

**DEPARTMENT OF HOMELAND SECURITY
Federal Emergency Management Agency
RESOURCE REQUEST FORM (RRF)**

**O.M.B. No. 1660-0047
Expires May 31, 2017**

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this form is estimated to average 20 minutes per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the needed data, and completing and submitting this form. This collection of information is required to obtain or retain benefits. You are not required to respond to this collection of information unless it displays a valid OMB control number. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing this burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472-3100, Paperwork Reduction Project (1660-0047). **NOTE: Do not send your completed form to this address.**

I. REQUESTING ASSISTANCE (To be completed by Requestor)

1. Requestor's Name Ron Broxton		2. Title Recovery Division Manager	3. Phone No. 573-526-9112
4. Requestor's Organization: State	State: MO	5. Fax No.	6. Email Address: ron.broxton@sema.dps.mo.gov

II. REQUESTING ASSISTANCE (To be completed by Requestor)

1. Description of Requested Assistance:
Activate USACE to provide coordination and execution of debris clearance, removal, and/or disposal in support of disaster operations in response to DR-4877-MO in the State of Missouri.
Estimated timeline is eight months. Total amount is \$ 725,000,000.
Fed Cost Share (75%) is \$ 543, 750, 000 and State Cost Share (25%) is \$181, 250, 000
Requested Resources: Activation - USACE

2. Quantity 1Each	3. Priority <input type="checkbox"/> Lifesaving <input type="checkbox"/> Normal <input checked="" type="checkbox"/> Life Sustaining <input type="checkbox"/> High	4. Date and Time Needed 08/15/2025 10:00:00
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5. Delivery Site Location Name: Branch 1 Office Address: 1190 Cole St City: Fifth Floor State: MO Remarks:		Site: Other County: Independent City of STL Zip: MO	6. Site Point of Contact (POC) Elizabeth Waltemath 7. 24-Hour Phone No. 202-674-6943	8. Fax: Email: Elizabeth.Waltemath@fema.dhs.gov
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9. State Approving Official Signature 	10. Date and Time: 8/14/2025 1731
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III. SOURCING THE REQUEST - REVIEW/COORDINATION

1. <input checked="" type="checkbox"/> OPS/RCBD Review by: Electronically signed by jose.mateomorel@fema.dhs.gov as IM OPS Operations Section Chief (OSC) on 08/04/2025 11:40:00 <input type="checkbox"/> LOG/OSGS Review by: <input type="checkbox"/> Other Review by: <input type="checkbox"/> Other Review by: <input type="checkbox"/> Other Review by:	2. Source: <input type="checkbox"/> Contract <input type="checkbox"/> Deployment Tracking System (DTS) <input type="checkbox"/> Donations <input type="checkbox"/> Logistics Supply Chain Management System (LSCMS) <input type="checkbox"/> Interagency Agreement (IAA) <input checked="" type="checkbox"/> Mission Assignment (MA) <input type="checkbox"/> Purchase Card <input type="checkbox"/> HHS SNS <input type="checkbox"/> Other <input type="checkbox"/> Not Identified	3. Assigned to: Agency: USACE ESF/RSF: ESF 03: Public Works and Engineering Date/Time: 08/15/2025 10:00:00
4. Immediate Action Required <input type="checkbox"/> Yes <input type="checkbox"/> No		

IV. STATEMENT OF WORK

1. OFA Action Officer Eric Haliburton	2. 24-Hour Phone No. 601-862-0140	3. Fax: Email: Eric.T.Haliburton@usace.army.mil
4. FEMA Project Manager Jose Mateo Morel	5. 24-Hour Phone No. 816-398-3302	6. Fax: Email: jose.mateomorel@fema.dhs.gov

7. Statement of Work:

In support of the catastrophic event in the state of Missouri request, as directed by and in coordination with FEMA, the US Army Corps of Engineers (USACE) will deploy the Debris Planning and Response Team (PRT) to coordinate and execute all necessary actions associated with debris clearance, removal, and/or disposal site management from public property, private property, and rights-of-ways in the affected areas necessary to eliminate or lessen immediate threats to public health and safety in support of STT disaster operations.

This support may include Private Property debris clearance and removal from right-of-way and public access. This support may also include any of all the following: pick-up, hauling, and dumping of debris, segregating and reducing debris at a landfill or temporary disposal and reduction site (TDRS); hauling from a TDRS to a final disposal site; or managing a TDRS.

In limited instances, FEMA may authorize private property debris clearance and debris removal and demolition as necessary to eliminate or lessen immediate threats to public health and safety. Logistics and/or real estate support for rights-of-entry and leasing may be necessary.

When there is Hazardous Toxic and Radioactive Waste (HTRW) and as authorized by FEMA, USACE may activate and deploy the Contaminated Debris Management PRT. USACE is responsible for providing personnel and/or equipment necessary to accomplish the mission.

Requirements from FEMA:

1. MA task orders (MATOs) may be issued by FEMA for specific requirements, personnel, location(s), date(s), and duration of assignment(s).
2. Agencies may be reimbursed for all eligible expenses pursuant to 44 CFR. Supporting documentation is required for reimbursement. Work that falls within the statutory authority of the performing Federal agency is not eligible for FEMA reimbursement.
3. All equipment and supply purchases must be coordinated with FEMA. If approved, documentation is necessary to ensure reimbursement.
4. Activation of agency command center(s), if required, must be coordinated with FEMA as a separate MA.
5. The mission-assigned agency is responsible for ensuring that all activity is properly authorized, goods are received, services are provided, and that costs are reasonable and supported by documentation maintained by the respective agency.
6. MAs shall be considered for fiscal closure or reduction of obligations 180 days after the projected end date in accordance with the FEMA Policy 104-010-3. For MAs still operationally open, requests for additional obligations may be withheld if no invoicing, ULO Validation, or additional justification has been provided.
7. Prior to departing disaster operations, provide FEMA with details on status of any ongoing actions, property disposition (if applicable), and Financial/Program points of contact.
8. Sharing of Personally Identifiable Information (PII) between the agencies is not authorized by this MA. The agencies must complete an Information Sharing Access Agreement (ISAA), an Interconnection Security Agreement (ISA) and/or a Privacy Threshold Analysis (PTA), if required by either Agency, before data is transferred between the agencies.
9. All actions conducted under this MA must adhere to applicable laws, regulations, and executive orders.
10. A final inspection report will be completed upon termination of all direct Federal assistance work. Final inspection reports shall be signed by a representative of the performing Federal agency and the STT pursuant to 44 CFR.

8. Estimated Completion Date: 04/15/2026 00:00:00

9. Current Estimated Cost: \$725,000,000.00

V. ACTION TAKEN

2. Reason/Disposition:

RESOURCE REQUEST FORM (RRF)

TRACKING INFORMATION (FEMA Use Only)

ECAPS / NEMIS Task ID:	Resource Request No. 4098-1035235	Program Code/Event No.	<input type="checkbox"/> Originated from State <input type="checkbox"/> Originated as verbal
Received by (Name and Organization):	State:	Date/Time Submitted: 08/04/2025 11:50:00	

INSTRUCTIONS

Items on the Resource Request form that are not specifically listed are self-explanatory. Indicate "see attached" in any field for which additional space or more information is required.

I. Who is requesting assistance? Completed by requestor.

II. What needs to be done? Completed by requestor.

Description of Requested Assistance: Detail of resource shortfalls, statement of deliverable, or simply state problem/need.

Priority: The requestor's priority, which may differ from the priority in BOX III.

Site POC: The person at the delivery site coordinating reception and utilization of the requested resources. 24-hour contact information required.

If for Direct Federal Assistance (DFA), State Approving Official: Signature certifies that:

- (1) State and local governments cannot perform, nor contract for the performance of the requested work;
- (2) Work is required as a result of the event, not a pre-existing condition; and
- (3) The State is providing the required assurances found in 44 CFR, Section 206.208.

III. Action Review/Coordination (OPS Section Use Only): Completed by the Operations Section Chief or Resource Capability Branch Director.

Accept/Reject: Operations Section Chief or Resource Capability Branch Director accepts or rejects the request; provide reason if rejection. If request accepted, coordinates with others, i.e., Branch Directors or Group Supervisors, begins to determine best means of fulfilling request. All involved in coordination should check appropriate box and initial or print their name.

Assigned to: Operations Section Chief or Resource Capability Branch Director assigns tasks origination, may indicate the OFA Action Officer. Operations Section Chief may also indicate the Action Officer if known, or tasked organization may make this assignment. This may be Emergency Support Function, internal FEMA Organization (i.e., Logistics), or other organization.

Date/Time Assigned: Operations Section Chief or Resource Capability Branch Director provides date and time of when sourcing should begin.

IV. Statement of Work (OPS Section Use Only): Completed by the Operations Section Chief or Resource Capability Branch Director.

OFA Action Officer: Ops Section Chief obtains from OFA if request fulfilled by a MA; 24-hr phone/fax required. Information used in eCAPS.

FEMA Project Manager: Provided by Operations Section Chief; a Region PFT; 24-hr phone/fax required. Information used in eCAPS. Statement of Work: Description of tasks to be performed. Could be to assess a problem and report back, or could be to proceed with a specific action. If 40-1 or MA, this goes in "Justification" tab in eCAPS.

V. Action Taken (OPS Section Use Only): Completed by Operations Section Chief, Resource Capability Branch Director, MA Unit or Logistics.

Resource Request Results: Ops Section Chief, Resource Support Section Chief, MA Unit, or LOG should note what type of document the action resulted in by "checking" the appropriate box i.e., Mutual Aid, Donations, Requisition, Procurement, IA, MA, Other. If "Other" is selected write in appropriate response or state "see below" and give detail description in "Disposition" field. "Disposition" field should note steps taken to complete the Action, and personnel, sub-tasked agencies, contracts and other resources utilized.

TRACKING INFORMATION. Completed by Action Tracker. Required for all requests.

OTHER DETAILS NOT PART OF RESOURCE REQUEST FORM

State Req. #:
Enabler: <input type="checkbox"/> Enabler
I-/+ Hours:
MA #:
MA Category: <input checked="" type="checkbox"/> DFA <input type="checkbox"/> FOS <input type="checkbox"/> Amendment <input type="checkbox"/> Task Order
Movement Coordination: Transportation Not Required
Movement Coordination POC Name:
Movement Coordination POC Phone No.:
Movement Coordination POC Email:
Partially Fulfilled: Requested Resources: Activation - USACE 0 Each
Lifelines: "Safety and Security"
Vaccine Campaign: No
Responder Lodging: N/A
SCF: No