible, the business must demonstrate a 25% reduction in revenues, KSUT most likely doesn't qualify on that basis. There are also shuttered venue grants, and while Tami thought the cancellation of festivals would qualify, there is a limit on the amount of federal funds that the business can have, it must be less than 10%, and KSUT is above that from our Corporation for Public Broadcasting grant. But there is an expectation that there will be other public media grants coming that KSUT will be eligible for.

Rick asked if the downtime on the 90.1 has generated any questions from underwriters concerned about the reduction in airing their spots. Tami said none have expressed concern and noted that there are other signals that are covering, like 89.3 KSUT will do replacement spots if an underwriter feels shorted.

Rick noted that the Development Report shows a total of \$37,000 in unpaid pledges. That is a timing issue mostly due to monthly pledges that have yet to be collected. Some phone pledges that have not been collected, but overall 95%+ of pledges are eventually paid.

Robert asked about funding related to the Lyle Lovett cancellation, Tami said no funds were budgeted for Lyle Lovett.

We are still planning on a late July Party in Park.

Decisions on festivals are still on hold, but it is unlikely that we will have a 3-day camping style festival. The decision will be made by the end of March.

KSUT does not want to be in position of creating a superspreader event, so at this point a festival in June is unlikely.

Robert noted that the March and April powwows have been canceled or changed to virtual gatherings.

Buz said that new COVID variants have raised lots of questions, and no one is sure how will play out.

6. Committees

No activity other than Finance.

Finance (Rick, Mike, Tami)

i. FY21 First Quarter Budget to Actual

Robb took lead in discussion of the first quarter report. Expenses and revenues are pretty much in line except for those that we do not yet have revenue coming in, such as festivals.

The accountants at tribe have advised on how to handle PPP loan that is converting to grant. Robb is cleaning up the budgeting spreadsheet to address that direction.

Expenses were originally overstated, so adjustments will be easy. At mid-year we will have a much better picture, but bottom line is Robb is comfortable that we will be within budget.

There was discussion about whether the Board needed to approve the first quarter budget to actual report. Rick noted there is no need for any course corrections or operational changes. Mike agreed. Board had no concerns about the budget to actual.

We agreed that we do not need to approve that report.

ii. FY20 Review Audited Financial Statement Draft from Fredrick-Zink Associates

Rick went over report, there are no major issues of concern.

Robert asked about depreciation of the generator. Rick discussed, noted we can approach in different ways and should think about it and decide just how to approach it at mid-year review.

Rick asked about approval of the draft audit report. Rick and Mike are fine with numbers, approval allows Robb to follow up with FZA with questions on the notes in the report.

Buz moved that we approve the draft report. Second by Mike. Unanimous approval.

7. Document Storage and file management update

Mike looked at Google Drive as the way of moving forward. There are still some details to work out, mostly with account ownership. We could set up an email address such as "BOD" or "Executive Director" with a password that the Board can use. Robb agreed that was the best way to go forward, an email address is needed just as a login credential, it would not be a communication (i.e., not used for email messages) account. While some KSUT staff and board members have tribal accounts, not everyone does, so setting up a gmail address that access the account is best way. Mike created KSUTBOD@gmail.com, but there needs to be a recovery email address owned by an individual. Gary suggested having the ED be the owner/recovery email address.

Mike shared screen showing the file structure of KSUTBOD@gmail.com. He has moved most items from Dropbox to Google Drive.

Tami suggested doing a Microsoft Teams testing next meeting to see if we prefer that to Zoom, she will set that up.

8. Next Meeting Date (March 10, 2021 – Virtual meeting until further notice)

9. Adjournment

Motion to adjourn by Bruce, seconded by Buz, unanimous approval.

Adjourned at 7:32 PM