



THE UNIVERSITY OF TAMPA

FRATERNITY & SORORITY LIFE

FSL HANDBOOK

POLICIES AND PROCEDURES

READY. FOR LIFE.

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INTRODUCTION

The University of Tampa acknowledges that fraternities and sororities are valuable to the campus community and positively impact the educational and social experiences of UTampa students. Fraternities and sororities have a vibrant history at UTampa and continue to grow with the University environment.

The University of Tampa's mission calls upon the University's academic services and co-curricular activities to support individual discovery and development and provide leadership opportunities. The Student Affairs' mission is to educate, support and empowers students through holistic, experiential and diverse learning opportunities that develop [Spartan Ready®](#) competencies, preparing students to contribute to a global society.

PURPOSE OF HANDBOOK

This handbook provides a framework of policies, guidelines, and regulations by which members of the Fraternity & Sorority Life community, their Chapters, and volunteers will abide. FSL follows the Student Code of Conduct and the Registered Student Organization Handbook. The FSL Handbook provides further definition, clarity, policies and procedures for fraternity and sorority Chapters.

MISSION

The Office of Fraternity and Sorority Life strives to enhance the quality of student life at the University of Tampa by educating and empowering students through creating an inclusive environment, educating with social responsibility at the core, cultivating continued partnerships, and developing leadership skills in alignment with the Spartan Ready® Competencies.

VISION

Fraternity and Sorority Life will set the standard of a Spartan Ready® culture through leadership development, creating a sense of belonging for all students, and fostering the development of holistic members for life beyond their collegiate experience.

CORE VALUES

Academic Success - Involvement in the community complements students' academic goals and promotes a culture of increased persistence and graduation from the University.

Global Perspective - Provides students with opportunities to learn from a wide range of individuals, develop relationships with peers of different backgrounds, and increase their overall interpersonal awareness.

Integrity – Involvement in the community requires an understanding of the connection between individual, organizational, and global accountability, and an expectation of congruence between statements and actions.

Leadership – Involvement in the community fosters personal growth and development opportunities as students learn to work as a team, understand group dynamics, and identify their strengths and communication strategies to lead an organization effectively.

Lifelong Friendship – Involvement in the community promotes the sharing of common experiences between individuals regardless of organization affiliation; this leads to stronger connections to each other, the University, and their organizations long after graduation.

Social Responsibility – Involvement in the community encourages students to identify issues affecting themselves and others while offering a platform to create change on multiple levels.

REVIEW OF HANDBOOK

The FSL Handbook and contents, including but not limited to policies, regulations, and guidelines, will be subject to review at the end of each academic year. The contents may be amended, expanded, or removed as deemed necessary at any time by the Director of Fraternity & Sorority Life without notice. **The FSL Handbook was last updated in on March 20, 2026.**

STATEMENT ON NONDISCRIMINATION

The University of Tampa is committed to providing a work and educational environment free from unlawful harassment and discrimination. The University maintains a strict policy prohibiting any harassment or discrimination based on sex, race, color, religion, national origin, disability, gender identity or expression, sexual orientation, age, military or veteran status, marital status, genetic information, or any other protected characteristic. Likewise, ethnic, religious, age-related, disability, gender, or sexual orientation considerations will not be used as the basis for academic or employment decisions affecting any student, faculty member, or employee.

Fraternalities and sororities at The University of Tampa all have a tax-exemption status under Section 501(c)(7) of the Internal Revenue Code and shall remain single-sex. All organizations that fall under Fraternity & Sorority Life must have this same tax-exemption status.

STATEMENT ON HAZING

All students enrolled at the University of Tampa, as well as all Registered Student Organizations, are required to comply with the policies and standards set forth in the University's Student Code of Conduct and with all applicable local, state, and federal laws.

UTAMPA NON-HAZING POLICY

The University strictly prohibits hazing in any form. The Student Code of Conduct defines hazing as any activity that humiliates, degrades, abuses, or endangers a person, regardless of a person's willingness to participate, or is otherwise prohibited by Florida Statutes § 1006.63 for the purposes of, but not limited to, initiation or admission into or affiliation with any organization, regardless of intent, or consent of the participants. Under the Student Code of Conduct students and Registered Student Organizations (RSOs) including fraternities and sororities are prohibited from the following:

- Participating in any intentional or reckless act committed by one or more persons against another person or persons, regardless of their willingness to participate, that occurs during initiation into, affiliation with, or maintenance of membership in a student organization and causes or creates a risk beyond the reasonable risks inherent in normal participation in the organization. For the purposes of this section, the definition of student organization is as follows: an organization in which two or more of the members are students enrolled at the University, whether or not the organization is established or recognized by the institution.
- Causing or coercing physical or psychological injury, including but not limited to, whipping, beating, electrical shocking, sleep deprivation, exposure to the elements, confinement in small spaces, consumption of food, liquid, alcohol, drugs or other substances, performing sexual acts or any activity that places another person in

reasonable fear of bodily harm through threatening words or conduct or are intended to humiliate or degrade another individual.

- Requiring activities that involve the violation of local, state, and federal laws. Specifically, actions that are prohibited by Florida Statutes § 1006.63.
- Having direct knowledge of any activity related to hazing.

These prohibitions apply regardless of the location of the activity, including off-campus events, and regardless of whether the organization is officially recognized by the University. Violations will result in disciplinary action under the Student Code of Conduct, in addition to potential civil or criminal liability under Florida law.

STOP CAMPUS HAZING ACT

The Stop Campus Hazing Act (SCHA) was signed into law in December 2024, establishing a federal hazing transparency requirement for institutions of higher education that receive federal funding. The law amends the Higher Education Act of 1965, and requires institutions to enhance public reporting and disclosure of hazing incidents.

As a result of the Stop Campus Hazing Act, institutions must:

- Include hazing incidents in their Annual Security Report in accordance with federal reporting requirements; and
- Publish and maintain a publicly accessible Campus Hazing Transparency Report.

The Campus Hazing Transparency Report must identify student organizations found responsible for hazing violations and include a summary of the findings, sanctions imposed, and dates of resolution. Institutions are required to update this report regularly and retain records in accordance with federal regulations. The University of Tampa complies with all applicable federal reporting obligations under the Stop Campus Hazing Act in addition to state law and institutional policy.

The University of Tampa's most recent Campus Hazing Transparency Report can be accessed on the [FSL website](#).

FLORIDA STATUTE § 1006.63

[Florida Statute § 1006.63](#) defines hazing broadly and includes, but is not limited to, pressuring or coercing a student to violate state or federal law; engaging in any brutality of a physical nature, such as whipping, beating, branding, exposure to the elements, forced consumption of food, alcohol, drugs, or other substances, or any other forced physical activity that could adversely affect a student's physical health or safety; and subjecting a student to extreme mental stress, including sleep deprivation, forced exclusion from social contact, conduct that could result in extreme embarrassment, or any other forced activity that could adversely affect a student's mental health, safety, or dignity.

Florida law further expands the definition and scope of hazing offenses. The crime of hazing may constitute a third-degree felony when it results in serious bodily injury or death, and a first-degree misdemeanor when it creates a substantial risk of physical injury. The statute also provides that a person may be held criminally responsible not only for directly participating in hazing, but also for soliciting others to commit hazing or for being actively involved in the planning of hazing activities.

ANDREW'S LAW

Andrew's Law amended Section 1006.63 (11), Fla. Stat and was bill passed because of a Florida State University fraternity student's death in 2017. This subsection of the statute states that a person may not be prosecuted under Section 1006.63, if they establish all the following:

- That he or she was present at an event where, as a result of hazing, a person appeared to need immediate medical assistance.
- That he or she was the first person to call 911 or campus security to report the need for immediate medical assistance.
- That he or she provided his or her own name, the address where immediate medical assistance was needed, and a description of the medical issue to the 911 operator or campus security at the time of the call.
- That he or she remained at the scene with the person in need of immediate medical assistance until such medical assistance, law enforcement, or campus security arrived and that he or she cooperated with such personnel on the scene.

Not with standing subsection (11), a person is immune from prosecution under this section if the person establishes that, before medical assistance, law enforcement, or campus security arrived on the scene of a hazing event, the person rendered aid to the hazing victim. For purposes of this subsection, “aid” includes, but is not limited to, rendering cardiopulmonary resuscitation to the victim, clearing an airway for the victim to breathe, using a defibrillator to assist the victim, or rendering any other assistance to the victim which the person intended in good faith to stabilize or improve the victim’s condition while waiting for medical assistance, law enforcement, or campus security to arrive.

MEDICAL AMNESTY AND BYSTANDER INTERVENTION POLICY

The University of Tampa and the Office of Student Conduct maintain a Medical Amnesty and Bystander Intervention Policy to promote student safety and encourage individuals to seek immediate assistance in emergency situations. The policy provides limited protection from disciplinary action for certain conduct violations when students, in good faith, request medical or emergency support for themselves or others. The full policy, including eligibility criteria, scope, and required follow-up actions, is outlined in the Student Code of Conduct and should be reviewed by all members of the fraternity and sorority community.

The policy can additionally be found here: <https://www.ut.edu/campus-life/student-services/office-of-student-conduct/student-code-of-conduct-university-policies>

RECOGNITION OF FRATERNITIES & SORORITIES

The University of Tampa only recognizes social fraternities and sororities nationally affiliated organizations. New fraternities and sororities must follow and complete the FSL Expansion Policy and Procedures to establish on campus. No local Greek-letter organizations may colonize or establish at UTampa.

Professional, academic, or discipline (service) Greek-letter organizations are considered registered student organizations (RSOs) and are required to follow the RSO Handbook.

DEFINITION

UTampa defines a social Greek-letter organization as an organization that exists to promote fraternal relationships and personal development; requirement for membership is not limited to a specific field of study, class year, or grade attainment beyond the typical grade requirement; members are not permitted to hold membership in other identified social fraternities or sororities at the University; the organization is affiliated with a(n) (inter)national organization, and the (inter)national organization has tax-exempt status under Section 501(c)(7) of the Internal Revenue Code.

CRITERIA

For official recognition by The University of Tampa, and Fraternity & Sorority Life, the following criteria needs to be met:

1. Chapters must be affiliated with an inter/national organization that aligns with the standards or values of inter/national umbrella organizations such as the NIC, NPC, NPHC, NALFO, NMGC, and/or NAPA.
2. Chapters must be recognized as an active Chapter or establishing Chapter by their respective inter/national organization.
3. Chapters must be a member of one of the governing councils within FSL: College Panhellenic Association, Interfraternity Council, or Unified Greek Council.
4. Chapters must be registered student organizations (RSO) with the Office of Community Engagement.
5. Chapters must have an alumni/graduate advisor. Each advisor's contact information must be submitted to FSL staff.
6. Chapter members must have a grade release and non-hazing membership card on file with Fraternity and Sorority Life.
7. Establishing Chapters that have followed the proper FSL Expansion Policy and Procedures will be officially recognized (see FSL Expansion Policy and Procedures) by the University.

RECOGNIZED COUNCILS & CHAPTERS

UTampa Fraternity & Sorority Life comprises of over 2,000+ members that fall under three governing councils and 25 Chapters. The following are all recognized Greek social councils and the Chapters that fall under Fraternity & Sorority Life at The University of Tampa.

COLLEGE PANHELLENIC ASSOCIATION (CPA)

- Alpha Chi Omega (1954)
- Delta Gamma (1981)
- Delta Phi Epsilon (1963, 2019)
- Delta Zeta (1954)
- Kappa Alpha Theta (2010)
- Sigma Delta Tau (1991)
- Sigma Kappa (2016)
- Zeta Tau Alpha (1952, 2024)

UNIFIED GREEK COUNCIL (UGC)

- Alpha Phi Alpha Fraternity, Inc. (2003)
- Delta Sigma Theta Sorority, Inc. (2001)
- Phi Beta Sigma Fraternity, Inc. (1998)
- Sigma Gamma Rho Sorority, Inc. (2010)
- Sigma Lambda Beta International Fraternity, Inc. (2005)
- Sigma Lambda Gamma National Fraternity, Inc. (2003)
- Zeta Phi Beta Sorority, Inc. (1982, 1996)

INTERFRATERNITY COUNCIL (IFC)

- Alpha Epsilon Pi (1970, 2015)

- Alpha Tau Omega (2014)
- Chi Phi (2019)
- Delta Upsilon (2023)
- Lambda Chi Alpha (2015)
- Phi Delta Theta (2021)
- Phi Gamma Delta (FIJI) (2017)
- Pi Kappa Phi (1955, 1993, 2025)
- Tau Kappa Epsilon (1954, 2011)
- Zeta Beta Tau (1972, 2012)

LOSS OF RECOGNITION

Fraternities and sororities are held to the same standard as all registered student organizations at the University of Tampa. Should a fraternity or sorority fail to uphold the standards in the FSL Handbook, RSO Handbook, Student Code of Conduct, or other University Policies, the recognition status of the organization can be revoked or suspended.

Loss of recognition means that the fraternity or sorority will not be permitted to operate on or off-campus or affiliate themselves in any way with the University of Tampa. This includes the use of facilities, student government funding, participation in any University functions, or using the University's official branding in any printed materials, social media, etc. In addition, fraternities or sororities who lose University recognition cannot operate as a Registered Student Organization (RSO), Club Sport or intramural team. It is up to university officials' discretion to determine the length and scope of the loss of recognition.

SUSTAINABILITY

The Fraternity & Sorority Life (FSL) has a set minimum expectation of membership numbers in a fraternity or sorority to ensure the Chapter's longevity. To remain active, Chapters must actively work to ensure they do not fall below the minimum requirement of 4 active full-time undergraduate members.

If a Chapter falls below four active full-time undergraduate members, the Chapter will need to setup a recruitment plan with the Office of Fraternity & Sorority Life to get at or above the stated requirement. Recruitment/Intake is only permitted during approved periods during the Fall and Spring semester(s). The Chapter must also get approval from the Fraternity & Sorority Life regarding all events, meetings, or socials, before the Chapter can register them in Involve. The Chapter will have to submit a sustainability plan to FSL that is signed off by their advisor before the start of the academic semester. FSL staff may require additional items, which will be determined on a case-by-case basis.

Should the Chapter not meet the minimum requirement, the Chapter will go inactive for one full academic year. During that time, the Chapter will be removed from all official UTampa publications, property including the rock in the rock garden, and any other associations with the University. The Chapter will need to petition to come back to campus as an active Chapter no earlier than two months before the end of their inactive status term.

Chapters who go inactive for one full academic year and come back but fail again to meet the minimum expectation requirement after one full academic year will be removed from campus and unable to return until the council in which they are under is open for expansion. They must follow the FSL Expansion Policy and Procedures and be selected in order to come back.

SUSPENDED/UNRECOGNIZED GROUPS

An unrecognized fraternity or sorority is an organization that operates independently of the University of Tampa and does not maintain official recognition with the institution. These groups may have previously held University recognition and subsequently lost that status because of University or national organizational conduct action, or they may have formed and begun operating without the knowledge, approval, or support of the University.

A suspended fraternity or sorority is an organization that has lost the University's recognition and is prohibited from operating due to a Student Conduct determination.

Suspended/Unrecognized organizations are not permitted to represent themselves as affiliated with the University and are not eligible for University resources, privileges, or support. Any student who affiliates with these groups and engages in behaviors contrary to the Student Code of Conduct may be subject to disciplinary actions by the Office of Student Conduct.

Please visit the [Office of Fraternity and Sorority Life](#) website for more detailed information regarding unrecognized groups.

FAILED ESTABLISHING PROCESS

In the unlikely event an establishing fraternity or sorority Chapter fails to meet the standards set forth by The University of Tampa and/or the (inter)national organization, the establishing Chapter must cease all operations. Furthermore, all ties with the University of Tampa including the use of official logos, names, nicknames, etc., must be removed from all marketing material including but not limited to social media and national websites.

The failed establishing Chapter may only return to campus should they apply and be selected through the official FSL Expansion Policy and Procedures.

INTEREST GROUPS

UTampa Fraternity & Sorority Life does not recognize or support the creation of interest groups. An interest group is defined as a student-led movement, with or without support from a national headquarters, petitioning to create a new social fraternity or sorority Chapter. For a new fraternity or sorority Chapter to join any FSL council, the specific council must be open for expansion, and the application to join must come from a national headquarters. Any national organization supporting an interest group outside of expansion policies will not be permitted to expand on campus and will have any application denied. See 'Expansion Policy & Procedures' for further information.

CHAPTER RETURN POLICY

If an established Chapter with a national charter loses its recognition by the University or national headquarters, Fraternity & Sorority Life (FSL) will work with the national headquarters to determine return eligibility. Establishing Chapters that lose recognition before receiving their charter either by the University or national headquarters, will have to submit their intent to return to campus by following the FSL Expansion Policy & Procedures. The FSL Expansion Committee determines when a council is ready for expansion.

A formal Memorandum of Understanding (MOU) will be created and agreed to by both the University and the national headquarters. The University of Tampa reserves all rights to adapt and change the MOU at their discretion. Some criteria in the MOU include, but are not limited to:

- Establishment of <Chapter> will be held no sooner than the <semester, year> semester;

- <Chapter> will engage in return discussions with the Office of Fraternity & Sorority Life and <council> one year prior to establishment efforts (as early as <semester, year>);
- Establishment and recruitment marketing activities may begin on campus in the <semester, year> semester;
- <Chapter> shall not conduct new member education or initiate members until <semester, year>. Failure to comply will result in the University of Tampa rescinding its offer to establish an entity on its campus;
- <Chapter> will provide at least one consultant employed by the national headquarters to live in Tampa for the first full-year after the Chapter returns;
- <Chapter> will provide support of various Headquarters staff and volunteers who solely support establishing Chapter operations;
- <Chapter> will maintain regular communication with the staff in the University of Tampa Office of Fraternity and Sorority Life and the <council> President/Executive Board. This will include visits to campus throughout the school year so <Chapter> can observe campus and <council> events and maintain the relationships we have built together during this period;
- <Chapter> staff will communicate regularly and transparently with the Office of Fraternity & Sorority Life regarding progress on expansion preparation, on-site expansion support, and ongoing support of <Chapter> establishing Chapter;
- The University of Tampa will help in securing space on campus for interviews with potential new members, recruitment events, and tabling opportunities;
- <Chapter> must have completed all University and national headquarters conduct sanctions including any disciplinary probation periods before they are eligible to return;
 - <Chapter> must be off-campus for a total of 4 years without any incidents reported to the Office of Fraternity & Sorority Life or the Office of Student Conduct;
- <Chapter> must pay in full any outstanding University bills;
- <Chapter> must agree and adhere to all University policies and procedures outlined in the FSL Handbook, RSO Handbook, and other official University documentation;
- Advisors to the newly established Chapter will not include members of <Chapter> when the Chapter was <suspended, removed, etc.> from campus life during the <year> academic year;
- This MOU must be signed, dated, and returned to The University of Tampa by <date> or the terms and agreements of this MOU are null and void.

EXPANSION POLICY & PROCEDURES

EXPANSION COMMITTEE COMPOSITION

The Expansion Committee shall be comprised of the following: Director of Fraternity & Sorority Life, Assistant Director of Fraternity & Sorority Life, Vice President of Student Affairs and Strategic Initiatives, Associate Vice President for Student Affairs/Dean of Students, Assistant Vice President for Career Development and Engagement a designee from Development and University Relations, and one student representative appointed by the governing council seeking expansion to serve as that council's official representative on the committee. In cases of re-establishment due to a violation of conduct, a representative from the Office of Student Conduct will be added to the committee.

- The committee will meet annually or as deemed necessary for the expansion process, depending on the anticipated term for expansion.

- The committee shall be chaired by the Director of Fraternity & Sorority Life or Assistant Director of Fraternity & Sorority Life.
- The student representative shall be appointed by the governing council that is seeking expansion and will serve as that council's designated representative on the Expansion Committee.

EXPANSION PROCESS

The process and policies for expanding social Greek-letter organizations on campus will be in accordance with the expansion policy within The University of Tampa Fraternity & Sorority Life policies.

- FSL will adhere to the extension process set by the National Panhellenic Conference (NPC) for the College Panhellenic Association. All other councils must adhere to the UTampa FSL Expansion Policy and Procedures.

The Expansion Committee and all council presidents will meet annually to do a comprehensive review of FSL data to determine if a council will be open for expansion.

- The Expansion Committee may meet more often if deemed necessary.

If the Expansion Committee determines that a council is open for expansion, the Director of Fraternity & Sorority Life or Assistant Director of Fraternity & Sorority Life will send a notification that the council is open for expansion and will provide instructions and a timeline of the expansion process.

- Notifications will be sent to all the national fraternal governing bodies of the council that is open for expansion and posted on UTampa websites and social media accounts.
- Priority may be given to Greek-letter organizations who belong to a national fraternal governing body or have previous history at UTampa.
- Any Greek-letter organization petitioning to join the FSL community must follow the UTampa FSL expansion process regardless of affiliation or history with UTampa.
- No local Greek-letter organization may establish at UTampa.

Organizations will apply and provide requested materials as specified by the Director of Fraternity & Sorority Life or Assistant Director of Fraternity & Sorority Life.

The Expansion Committee will review all completed applications and extend invitations to at least two (2) organizations to continue to present to the University community.

- The University's ability to provide adequate professional staff support and capacity will determine the number of emerging Chapters on campus at one time with no more than two (2) emerging Chapters on campus per council.
- Provisional or interest groups invited to campus by the Expansion Committee must abide by all national fraternal governing bodies, UTampa, and Inter/National Headquarters guidelines and expectations.

All organizations submitting materials will be notified of their application status once the Expansion Committee decides on presentation invitations.

Organizations selected to present at UTampa will work with the Director of Fraternity & Sorority Life or Assistant Director of Fraternity & Sorority Life to determine their campus presentation date.

Presentations will be made to the council open for expansion, UTampa FSL leaders, Student Affairs, Development, FSL Advisors, and other UTampa stakeholders. Presentations are open to the entire UTampa campus community.

Following all presentations, the Expansion Committee will review UTampa stakeholders' feedback and vote to approve any, all, or none of the organizations presented to the UTampa community.

- Creation, distribution, collection, and presentation of feedback from the organization presentation(s) to the Expansion Committee will be done by the Director of Fraternity & Sorority Life or Assistant Director of Fraternity & Sorority Life.

A statement of rationale written by the Expansion Committee will be presented to the council and the organization(s) that was/were selected to establish on campus.

If the invitation to establish on-campus is accepted, a written binding agreement will be created that The University of Tampa and the organization(s) will sign.

- Both parties, The University of Tampa and the organization(s), may adjust the timeline of establishing with six months' notice.

A formal announcement to The University of Tampa community will be made once all timelines and agreements with the organization(s) and council(s) have been made.

LETTER OF INTEREST & REQUESTED MATERIALS

Organizations wishing to expand at UTampa must submit a dated letter of interest expressing the desire to establish the organization at UTampa in addition to requested documentation and supporting materials.

- The Expansion Committee reserves the right not to schedule a fraternity for expansion if any part of the requested materials is not provided.
- The Expansion Committee reserves the right to waive any of the following requested materials for any reason.

REQUESTED MATERIALS

Provide the following materials to the Expansion Committee for review and consideration to be offered an invitation to present on campus (*Unless otherwise noted, all the following must also be included in the expansion presentations*).

- Alumni Information
 - Number of alumni in the area
 - Explain the interest and support of the alumni in establishing a Chapter
 - A list of specific alumni who have already indicated an interest in working with the Chapter in an advisory capacity
 - Nearest alumni club/organization/graduate Chapter
 - UTampa Alumni, if any (for organizations petitioning to re-establish)
- Inter/National Organization Constitution and Bylaws
- Organizational Policies and Programs
 - Hazing
 - Sexual assault
 - Alcohol and substance abuse

- Scholarship
- Diversity and Inclusion
- Membership education/length and focus of the program
- Intake/recruitment/membership
- Membership standards and grade requirements
- Information on insurance coverage/proof of insurance
- Leadership development/opportunities (including national conventions and officer transition)
- Financial support provided to the establishing Chapter and financial expectations of the establishing Chapter
- Establishment Procedures
 - Expansion plans and support from Headquarters, including the number of field staff and length at UTampa during establishment and outgoing support/visits after initial establishment.
 - Minimum expectations of the newly established organization for existence and chartering (i.e., the minimum number of members, benchmarks needed to meet, etc. and how these are measured)
 - The anticipated timeline for UTampa newly established organization to receive a charter
 - Contact information of 1-2 institutions of recent expansions
- Fraternity/Sorority Statistics
 - Total number of Chapters nationally/internationally
 - Number of Chapters and emerging Chapters/colonies in Florida and Southeastern region
 - Total number of establishing Chapter efforts during the past five (5) years, including institution, the current status of newly established organizations, and reasons for any closures
 - Total number of undergraduate members
 - Total number of newly established organizations anticipated for the next five (5) years, including institution and timeline for each (as known)
 - The number of Chapters lost during the last five (5) years, including institution and reason for closure
 - The average size of Chapters nationwide
- National Fraternal Governing Body Involvement and Membership Details (*if applicable*)
- History with The University of Tampa (*if applicable*)
 - When and why the organization left campus
 - How the organization plans to avoid this from recurring
 - How the organization has cleared up any debts or circumstances still left incomplete from when previously on campus (*if applicable*)
 - Positive contributions were made when the organization was a member of the UTampa FSL community.

FRATERNITY/SORORITY CHARTERING

Newly established Chapters that followed the UTampa FSL Expansion/Extension and were selected to establish on campus must receive and become fully chartered as a member of the University community by the end of their second full academic year. Should a newly established Chapter fail to meet this deadline, they may lose all recognition at The University of Tampa.

FRATERNITY/SORORITY RE-ESTABLISHMENT

If a previously recognized organization seeks to return to campus, the following process must be followed:

Eligibility Requirements

Organizations seeking re-establishment must meet the following criteria:

- The organization was previously recognized by the University but lost recognition due to inactivity, suspension, or other circumstances.
- Any previous disciplinary sanctions must be fully resolved.
- There have been no disciplinary or behavioral referrals related to the organization to the Office of Student Conduct during a time of suspension or non-recognition.
- The organization must align with University and Fraternity & Sorority Life (FSL) standards.
- The organization headquarters must commit to supporting University of Tampa policies and procedures.

Petition for Re-Establishment

The organization must submit a formal petition to the Office of Fraternity & Sorority Life, including:

- History of the Organization on Campus: Previous impact, reasons for loss of recognition, and past contributions, plan for change in the future.
- Chapter Development Plan: Short-term and long-term goals for leadership, programming, and organizational growth, including member education plan.
- Alignment with University and FSL Policies – Plan to align with work with/align with university policies and officials for long term success of the Chapter.
- Governance Structure: Leadership roles, accountability measures, and internal judicial processes.
- Previous Membership Review: Plan for evaluating the involvement of past (or current) members, including alumni advisors. This section may also address any previous disciplinary history and organizational improvements that will reduce recidivism.
- Support from (Inter)National Headquarters: Commitment to long-term support, training, and resources.
- All Requested Materials stated in the FSL Handbook Expansion Process

University Review & Approval Process

The Office of Fraternity & Sorority Life, in consultation with the FSL expansion committee, will:

- Review the petition and assess the organization's readiness to return.
- Evaluate community need, readiness, sustainability, and timing for re-establishment.
- Conduct a review of the organization's past conduct history and suspension compliance.
- Determine whether a formal presentation is required as part of the evaluation.
- Grant or deny approval.

Decision & Probationary Period

- The University will notify the organization in writing of approval or denial.
- Approved organizations will enter a one-year probationary period as an Affiliate Organization.
- During probation, organizations must:
 - Maintain good standing with the University and respective governing council.
 - Meet all minimum recognition expectations.
 - Complete risk management and leadership development programs as outlined in approval letter.
- Failure to meet probationary requirements may result in an extended probation period or loss of recognition.

- The University may apply specific conditions for re-establishment that will be required to be completed before full recognition.

Re-Establishment Timeline

- A re-establishment petition must be submitted by October 1st for consideration of re-establishment in the following academic year.
- If denied, organizations may reapply after one calendar year.
- Organizations that lose recognition after a failed probationary period must wait for the next opportunity for expansion to reapply.

This process ensures that re-establishing organizations align with university values and contribute positively to the Fraternity & Sorority Life and UTampa community.

UGC MEMBERSHIP INTAKE

The purpose of this policy is to provide the UGC organizations at The University of Tampa, their advisors, and prospective members with a source of information regarding Membership Intake, Chapter Advisors and Fraternity & Sorority Life, specifically the Director or the Assistant Director of Fraternity & Sorority Life, will work together to ensure a successful and positive experience for all involved.

For the Director or Assistant Director of Fraternity & Sorority Life to assist Chapters with the intake process and avoid potential problems, Chapters must adhere to the following if they are to conduct intake at The University of Tampa.

MEETINGS & DOCUMENTATION

Before **any** intake activities, at least one-Chapter member, preferably the Chapter president or intake director, will call/email to set up a meeting with the Director or Assistant Director of Fraternity & Sorority Life. At this meeting, the Chapter will submit/provide the following:

- Any national or regional paperwork that needs to be signed by our office
- Written Notice of Intake which includes the following:
 - A calendar of events including a timetable of any intake activities with dates and times. Activities must be approved one week before they commence. Activities to include on the calendar if applicable:
 - Informational and interest meetings
 - Interview date(s)
 - Selection date(s)
 - Start date of the new members' official process/education
 - Initiation date
 - Presentation of New Members
 - If the presentation of new members does not include a "show," the method used to present new members should be discussed and approved.
 - Any additional dates pertinent to a specific organization

All Chapters conducting intake must submit a Grade Verification and Consent Form on Involve under the Fraternity & Sorority Life page. The verification forms must be submitted immediately after the interest meeting and before starting the aspirants' official process/education listed on the Chapter's intake calendar. This form is the list of the individuals your Chapter considers for membership (this should include the names that will be submitted to your regional and national representatives as potential aspirants for membership). In cases where the National intake team conducts the intake process, all correspondence forwarded to any regional or local representatives should also be sent to the Director or Assistant Director of Fraternity & Sorority Life. The verification form contains the following information:

- List of candidates for membership that will include each new member's:
 - Name
 - Signature
 - UTampa Student ID Number
- Name and Signature of Chapter President
- Name Signature of Intake Chair
- Name and Signature of Graduate Advisor

BEFORE any education begins during intake, all students who applied and have been selected by an organization to begin intake education must complete the Fraternity & Sorority Life New Membership Card on the FSL Involve page. Failure to have all aspirants complete this form before education begins will result in an immediate cease of intake activities for the remainder of the semester.

At the conclusion of the intake process (after initiation), the Chapter president is responsible for updating the Director of Fraternity & Sorority Life to update the Chapter roster on Workday and Involve. Any changes in the roster will not be published/released until the presentation of new members has occurred.

DISCLOSURE

All documents supplied to the Director or Assistant Director of Fraternity & Sorority Life are kept confidential from all students or student leaders, including the council officers. They may be shared with university officials and organization staff as needed. If any dates and times need to be changed on the calendars of events, Chapter members must notify the Director or Assistant Director of Fraternity & Sorority Life (in writing) no less than 2 class days before the new event time.

All intake events or events relating to intake must not occur at a private residence, house, apartment complex, etc. All intake events must occur on-campus, at an insured third-party vendor, or in a public park. Additionally, undergraduate students at The University of Tampa cannot be brought through a graduate Chapter intake process. Undergraduate students must be brought through the undergraduate intake process with the active Chapter at The University of Tampa.

PRESENTATION OF NEW MEMBERS

All organizations must adhere to the following rules when presenting new members to the campus community. Organizations who do not conclude intake with a formal presentation "show" must introduce their members using another method within the same timeline presented in the following guidelines. This "method" can vary from Chapter to Chapter and must be approved by the Director or Assistant Director of Fraternity & Sorority Life.

Presentation of new members must occur within 10 calendar days after the member's initiation into the organization, or before the last week of classes, whichever comes first (an extension can be granted with the approval from the

Director or Assistant Director of Fraternity & Sorority Life). All new member presentations must take place on campus property.

POLICY FOR PRESENTING NEW MEMBERS

All University of Tampa policies and procedures for student organization events must be followed. Students and Registered Student Organizations are responsible for the conduct of their guests. Violations of the Student Code of Conduct will be reported to the Office of Student Conduct for appropriate adjudication.

Presentation "shows" are not to be scheduled on the same night/time of a previously planned event of another Chapter of the same council.

Vulgarity and profanity is prohibited, including any words/lyrics contained in any music played. Music played must be "clean" radio edit versions.

Alumni/alumnae are not allowed to be a part of the presentation show. They can help run music or prepare props, but they should not be an actual part of the show, unless approval has been given by the Director of Fraternity & Sorority life.

Presentations must remain professional and respectful. Personal attacks, disparaging remarks, or the identification and targeting of specific individuals and/or organizations are strictly prohibited. Attire worn during the event must be appropriate and not explicit, sexually suggestive, or revealing.

All University of Tampa policies and procedures for student organization events must be followed.

Alcohol and drug use are strictly forbidden for all students, staff, alumni, family, friends, etc., in attendance or participating in the presentation.

No physical abuse will be tolerated. This includes but is not limited to slapping, kicking, spitting, punching, pushing, poking, caning, etc. (Canes may be used as a part of the performance but may not be used as a weapon to harm another individual.)

In the event of a fight during the presentation or as a result of the presentation (no matter if it is on or off campus), this fighting will be reported to the Office of Student Conduct. If a member of the presenting organization is involved, the presentation show will be stopped immediately. Undergraduate Chapters and members are responsible for any alumni, family, friends, or guests in attendance. Disruptions by other attending organizations will not be tolerated. This includes but is not limited to walking through the presenters' show, talking over the presenting organization, etc.

The presentation must begin no later than twenty (20) minutes after the advertised start time in order to respect attendees and facility scheduling. For each minute beyond the twenty-minute grace period, the organization will incur a \$20.00 fine. Failure to remit payment may result in the organization being deemed not in good standing with the Office of Fraternity & Sorority Life and ineligible for recognition during the next student organization re-registration cycle.

The total duration of the presentation may not exceed two (2) hours. The presenting organization is responsible for ensuring that the facility is restored to its original condition immediately following the event.

New Member Presentation shows are considered a privilege, not a right. Repeated violations of presentation guidelines or other membership intake policies may result in the suspension or revocation of this privilege.

CONTACT INFORMATION

Chapters must submit and maintain up-to-date contact information for all Chapter members and advisors. Information should be submitted no later than two weeks after requested through the FSL Involve page. If elections are held mid-semester, forms should be completed for new officers within one week of elections. If a regional officer, member of the graduate Chapter, etc., is conducting intake/recruitment, please submit contact information for those key individuals.

IFC & CPA RECRUITMENT

The Interfraternity Council and College Panhellenic Association must abide by all rules in the bylaws for each council. The FSL staff will advise the councils on registration and deadlines for all students who wish to participate in recruitment.

All recruitment events must take place on campus, unless hosted at a licensed and insured third-party vendor location or a public, city-owned facility approved by the University. All recruitment activities must be submitted through Involve and receive approval prior to the event occurring.

All recruitment and new member events must be substance-free.

Recruitment events cannot be held at a house (privately or publicly owned), apartment complex, condo, etc.

HOUSING

The University of Tampa does not own or provide designated fraternity or sorority housing. Fraternities and sororities are prohibited from promoting, advertising, or representing any on-campus or off-campus residence as an official or recognized fraternal house or Chapter facility.

ROSTERS

All Chapters must maintain an updated and accurate Chapter roster through the indicated method determined by FSL. Chapter presidents also have access to update their rosters by filling out the membership change form for members on the FSL Involve page. FSL requires presidents to use the FSL membership change form throughout the academic year as members' statuses change frequently. FSL staff will review each roster change and document each member's status change and will update the rosters for the Chapter.

If a Chapter needs to add someone (a member who is going active again), that member will need to resubmit the "Fraternity & Sorority Life New Membership Card" on Involve. New members are added to a Chapter roster as soon as they fill out the "Fraternity & Sorority Life New Membership Card" on Involve after recruitment/intake. All new members must fill out this form upon accepting membership (or a bid) into a fraternity or sorority within two weeks.

. FSL may also contact inter/national headquarters to compare rosters to ensure accuracy.

Members that have been a part of the Chapter through November 1st in the Fall and through April 1 in the Spring will count towards the semester grade report.

The Office of Fraternity & Sorority Life will send a request to each Chapter president for roster updates no later than within two weeks left in each semester. Roster updates will be due within two weeks of this notice, or the Chapter will receive a \$20 fine per day that the roster is late.

ROSTER STATUS DEFINITIONS

The Fraternity & Sorority Life has defined membership statuses within the FSL community. Statuses for members vary between each council and Chapter. It is important to note that each national organization may have different statuses and definitions, but for UTampa purposes, the statuses listed help identify where students stand within each organization and operate as umbrella definitions.

COLLEGE PANHELLENIC COUNCIL STATUSES

Active: A UTampa undergraduate full-time (12 credit hours or more) student who has been fully initiated and actively involved with their Chapter.

New Member: A UTampa undergraduate full-time (12 credit hours or more) student who was offered a bid, going through the new member education process, but has not been initiated.

Inactive:

- *Alumnae – Remaining at UTampa for one semester.* If a member has moved to alumnae status within your Chapter but is still enrolled at UTampa for only one semester (including Study abroad, internship, etc.), they will remain on your roster as active. After one semester, they will be automatically removed from your roster.
- *Alumnae – Remaining at UTampa for more than one semester.* If a member has moved to alumnae status within your Chapter but is still enrolled at UTampa for more than one consecutive semester (including Study abroad, internship, etc.), they will be removed from your roster.
- *Canceled Membership.* Active member is deactivated, withdrawing, or canceling their membership voluntarily. Ex: financial reasons, personal reasons, etc.
- *Graduated.* Active member has graduated from UTampa.
- *Other:* Contact FSL before using this status.
- *Released before initiation.* New member decided to deny/cancel membership BEFORE they have been initiated.
- *Study abroad, internship, military obligations, student teaching, etc. - One semester.* Active Member is gone for only one semester for any of these reasons. They will remain active and noted as such.
- *Study abroad, internship, military obligations, student teaching, etc. – More than one semester.* Active member is gone for more than one consecutive semester for any of these reasons, they will be removed from your roster. Once they return, please contact FSL at utampafsl@ut.edu, and the member will be added back to your roster as active.
- *Terminated.* The Chapter non-voluntarily has terminated active member. Ex: Terminated due to missed payments, inactivity, etc.
- *Transferred.* Active member transfers to another school.

UNIFIED GREEK COUNCIL STATUSES

Active: A UTampa undergraduate full-time (12 credit hours or more) student who has been fully initiated and actively involved with their Chapter.

New Member: A UTampa undergraduate full-time (12 credit hours or more) student who was offered a bid, going through the new member education process, but has not been initiated.

Inactive:

- *Canceled Membership*: Active member is deactivated, withdrawing, or canceling their membership voluntarily. Ex: financial reasons, personal reasons, etc.
- *Graduated*: Active member has graduated from UTampa.
- Other: Contact FSL before using this status.
- *Study abroad, internship, military obligations, student teaching, etc.*: Active Member is gone for only for any of these reasons. They will remain active and will be noted as such on the roster.
- *Terminated*: The Chapter non-voluntarily has terminated active member. Ex: Terminated due to missed payments, inactivity, etc.
- *Transferred*: Active member transfers to another school.

INTERFRATERNITY COUNCIL STATUSES

Active: A UTampa undergraduate full-time (12 credit hours or more) student who has been fully initiated and actively involved with their Chapter.

New Member: A UTampa undergraduate full-time (12 credit hours or more) student who was offered a bid, going through the new member education process, but has not been initiated.

Inactive:

- *Canceled Membership*: Active member is deactivated, withdrawing, or canceling their membership voluntarily. Ex: financial reasons, personal reasons, etc.
- *Graduated*: Active member has graduated from UTampa.
- Other: Contact FSL before using this status.
- *Released before initiation*: New member decided to deny/cancel membership BEFORE they have been initiated.
- *Study abroad, internship, military obligations, student teaching, etc.*: Active Member is gone for only for any of these reasons. They will remain active and will be noted as such on the roster.
- *Terminated*: The Chapter non-voluntarily has terminated active member. Ex: Terminated due to missed payments, inactivity, etc.
- *Transferred*: Active member transfers to another school

ACADEMIC POLICY

Fraternity & Sorority Life (FSL) is committed to student success by supporting fraternities and sororities that provide members with opportunities to enhance academic success. A core value of the UTampa Fraternity & Sorority Life community is academic excellence, which aligns with the Student Affairs' Spartan Ready culture.

The standards outlined in this policy are designed to set FSL organizations and members' minimum expectations to achieve academic excellence. This policy drives the pursuit of academic excellence and ensures organizations and their members align with the community's mission, vision, and core values. The FSL Academic Policy should be observed as the minimum academic requirement for all FSL members; each fraternity, sorority, governing council, and

inter/national fraternal organization may set their own heightened academic requirement or policy above the set FSL standard. FSL encourages each fraternity, sorority, and governing council to provide all members academic support.

Fraternity & Sorority Life will pull grades using Workday. Workday is the official University system that reports students' grade point averages (GPAs) from high school, another institution, or UTampa. Workday grades are final, and no exceptions will be made. Please note, transfer grades and GPAs do not count towards a student's UTampa GPA per the Registrar's Office.

ACADEMIC EXCELLENCE REQUIREMENTS

POTENTIAL NEW MEMBERS

A potential new member (PNM) is defined as a student who potentially may receive a bid, invitation, or application to join a fraternity or sorority. For a PNM to be considered eligible for membership in any fraternity, they must meet one of the following standards dependent on their student classification:

- First time in college (FTIC) students: 2.50 cumulative high school GPA
- College Transfer students: 2.50 cumulative college transfer GPA
- Existing UTampa students: 2.50 cumulative GPA

NEW MEMBER CLASS/LINE

A new member class/line is defined as a group of students in a Chapter that is new to the organization but have not yet been initiated/inducted into the organization. New member classes/lines must have a 2.50 or higher semester GPA average at the end of the semester. If a new member class/line falls below the 2.50 semester GPA average, the Chapter will be placed on an academic warning status for one semester. This may include but is not limited to loss of privileges as outlined in the Academic Status section of this policy, intervention strategies such as workshops/webinars, or programming. If the Chapter fails to have its new member classes/lines meet the requirement for consecutive semesters, the Chapter may face a probation status.

ACTIVE MEMBER

An active member is defined as a successfully initiated/inducted student into the fraternal organization and is recognized by inter/national headquarters as a fully active member or pays dues in any capacity. FSL recommends that active members frequently check on their grades with professors throughout the semester. It should be noted that once a student falls below a 2.0 cumulative GPA, the University will place the student on academic probation. The Chapter's responsibility is to check in with members to ensure that academics are their focus and help members who are on the verge of dropping below a 2.0 cumulative GPA. FSL recommends Chapters maintain a 2.5 GPA requirement for its members to participate in Chapter and FSL events. To participate in Greek Week an active member must have a 2.5 GPA or higher.

COUNCIL EXECUTIVE OFFICERS

An executive council officer is defined as a student who serves to make decisions for their council or community as outlined in each council's constitution. Any student wishing to serve as an executive officer of a governing council must maintain a 2.50 or higher cumulative GPA. If an executive council officer falls below a 2.50 cumulative GPA, they can be removed from their position. An appeal to retain board eligibility should be submitted to the governing council president and FSL staff as outlined in Academic Status Appeals. FSL supports councils setting a heightened academic expectation for their board members.

CHAPTER EXECUTIVE OFFICERS

A Chapter executive officer is defined as a student who serves in a governing role or a capacity to make decisions for their Chapter as outlined in an individual fraternity or sorority constitution. FSL does not require a minimum standard for Chapter executive officers but encourages Chapters to set a minimum 2.50 cumulative GPA standard.

CHAPTER

A Chapter is defined as any social, fraternal organization with the appropriate tax exemption status or under the FSL jurisdiction at UTampa. FSL encourages Chapters to be above the all-male/all-female undergraduate semester and cumulative GPA. Chapters are required to maintain a minimum 2.85 semester GPA. Chapters should refer to the Academic Status section to understand the different academic standings levels.

GRADE REPORTS

Whether potential, new, or active, all members must have a signed grade release waiver on file with FSL using the "Fraternity & Sorority Life New Membership Card" on Involve to complete the grade release. If an FSL student does not have a signed grade release on file, their grades will still count toward the total Chapter GPA, but the individual GPA will be blocked on the Chapter grade report until the student submits the "Fraternity & Sorority Life New Membership Card."

It is important to note that grade reports will only be released to Chapter presidents, council presidents, and Chapter scholarship chairs (if the information is on file). FSL will not release any grade reports to individuals who do not attend or work at The University of Tampa. Grade reports are typically compiled two weeks after the semester ends. FSL will strive to get reports sent to Chapters before the next semester. FSL will only run grade reports for the fall and spring academic semesters. FSL will not run a grade report for classes between the end of the spring semester and the start of the fall semester.

CHAPTER GRADE REPORT

The Chapter grade report is an individualized report that lists all members of the Chapter when the report was queried. The Chapter grade report includes student information, grades, Chapter semester, and cumulative GPAs. This report's data is pulled from an official University system that calculates the grade reports. A Chapter may request one grade recalculation per semester if they feel the grades are not correct.

COUNCIL GRADE REPORT

The council grade report is an individualized report that highlights Chapters that fall under specific councils. Sections include overall Chapter standings, average active member grades, and the average of new member grades with other essential data about the community. This report helps councils and their respective Chapters see information specific to their council.

COMMUNITY GRADE REPORT

The community grade report is a compilation of all FSL social fraternal organizations' semester grades in rank order (highest semester GPA to lowest). This report will be published on the FSL website, and organizations may use it for inter/national reporting purposes. Each organization's academic status will be shown, and facts and figures about the FSL community. To be compliant with FERPA regulations, Chapters with three or fewer members will not have their academics shared and will not be in rank order on the report. Any changes due to Chapter grade recalculations would not be reflected on the community grade report.

ACADEMIC STATUS

FSL encourages Chapters and their members to exceed any academic expectations set forth by Chapter, council, community, and inter/national policies. While it is recommended that Chapters exceed the all-male/all-female semester GPA each semester, social fraternal organizations must meet the 2.85 semester GPA minimum to be in good academic standing.

ACADEMIC GOOD STATUS

This academic status provides continued rights and responsibilities to all our recognized fraternities and sororities. This status is given to Chapters that meet the 2.85 semester GPA minimum. No action is required, and the Chapter should continue to strive for academic excellence.

ACADEMIC MARGINAL STATUS

This status is given to Chapters that fall below the 2.85 semester GPA minimum (but above a 2.50) but were in "Good Status" the previous semester. Chapters in this status are subject to the following outcomes:

- FSL staff will notify the Chapter president, scholarship chair, and on-campus advisor regarding the organization's status.
- Develop and submit the Chapter's academic success plan to FSL staff in the first three weeks of the semester in which they are sanctioned. An academic success plan is a comprehensive plan that will be implemented into the Chapter to meet the minimum scholarship requirements. Please meet with the Academic Success Center (aep@ut.edu) to create an academic success plan.
- Meet with the FSL staff and the scholarship chair of the governing council in which the Chapter falls to discuss the academic success plan within one week after the academic success plan is submitted.
- The Chapter will be required to complete **one** academic workshop facilitated by the Academic Success Center (contact the Academic Success Center, aep@ut.edu) with proof of outreach and completion submitted to the FSL staff. This workshop must be completed by midterms that same semester.

ACADEMIC WARNING STATUS

This status is given to Chapters that fall below the 2.85 semester GPA minimum (but above a 2.50) for a second (2) consecutive semester **OR** if the Chapter GPA falls below a 2.50 semester GPA in any one semester. This status is also given to Chapters with a new member class/line semester GPA average of 2.50 or lower. Chapters in this status are subject to the following outcomes:

- FSL staff will notify the Chapter president, scholarship chair, and on-campus advisor regarding the organization's status. Communication will also be sent to inter/national offices, the Vice President for Student Affairs and Strategic Initiatives, and other appropriate collaborating departments on campus.
- Develop and submit the Chapter's academic success plan to FSL staff in the first three weeks of the semester in which the Chapter is sanctioned. An academic success plan is defined as a comprehensive plan that the Chapter will implement to meet the minimum scholarship requirements. Please meet with the Academic Success Center (aep@ut.edu) to create an academic success plan.
- Meet with the FSL staff and the scholarship chair of the governing council in which the Chapter falls to discuss the academic success plan within one week after the academic success plan is submitted.
- The Chapter will be required to complete **two** academic workshops facilitated by the Academic Success Center (contact the Academic Success Center, aep@ut.edu) with proof of outreach and completion submitted to the FSL staff. The workshops must be completed by midterms that same semester.

- The Chapter will be under an events restriction, which means the Chapter must get prior approval from FSL staff to host any events (including brotherhood/sisterhood events, semi-formals/formals, Theme Weeks, Signature Events, Fundraisers, non-alcoholic socials, alcoholic socials, community service, etc.).
- The Chapter may only have one event with alcohol in the semester in which they are sanctioned.

ACADEMIC PROBATION STATUS

This status is given to Chapters that fall below the 2.85 semester GPA minimum (but above a 2.50) for a third (3) consecutive semester **OR** if the Chapter GPA falls below a 2.50 semester GPA for a second (2) semester. This status is also given to Chapters with two consecutive new member classes/lines with a semester GPA average of 2.50 or lower. Chapters in this status are subject to the following outcomes:

- FSL staff will notify the Chapter president, scholarship chair, and on-campus advisor regarding the organization's status. Communication will also be sent to inter/national offices, the Vice President for Student Affairs and Strategic Initiatives, and other appropriate collaborating departments on campus.
- Develop and submit the Chapter's academic success plan to FSL staff within the first three weeks of the semester in which they are sanctioned. An academic success plan is defined as a comprehensive plan that the Chapter will implement to meet the minimum scholarship requirements. Please meet with the Academic Success Center (aep@ut.edu) to create an academic success plan.
- Meet with the FSL staff and the scholarship chair of the governing council in which the Chapter falls to discuss the academic success plan within one week after the academic success plan is submitted.
- The Chapter will be required to complete **two** academic workshops facilitated by the Academic Success Center (contact the Academic Success Center, aep@ut.edu) with proof of outreach and completion submitted to the FSL staff. The workshops must be completed by midterms that same semester.
- The Chapter will be under an events restriction. The Chapter must submit the proposed semester events calendar to FSL staff within the first two weeks of the semester in which they are sanctioned for approval. Any changes or additions to the proposed semester events calendar must be submitted in writing to FSL staff two weeks in advance.
- The organization may not have any alcohol events for the semester in which they are sanctioned.

ACADEMIC STATUS APPEALS

CHAPTER APPEALS

A Chapter president or scholarship chair may appeal any decision made by the FSL staff related to the academic statuses and sanctions. This must be done in writing and submitted to the FSL staff within five (5) business days of grade reports being sent out (time stamp on the email with grade reports will be used). The appeal will be reviewed by the Associate Vice President of Career Development and Engagement. The Chapter president will be notified of the outcome in writing. The appeal outcome will be final.

COUNCIL EXECUTIVE BOARD APPEALS

A member of a council that is asked to resign due to not meeting grade minimum expectations may appeal any decision made by FSL staff or council. This must be done in writing and submitted to FSL staff and to the governing council within five (5) business days of status being sent out (time stamp on the email with grade reports will be used). The appeal will be reviewed by the Associate Vice President of Career Development and Engagement. The outcome of the appeal that is submitted will be final.

CHAPTER EXECUTIVE BOARD APPEALS

FSL does not serve to receive appeals for Chapter executive members who are asked to resign due to low grades. If a member of a Chapter executive board wishes to appeal a decision made by their Chapter, they must follow their regional or national guidelines and policies.

ACADEMIC AWARDS

Fraternity & Sorority Life recognizes Chapters for their academic excellence during FSL Awards Night. Chapters that are on disciplinary status are ineligible for awards. The following awards will be presented:

- Outstanding New Member GPA
- Outstanding Chapter GPA
- Most Improved Chapter GPA by council

Individual members who are a sophomore, junior, or senior with a cumulative GPA above the all-Greek cumulative GPA are eligible to join Order of Omega (national honor society for Fraternity & Sorority Life members).

**Note: The UTampa FSL Academic Policy was adapted and changed from the University of Connecticut Fraternity & Sorority Life*

ROCK GARDEN

The Fraternity & Sorority Life Rock Garden, located between Brevard Hall and the Dickey Health and Wellness Center, showcase current fraternities and sororities on-campus. Each recognized Chapter is assigned a designated rock to serve as a visual representation of the Chapter. All rocks in the garden are property of The University of Tampa purchased with Student Government funds. To continue to have the privilege of being represented in the Rock Garden, Chapters must abide by the following policies.

ROCK ASSIGNMENT

Each Chapter will be assigned a specific rock by the Director and Assistant Director of Fraternity & Sorority Life. Each Chapter may only paint and make changes to its designated rock. The assigned rock may not be moved to another location at any time, and no other rocks or other objects are permitted in the Rock Garden.

TIME TO PAINT/MAINTENANCE

Rocks may only be painted or updated twice per year with approval by the FSL Office Staff.

MATERIALS

Rocks may only be modified by brush on exterior painting. Rocks may not be altered through etching, carving, glittering, spray painting, or adding any additional object or material to the rock's surface or surroundings. When using paint, Chapters must provide and utilize enough tarp or newspaper to cover the full circumference of the area surrounding their rock and push all adjacent landscaping rocks away from the rock being painted to avoid painting the landscaping rocks or other Chapter rocks.

PAINT REQUIREMENTS

Chapters are welcome and encouraged to design their rock to showcase the organization's personality. Each rock must include the Chapter's letters or written name at a minimum. No profane, vulgar, or offensive language or images are permitted on any rock. Chapters must turn in a rendering and description of any proposed design or update of the rock to the Director and Assistant Director of Fraternity & Sorority Life at least five (5) business days before the planned day of painting. All designs are subject to approval by the FSL staff; unapproved designs will be

sent back to the Chapter for edits and resubmission. Chapters should plan to perform routine maintenance and touch-ups on their assigned rock at least once per year. Fraternity & Sorority Life staff can request maintenance of any rock at their discretion.

NON-COMPLIANCE

Any Chapter not in compliance with any of the stated rock policies may lose the privilege of being represented in the Rock Garden and may be referred to the Office of Student Conduct. Any rock not designed in compliance with these policies will be painted over by the Fraternity & Sorority Life staff without notice.

FSL Ambassadors

To assist in the education, marketing, and communication efforts of the FSL community, the FSL Office has created FSL Ambassadors, under the leadership of the FSL staff. Ambassadors are responsible for assisting in FSL marketing and recruitment efforts, facilitating educational programs for their peers, and serving as liaisons between the Fraternity & Sorority Life and all FSL members. Student interns and FSL staff may add more responsibilities as deemed necessary.

Ambassadors are expected to uphold the values of Fraternity & Sorority Life while performing their assigned duties, while on campus, and at all other times. Failure to maintain these values, satisfactorily complete tasks, or attend required meetings may result in suspension or dismissal from the Ambassador Program by the FSL staff.

EVENTS

At any Chapter function, a safe environment must be created for members and guests. All fraternities and sororities are expected to abide by the policies in the Student Code of Conduct and the RSO Handbook regarding events, in addition to the policies outlined below. All Chapter Events, including recruitment events, (with or without alcohol) by or for fraternities and sororities must be submitted to the Office of Fraternity & Sorority Life for review and approval prior to the event occurring. The Office of Fraternity and Sorority Life utilizes an event notification process through Involve to review and approve submitted events.

REGISTRATION AND BLACKOUT DATES

To submit an event, Chapter leaders must log into Involve and complete the required event submission form. Only organization administrators may submit events on behalf of the Chapter.

Note: The event registration process for fundraising events is different. Please refer to the Fundraising section of this handbook for additional guidance.

All events must be submitted in Involve at least 10 business days prior to the event start date and time to allow adequate review by Fraternity and Sorority Life staff, Event Services, and the Community Engagement Team. For events with alcohol, the event must be submitted through the Social Event with Alcohol Compliance Form at least 15 business days prior to the event start date and time to allow adequate review. Earlier submission is strongly encouraged for sufficient review time for more complex and/or larger events.

Fraternities and sororities are prohibited from holding social events, and events with alcohol during the first two (2) weeks and the last two (2) weeks of each semester, as well as during official University closures, holiday breaks, and semester breaks. During these designated periods, only official Chapter business—such as Chapter meetings or executive board meetings—may occur.

CHAPTER EVENTS

A Chapter Event is any gathering, activity, or function- whether occurring on or off campus that is organized, sponsored, financed, endorsed, coordinated, promoted, controlled, or materially supported by the Chapter, or that reasonably advances the interests of the organization.

An event may meet the definition of and be considered by the University to be a “Chapter Event” regardless of whether the event is formally approved by the Office of Fraternity & Sorority Life or officially designated by the Chapter.

Indicators of a Chapter Event include, but are not limited to:

- Planning, coordination, or approval by Chapter officers or members acting in their official capacity.
- Use (for any purpose) of Chapter funds, bank accounts, contracts, pooled member contributions, or where members are reimbursed for expenses.
- Securing venues, third party vendors, transportation, or security services on behalf of members or the organization.
- Controlled or attempted control of attendance (e.g., guest lists, wristbands, door monitors, sign in procedures).
- Promotion or communication through formal Chapter communication channels (e.g., Chapter meetings, group messages, email, or social media).
- The event serving or intending to serve a Chapter- related purpose, including recruitment, philanthropy, signature events, fundraising, social activities, sisterhood/brotherhood events, or alumni engagement.

Private Individual Gathering

A gathering qualifies as a Private Individual Gathering only if all the following criteria are met:

1. No Chapter funds, contracts, reimbursements, or pooled Chapter related financial support are used.
2. No promotion, coordination, or communication occurs through Chapter communication channels or in any official capacity such as Chapter meetings.
3. The Chapter does not exercise control over attendance, guest management, or monitoring any aspect of the event.
4. The gathering is not intended to advance, and does not reasonably advance, the interest of the Chapter.
5. The event is hosted and financed solely by individual members acting in their personal capacity.

Failure to meet any one of the above criteria will result in the classification of the gathering as a Chapter Event. The burden of proof rests with the Chapter to demonstrate that all criteria for a Private Individual Gathering has been satisfied.

A Chapter may not avoid classification of an activity as a Chapter Event by labeling it “unofficial,” “private,” “individually hosted” or by shifting planning, funding, or hosting responsibilities to individual members, alumni, or third parties. Event clarification will be determined based on the totality of the circumstances, not solely on how the event is described.

Attempts to circumvent this policy include, but are not limited to:

- Distributing or pooling members funds to avoid the appearance of Chapter financial involvement.

- Individual members may not finance the attendance of other Chapter members in an attempt to circumvent the prohibition of using Chapter funds.
- Dividing a coordinated gathering into smaller groups to avoid the threshold of a gathering.
- Utilizing alumni, affiliates or non-members to secure venues, contracts, transportation, or vendors on behalf of the Chapter.
- Coordinating pre- or post-event activities in a manner designed to avoid policy oversight.
- Claiming an event is “spontaneous” when evidence demonstrates prior planning or coordination

Intentional efforts to circumvent this policy will result in the event being deemed a Chapter Event and may constitute a referral to the Office of Student Conduct. The Office of Fraternity & Sorority Life, in consultation with the Office of Student Conduct when appropriate, retains the authority to make final determinations regarding event classification.

NON-ALCOHOLIC EVENT TYPES

- **Signature Events** - A non-alcoholic philanthropic and/or educational event with an educational aspect. It may be co-sponsored with another FSL organization.
- **Theme Week** - A non-alcoholic week-long event dedicated to philanthropy, education, and service, most commonly done by UGC Chapters.
- **Fundraiser** - A non-alcoholic event to raise money for philanthropy or a Chapter. *Chapters must register all fundraising events using CrowdChange.* FSL’s webpage for CrowdChange is <https://ut.crowdchange.co/>
- **Brotherhood/Sisterhood/Memberhood** – A non-alcoholic event that is for Chapter members only meant to create stronger bonds.
- **Community Service Event** - A non-alcoholic event meant to give back and service to the community.
- **Recruitment/Intake** - A non-alcoholic event meant to promote or recruit potential new members for a fraternity or sorority. ***Recruitment/intake events must occur on-campus or at a licensed and insured third-party vendor or in a public park. No residential houses (private or public), apartment complexes, condominiums, etc., can be used for recruitment/intake events.***
- **Chapter/Council Meeting** - A non-alcoholic event meant to bring Chapter/council members together for a meeting to discuss Chapter/council-related things, including exec board and chair meetings.

CHAPTER EVENTS WITH ALCOHOL

Recognized fraternities and sororities governed by the Office of Fraternity and Sorority Life are exempt from the general Registered Student Organization (RSO) policy prohibiting the consumption and distribution of alcohol at organization functions, provided that all events involving alcohol strictly comply with the Fraternity & Sorority Life Events with Alcohol Policy.

Fraternities and Sororities are extended this privilege, because both the University and their national organizations have established risk management policies and procedures that must be met to host an event with alcohol.

This exemption applies only to fraternities and sororities operating under the jurisdiction of Fraternity and Sorority Life and does not extend to other Registered Student Organizations.

Fraternities and sororities remain prohibited from providing, consuming, or distributing alcohol at:

- Recruitment events and activities
- New member education activities
- Initiation
- Philanthropy events
- University sponsored conferences or travel where alcohol is prohibited.
- Any event not registered and approved in accordance with Fraternity and Sorority Life policy.

Failure to comply with the Fraternity and Sorority Life Events with Alcohol Policy will result in the review of this exemption for individual organizations and a referral to the Office of Student Conduct.

CHAPTER EVENTS WITH ALCOHOL POLICY

This policy applies to all fraternities and sororities hosting, co-hosting, sponsoring, or participating in events where alcohol is present, whether on or off campus. Fraternities and sororities are permitted to host Chapter events with alcohol only in strict accordance with this policy. All events must be conducted in a manner that is consistent with the Student Code of Conduct; Fraternity and Sorority Life Handbook; applicable federal, state, and local laws; and the policies of the inter/national organization, whichever is more restrictive.

Event Limits and Time/Place Restrictions

- No Chapter may have more than three (3) events with alcohol in a semester. If multiple groups participate in an event with alcohol, it will count against each group's total event allowance. No Chapter Events with Alcohol may occur during the first two weeks or last two weeks of the semester.
- Chapter Events with Alcohol may not begin prior to 11:00 a.m. and may not exceed three (3) consecutive hours in duration. All such events must conclude no later than 12:00 a.m. (midnight) Sunday through Wednesday and no later than 1:00 a.m. Thursday through Saturday.

Third-Party Vendor Requirement

- All Chapter Events where alcohol is present must be held at a licensed, insured, and bonded establishment authorized to sell and serve alcohol in the State of Florida.
- Alcohol must be sold and distributed on a per-drink basis by the licensed vendor and be managed entirely by the third-party venue and its staff.

Other Chapter Events with Alcohol Requirements

- Chapter Events with Alcohol must be conducted as closed, invitation-only events. Chapters are required to implement and enforce a guest list system to ensure that attendance is limited to invited individuals only. The guest list should include the date of birth for each attendee.
- Chapter Events with Alcohol may not exceed a 3:1 guest-to-member ratio. For every one (1) active member physically present at the event, the organization may host no more than three (3) guests.
 - For example, if twenty (20) members are in attendance, the Chapter may host up to sixty (60) guests. The number of guests permitted is determined by the number of members present for the duration of the event. At no time may attendance exceed the Third-Party Vendor's established fire code occupancy or building capacity limits.
- The Chapter is responsible for ensuring that the Third-Party Vendor verifies each attendee's government-issued photo identification and serves alcohol exclusively to individuals who are twenty-one (21) years of age or older, in full compliance with applicable law.

- Chapters are required to ensure that the Third-Party Vendor limits alcohol service to no more than six (6) alcoholic beverages per individual for the duration of the event. Chapters are responsible for communicating this requirement to the vendor in advance and ensuring it is reflected in the event agreement.
- Chapters are required to provide nutritionally sufficient food free of charge to attendees throughout the duration of the event. The hosting Chapter is solely responsible for all expenses associated with food service and must maintain itemized receipts verifying that food was purchased and made available. Receipts must be retained and provided via the Post-Event Report on Involve. Chapters are required to provide and maintain water that is accessible and available free of charge to all attendees for the duration of the event. The hosting Chapter is responsible for all costs associated with providing water. The Chapter must retain itemized receipts verifying that water was purchased and made available and provide such documentation via the Post-Event Report on Involve.
- Chapters are required to ensure that the Third-Party Vendor concludes alcohol service no later than thirty (30) minutes prior to the scheduled end time of the event.
- Chapters are required to ensure that the CARE Monitor ratio does not exceed 1 CARE Monitor per 15 event attendees.
- Chapters are required to prominently display event signage that includes:
 - A statement prohibiting underage alcohol consumption.
 - A reminder encouraging responsible and moderate alcohol consumption.
 - Information regarding ride-share options and other transportation resources.
 - Information on Medical Amnesty and Bystander Intervention; and
 - Clear instructions on how to report concerning behavior or policy violations to the University.
- Chapters are financially and administratively responsible for any damage to the Third-Party Vendor's property or premises that occur in connection with the event, including damage caused by members, guests, or invitees.
- Chapters are required to report any irregularities, issues or alleged, suspected, or confirmed violations of the Student Code of Conduct, federal, state, or local laws, or municipal ordinances to the Office of Fraternity & Sorority Life within forty-eight (48) hours of the event's conclusion via the Post-Event Report on Involve.

Fraternities and Sororities are prohibited from:

- Bring Your Own Beverage (BYOB) events with alcohol.
- Chapter Events with Alcohol at individual member(s) houses, apartments, or other private residences.
- Chapter Events with Alcohol more than within a one (1) hour drive from the University. Consult with the Office of Fraternity and Sorority Life for prior approval.
- Chapter Events with Alcohol in conjunction with any high-risk activity — including, but not limited to, events involving swimming pools, open water, hot tubs, athletic competitions, or similar activities that increase the risk of injury.
- Open events or events with unrestricted access.
- Permitting Chapter members to review, verify, or determine the validity of government-issued identification for purposes of alcohol service or compliance. Age verification must be conducted solely by the licensed Third-Party Vendor and its trained staff.
- Providing Chapter funds to purchase, provide, distribute, store, or transport alcohol for an event.
- Providing common source alcohol, including kegs, bulk containers, or shared quantities of alcohol during events with alcohol.

- Participating in, facilitating, promoting, or sponsoring drinking games or any activity that encourages rapid, excessive, or competitive consumption of alcohol.
- Co-hosting or co-sponsoring events with promoters, alcohol distributors, or any entity that purchases or provides alcohol outside of the third-party vendor agreement.

CHAPTER EVENTS WITH ALCOHOL REGISTRATION PROCEDURE

The Office of Fraternity and Sorority Life has established the following procedures to ensure that Chapter Events with alcohol are conducted in a manner that prioritizes student safety, organizational accountability, and institutional risk management. This policy applies to all Chapter-sponsored Events where alcohol will be present. This framework provides a uniform procedure for event registration, administrative review, approval determinations, compliance expectations, and post event accountability. No fraternity or sorority may host, sponsor, or co-sponsor an event where alcohol is present without prior written approval from the Office of Fraternity and Sorority Life. The presence of alcohol whether sold, distributed by a licensed vendor, or otherwise made available triggers the requirements outlined below.

Registration Timeline

All Chapters in good disciplinary standing with the Office of Student Conduct must register Chapter Events with Alcohol at least fifteen (15) business days prior to the event. Chapters on a standard disciplinary status (Disciplinary Probation or Deferred Suspension) must register Chapter Events with Alcohol at least twenty (20) business days prior to the event. This timeline is intended to allow for meaningful administrative review. Late submissions will not be reviewed and will be denied. Chapters on Social Event restriction may not host events with alcohol.

Required Documentation and Submission Materials

Event registration must be completed through Involve. A complete submission includes the following:

- Name of Organization hosting/co-host the event.
- A letter from the Executive Board indicating approval of the event from the hosting/co-hosting Chapter.
- A letter or email of approval from their Chapter Advisor.
- Date of Event including the start and end time of event.
- Location/Venue name and address
- Maximum capacity of the venue and anticipated attendance (calculated member to guest ratio)
- Contract with venue hosting the event including documentation of a valid liquor license. Including
 - Confirmation that all alcohol will be purchased, served, and controlled solely by the licensed Third-Party Vendor.
 - Event floor plan or layout identifying entry/exit points, bar location, sober monitor positioning, and locations of required signage.
- Certificate of Insurance, naming the University and the organizations inter/national headquarters as additionally insured parties.
- Affirmation that the event will not include drinking games, high-risk activities, or common source alcohol.
- Risk Management Plan identifying the following:
 - An Event Director who will remain sober for the duration of the event and who will serve as the primary point of contact for University officials.
 - Guest list management practices
 - Guest transportation methods including pick-up and drop off points.

- CARE Monitor staffing requirements (for every 15 guests 1 CARE monitor)
 - Emergency Response Procedures
- Acknowledgement that the Chapter host/co-host are responsible for any damage to the venue or third-party property that occurs during the event.

Administrative Review by Office of Fraternity and Sorority Life

All event registrations are reviewed initially by the Office of Fraternity and Sorority Life to ensure completeness and policy compliance. Additional review by the Office of Student Conduct may occur when circumstances present an elevated risk including projected large-scale attendance, elevated risk calendar periods, or complex event logistic this includes organizations that have had prior organizational misconduct or are currently on a disciplinary status with the Office of Student Conduct.

The University reserves the right to request clarification, modifications, or supplemental documentation before rendering a decision regarding the event. All determinations and supporting rationale will be documented and maintained within Office of Fraternity and Sorority Life.

Following the review of Chapter Event with Alcohol submission the Office of Fraternity and Sorority Life will issue one of three determinations: approved, approved with conditions, or denied. These decisions will be communicated in writing to the Chapter president of the hosting/cohosting organization.

An approval indicates that the event may proceed as submitted. An approval with conditions permits the event to proceed subject to specific modifications, which may include but is not limited to reduced attendance, increased CARE monitor staffing, mandatory security presence, limited duration of event, or required advisor or alumni attendance. A denial indicates that the event may not proceed as proposed. Note: Approval of an application under this policy does not constitute sponsorship, supervision, or endorsement by the University. The Chapter remains solely responsible for all aspects of the event, including compliance with all governing University policies and any and all applicable laws, regulations, and safety requirements.

Failure to comply with any conditions imposed will result in the immediate cancellation of the event and may result in an organizational referral to the Office of Student Conduct.

Approved Event Pre-Requirements

Chapters hosts/co-hosts who have received an approval are required to meet with a member of the Office of Fraternity or Sorority Life to review the submitted event no later than five (5) days prior to the approved event.

No later than two (2) business days the host/co-host must submit to the Office of Fraternity and Sorority Life the final event confirmation materials that include:

- Complete guest list identifying all attendees and their sponsoring members.
 - This should include: Name(s), Contact Info, and if the person is under/over 21 years of age
- Finalized list of CARE Monitors.
- Confirmation the vendor agreement remains valid.
- Confirmation of the Event Director and contact information.
- Updated emergency contact information for Chapter leadership.
- Emergency Response Procedures.

Day of Event Compliance and Post- Event Reporting

Chapters are responsible for ensuring that the event operates in full compliance with university policies, federal, state, and local law, and the approved registration materials. The designated Event Director must remain sober, present, and accessible for the entire duration of the event. The Event Director serves as the primary point of contact for University officials and venue representatives and is responsible for ensuring immediate corrective action if concerns arise. University officials reserve the right to conduct compliance checks or site visits at any time before, during, or after the event. Failure to adhere to approved procedures, University policies, or applicable law may result in immediate termination of the event and referral to the Office of Student Conduct.

Within two (2) business days following the conclusion of the event, the Chapters who hosted/co-hosted must submit a post event report via Involve confirming attendance/final guestlist of who checked into the event, identifying any incidents or medical transports, and verifying whether property damage occurred. Receipts for food and water that are provided at the event must be submitted with the post event report. If no incidents occurred, the organization must affirmatively state that the event concluded without incident.

The Office of Fraternity and Sorority Life will retain the completed post event form as an official record and ensure its distribution to the Chapter's on campus advisor

Failure to submit a post event report or incomplete submissions of a post event report may result in a referral to the Office of Student Conduct.

Organizations on Disciplinary Status

Organizations placed on disciplinary probation are subject to heightened oversight and additional risk management requirements. Probationary status may result in modified or restricted social event privileges at the discretion of Fraternity & Sorority Life and/or the Office of Student Conduct.

In addition to any standard event registration requirements, organizations on probation may be required to adhere to an extended event submission timeline, participate in mandatory pre-event planning meetings with university officials, and submit enhanced risk management documentation.

EVENTS WITH ALCOHOL POLICIES

Policy Statements/ General Guidelines

<https://www.holmesmurphy.com/fraternal/resources/resources-sororities-fraternities/>

Transportation

Fraternity & Sorority Life requires the hosting organization to provide transportation for any events with alcohol being hosted more than 10 miles from campus. Below are some options for transportation that may be considered:

- **Bus-style transportation**- Chapters may contract with licensed and bonded companies to utilize buses, trolleys, limousines, or charters, to transport members and guests to and from an event venue. All bus-style transportation should pick up and drop off for the event on campus. Bus-style transit should be the main form of transportation for all formal and semi-formal events.
- **Uber for Business**- Chapters may utilize Uber for Business to transport members and guests to and from events with alcohol. The Chapter must have an Uber for Business account registered through the Fraternity & Sorority Life and provide access to their unique event code to each member and guest on the guest list. If not utilized appropriately, as determined by the Fraternity & Sorority Life, the privilege of using this transportation method may be revoked.

- **Group Escort-** If a Chapter is hosting a social event at a venue 1 (one) mile or less from campus, the Chapter may request to walk to the venue with an escort from an official insured security provider. Confirmation of escort agreement must be provided when registering the event. Groups must leave from campus and be escorted to and from the event venue.

CARE Monitors

Trained CARE Monitors are crucial for the safety of all members and guests at events where alcohol is present. All organizations wanting to have alcohol events must have CARE monitors that are comprised of only active, initiated members of the sponsoring, and in relevant cases, co-sponsoring organization. The CARE monitors and organizational leadership's duty are to ensure members behave appropriately and intervene when members become too intoxicated or disruptive at events with alcohol.

Care Monitor Training

All active and new fraternity and sorority members must be trained CARE monitors. CARE monitors must be trained once an academic year, and training is valid for the entire academic year (August-May). Training for CARE monitors will be conducted through an in-person workshop held by Wellness Services and the Office of Fraternity & Sorority Life. The dates and times will be provided at the beginning of each semester by the Fraternity & Sorority Life staff to all community members. CARE monitors must complete the training before the official event with alcohol paperwork is submitted to the Fraternity & Sorority Life. Members must be trained before submitting the event registration form in Involve.

Each fraternity and sorority are responsible for supplying CARE monitors for events with alcohol and/or semi-formals/formals. Events with alcohol must have one CARE monitor for every 15 guests/members in attendance. In the event two organizations are co-sponsoring an event with alcohol, each Chapter must supply their CARE monitors for their members. CARE monitors must be active members of the hosting Chapter(s).

For the Spring 2026 Semester

All Chapters must complete a required training before the FSL staff will approve any social event submissions. Wellness Service and the Fraternity & Sorority Life staff will host two training sessions to provide an opportunity to establish foundational expectations before social events resume and to provide Chapter members with the opportunity to attend training sessions that do not conflict with course times.

Each Chapter seeking to host a social event must send all executive board members* and all identified care monitors for the social events intended to be held. If a Chapter intends to hold an event in the Spring 2026 semester, they must work with the Fraternity & Sorority Life staff to properly register the event and complete the Social Event Compliance requirements.

*All Chapters who are on a conduct status must send their executive board members to the Spring training, regardless of hosting a social event or not.

Failure to meet training standards may result in a loss of social privileges and referral to the Office of Student Conduct.

Care Monitor Responsibilities

A CARE monitor should be at the venue's entrance, ensuring that only individuals on the guest list are admitted to the event. The CARE monitor and security (if hired for the event) are responsible for not allowing intoxicated persons into

the event. CARE monitors are to remain completely sober before, during, and after the event. CARE monitors are required at all events with alcohol and any semi-formal or formal (whether wet or dry). CARE monitors are to be easily identifiable throughout a social event by a button, sash, or other clearly designated marker approved by the Fraternity & Sorority Life staff.

OTHER FSL POLICIES

ACCREDITATION PROCESS

The Greek Spartan Excellence accreditation process is an opportunity for the Fraternity and Sorority Life office to assess its affiliated Chapters, based on its values and the Spartan Ready competencies.

This accreditation packet was created with the aforementioned competencies and values as its core, and it aims to highlight the great programming and developmental approach that Chapters exhibit. It is also an opportunity to provide Chapters with specific feedback and opportunities for growth. The Spartan Greek Excellence packet sets high standards for all Chapters while accounting for its differences.

This accreditation packet is separated into standards, each one being a value of the FSL office. Each standard has a list of requirements accruing a set amount of points. Several standards have opportunities for extra credit points. Documentation is required for every requirement unless otherwise noted.

In addition to the packet and supporting documentation, Chapters have an opportunity to present a “Year in Review” that shows how the Chapter aligned with competencies throughout the year. This allows Chapters to thoroughly expand on the amazing initiatives, processes, and inner workings of the Chapter.

All the rubrics used to score the submissions are listed on Involve. Chapters can submit their proof of completion for all of the Spartan Greek Excellence packet through the Tracks and Checklist section on the FSL Involve page. The following awards will be decided through the Spartan Greek Excellence process:

- **Panhellenic Chapter of the Year**
- **IFC Chapter of the Year**
- **Unified Greek Council Chapter of the Year**

ACCREDITATION SCORING BREAKDOWN

Scoring Breakdown	
5-Star Spartan Chapter	Meets/Exceeds Expectations in 90% of categories or higher
4-Star Spartan Chapter	Meets/Exceeds Expectations in 80% of categories or higher
3-Star Spartan Chapter	Meets/Exceeds Expectations in 70% of categories or higher
2-Star Spartan Chapter	Meets/Exceeds Expectations in 60% of categories or higher
1-Star Spartan Chapter	Meets/Exceeds Expectations in 50% of categories or higher
*Chapters who do not meet 1-Star Spartan Chapter status will be placed on a probationary status until that level is reached	
*Chapters who are 1-star Spartan Chapter status for 2 or more years will meet with FSL office regarding Chapter expectations moving forward	

FSL DUES & FEES

Chapters in the FSL community will be invoiced for FSL dues and fees. Each member is only charged once (1 time) per academic year for FSL membership dues at the rate of \$5. Fees (penalties) are charged to Chapters for failure to participate in events if the requirement is stated before a community event. Fees will be included on all FSL event summaries that each Chapter president will receive at least two weeks in advance. Fees are determined and set by the Director or Assistant Director of Fraternity & Sorority Life. Chapters are responsible for paying dues/fees to FSL. Updated rosters on file with FSL are used to determine dues/fees.

The preferred method of payment is a US bank or debit card. If paying by check, please make it out to "UTampa Fraternity & Sorority Life" and turn it into the Fraternity & Sorority Life by 5:00 PM on the due date on the invoice to avoid any late fees. If payment is not received by the due date on the invoice, a 20% late fee of the total cost will be applied. NO CASH payments will be accepted. Extension of payment due date is up to the discretion of the Director or Assistant Director of Fraternity & Sorority Life.

Invoices will be sent out in October and March of each semester using PayPal to the Chapter president's UTampa Spartan email address or the email address we have on file.

FSL Awards Process

Greek Awards Night is an annual event planned by the Office of Fraternity & Sorority Life staff members and student coordinators.

The Awards Selection Committee is a secret entity that consists of university staff and faculty members, one UTampa alumni member, and one unaffiliated student, additional members can be added at the discretion of the Director of Fraternity & Sorority Life.

Award applications will go live by the beginning of March and will close by the end of the first week of April. Greek Awards Night will occur one week before the annual Leadership Awards Night, and all major awards will be recognized at both ceremonies. For more information about Greek Awards, please reference the Greek Awards Night Guidebook.

FSL Chapter Social Media Policy

All organizations under The University of Tampa Fraternity & Sorority Life shall follow a basic set of guidelines in relation to social media:

- Any and all social media platforms, presently available or in the future, fall under this policy.
- Alcohol or illegal substances/activity (including activities that promote binge or excessive drinking) in any Chapter social media is prohibited and subject to a Chapter fine of up to \$100 and possible student conduct actions.
- Any Chapter violations of photo editing such as blurring, placing images, or any other obvious editing to remove alcohol or illegal substances from a photo or video is not permitted and are subject to the above fine and conduct actions. If a reasonable observer could infer that such a post was edited to eliminate any illegal substances/activity, it would be determined that said photo is not permitted and would need to be removed.
- Bullying and harassment on or about social media platforms is prohibited and does not align with the FSL values.
- No posts may be made promoting an event that is not registered with the University of Tampa Fraternity & Sorority Life Office.
- If FSL staff requests a post to be removed, a Chapter must remove the post within a reasonable amount of time from receiving notification or be subject to above stated fine.

INITIATION

All new members that accept a bid or membership into a fraternity or sorority at The University of Tampa must be initiated in the same semester in which they received a bid or membership. If a Chapter cannot meet this requirement, the Chapter president must immediately contact the Director or Assistant Director of Fraternity & Sorority Life. Should the Chapter fail to notify the Director or Assistant Director of Fraternity & Sorority Life promptly (before finals week in both semesters), the Chapter will be sanctioned. It is up to the FSL staff's discretion to determine the sanctions' length and scope.

CERTIFICATE OF LIABILITY INSURANCE (COI)

All fraternities and sororities at The University of Tampa must provide a certificate of liability insurance (COI) with a minimum of \$1 million per occurrence limit in commercial general liability insurance annually. It should name The University of Tampa 401 W. Kennedy Blvd, Tampa, FL 33606 as the certificate holder with the additional insured endorsement of "The University of Tampa and its employees, officers, and agents are additional insureds on the above-listed insurance policies, excepting the workers' compensation policy."

ATTENDANCE POLICY

For all FSL sponsored mandatory educational events, Chapters will be required to send the following number of participants according to the number of Chapter members. The number of Chapter members will be based on the official Chapter roster housed within the Fraternity & Sorority Life (FSL) pulled in October for the fall semester and February for the spring semester. Once set, the roster number will stay the same until the next semester. FSL professional staff reserves the right to adjust on a case-by-case basis if the organization contacts the staff member at least five business days before the required event. However, if it is identified that an organization is habitually taking advantage of this system, the request may be denied.

REQUIREMENTS

Chapters with:

- **Ten or fewer** active/new members: 1 member per event.
- **11 or more** active/new members (including but not limited to study aboard members, internship members, etc.): 15% of total active/new members (including but not limited to study aboard members, internship members, etc.) must attend per event. [number should be rounded to the last whole number, i.e., 12.15 would round to 12; 19.75 would round to 19].
 - The number must include more active members than new members. No exceptions.

PENALTY

For every member short of a Chapter's expected attendance, that number of members must attend a similar educational event and provide evidence to FSL of the completed educational event. This requirement could be satisfied by attending a community or campus workshop or seminar or meeting with a campus expert/resource center. The evidence of completion is due to the FSL within three weeks of the original event or before final exams (whichever comes sooner). Proof of completion may include pictures, documentation of attendance, the contact information of the professional putting on the event, etc.

- Example: The Chapter is required to send six members and only sends 4 to a leadership development event. Two (2) members of the Chapter are now required to attend a related campus workshop or meet with a staff member in the Office of Student Leadership and Engagement about leadership strategies or resources available to them.

If this penalty is not completed by the stated deadline, a fine of \$50 per missing member will be assessed to the Chapter.

FSL STATUS INFORMATION

In keeping with The University of Tampa's (UTampa) stated mission of commitment to each student's development as a productive and responsible citizen, Fraternity and Sorority Life (FSL) publishes the academic and conduct status of all fraternity and sorority Chapters. In addition to publishing academic and conduct statuses, FSL will also publish updated information on community service hours, philanthropy dollars raised, and membership statistics for each

Chapter. FSL publishes this information to assist students and families in making informed decisions regarding FSL membership. To view the current status information, please go to <https://www.ut.edu/campus-life/fraternity-and-sorority-life/fsl-status-information>. This information is updated in real-time.

- **Current fraternity and sorority status** are a list of active fraternities and sororities and their academic and conduct statuses.
- **Suspended fraternities and sororities** are those that have been suspended from campus due to violation(s) of the UTampa Student Code of Conduct or have been formally separated from the University; these fraternities and sororities are currently not permitted to operate on UTampa's campus and cannot associate themselves with the University in any capacity.

NEW MEMBER EDUCATION

Chapters must submit a detailed new member education plan/calendar to the Director or Assistant Director of Fraternity & Sorority Life with dates, times, and location of events associated with new member education before any new member education processes can begin. All new member education events must occur on campus and need to conclude by 11:59 PM eastern/standard time each day.

CHAPTER MEETINGS

Chapters and councils are required to conduct official meetings and business on campus. All Chapters and councils must prove that they hold their weekly meetings on campus and submit this in Involve. The University of Tampa FSL community does not allow for Chapters to hold any events off-campus unless notification was sent via Involve for FSL staff to review first.

VIOLATIONS OF FRATERNITY AND SORORITY LIFE HANDBOOK

Any alleged violation of University policy, including but not limited to, the Fraternity and Sorority Life Handbook will be referred to the Office of Student Conduct for review and resolution in accordance with the University of Tampa Student Code of Conduct. Matters will be adjudicated under the applicable Appendix and procedures outlined within the Code.

In cases involving fraternities and sororities, the Office of Student Conduct may also refer matters to the Office of Fraternity and Sorority Life for administrative review and follow-up. Administrative review may include assessment of lower-level or procedural violations, such as failure to follow event registration timelines, incomplete or late submission of required documentation, noncompliance with intake or recruitment procedural requirements, failure to attend required meetings, or other administrative expectations tied to organizational recognition and operational compliance. These matters may be addressed through corrective action, educational measures, or recognition-based status changes as deemed appropriate by the Office of Fraternity and Sorority Life in conjunction with the Office of Student Conduct. Such administrative action may occur concurrently with, or separate from, formal conduct proceedings and does not preclude the imposition of additional sanctions under the Student Code of Conduct.

IMPORTANT DATES

Early-August – Roster Updates

October 8 – FSL Fall Dues sent out

October 15 – FSL Fall Dues payment deadline

November 8 – Fall Rosters lock for GPA
Early January – Roster Updates
March 1 – FSL Spring Dues sent out
March 8 – FSL Spring Dues payment deadline
April 1 – Spring Rosters lock for GPA
April 1 – Spartan Greek Excellence Deadline
Dates are subject to change.