

	Emergency Shelter Development Work Group Running Meeting Records: July 1, 2025 - June 30, 2026 Emergency Shelter Development Work Group folder
---	---

[June 8, 2026](#)
[April 27, 2026](#)
[April 13, 2026](#)
[March 30, 2026](#)
[March 16, 2026](#)
[February 16, 2026](#)
[January 14, 2026](#)
[December 17, 2025](#)
[November 19, 2025](#)
[November 5, 2025](#)
[October 22, 2025](#)
[October 7, 2025](#)
[September 23, 2025](#)
[September 9, 2025](#)
[August 26, 2025](#)
[August 12, 2025](#)
[July 29, 2025](#)
[July 15, 2025 | 4:30 - 6:00 p.m.](#)
[July 1, 2025 | 4:30 - 6:00 p.m.](#)
[June 17, 2025 | 4:30 - 6:00 p.m.](#)
[June 5, 2025 | 2:30 - 4:00 p.m.](#)

June 8, 2026

Agenda

- Code Purple
- By Name List
 - Discussion of disability income
 - If the revised capacity was based on BNL unsheltered list then the recommended number of beds is 220.
- Next Steps:
 - Project Manager contract with CDBG-DR funds
 - MOA within the next few weeks
 - Look for updates from the CoC
 - Work Group on pause until early August.
 - Today is Jim's last meeting as chair.

April 27, 2026

Agenda

[2026 Housing Inventory Count Data review](#)

Could be helpful to know gender for WCRM

Whats next?

Create a plan to increase beds, without the funding for a large shelter.

Creating a case and communicating need with funding committee and biggest funding organizations

McKinney Vento Data

Buncombe County Schools:

- Current count is 616 students in 320 families/households.
- 127 students unsheltered
- When asked if people wanted services: if congregate shelters were available they would not stay. If they had their own family rooms that would be doable for so many. Most families share that they do not feel comfortable in a congregate shelter

Asheville City Schools:

- Current count is 237 students in 133 families/households.
- 12 students unsheltered
- When asked if people wanted services: many of my families are able to identify a temporary situation to double up in with a friend or family, however the families that I do refer to shelters prefer non shared space for privacy and the ability to maintain their own, separate routine.

If Code Purple or BNL Data is not available by the next meeting then we will cancel.

April 13, 2026

Agenda

APD Downtown Plan

- 30 day initiative
- Housing status is not collected
- Corresponder initiative with RHA to provide case management

[PIT Count Supplemental Questions](#)

- Responses are expected
- Separate spaces could impact ability to increase capacity
- Cubicle walls could provide some sense of safety. Maybe a compromise.
- Trainings- trauma informed, mental health and substance use recognition, deescalation

McKinney Vento Data Review

- How many households?
- How many of those households would want shelter?

March 30, 2026

Agenda

PIT Count Review

- Request for demographic breakdowns for those who are unsheltered.
- Staff to pull the most updated information for McKinney Vento.

- Covenant Community- 43 participants (11 families totalling 37 people + 6 single individuals)
 - Staff to request information about their waitlist
- By Name List:
 - Overall average length of time to housing
 - # of people
 - Suggestion to review inactive list at CAM and Outreach
- Future Discussion Topics:
 - McKinney Vento/Covenant Community Data/Family Bed need/transitional housing
 - By Name List Review
 - Smaller projects that could maximize system performance.
 - Review Winter Shelter/Code Purple
 - Lessons learned
 - Costs
 - Data

March 16, 2026

Agenda

Guests: Alanna Kinsella

- Share with the board.
- Possible other actions for the group
 - Gaps analysis through developing a survey for code purple participants
 - Why its important for low barrier shelter
 - Lacy has a basic survey from last group
 - Reevaluate the need based on the code purple utilization
 - Increase Capacity
 - Think creatively: safe parking, churches
 - Nashville and Greensboro as examples
 - Concern that temporary solutions could burn out providers/community while providing the appearance that the unsheltered population has declined.
 - Consider other ways work group can have influence
 - Work group could develop talking points for CoC Board to share with elected officials.
 - Consider eligible future CoC funds eligibility
- Next steps:
 - Reevaluate shelter needs based on increased need to be used at the funder round table.
 - Revise survey and send out to code purple guests.
 - Include overlap/gaps/some info in the PIT Count overview.
 - Talking points to recommend for the CoC board for approval for advocacy and communication with the broader community.
- Action:
 - Staff to share Lacy's survey for work group review.
 - Jim to review with Emily Witherspoon and bring survey compiled previously for Safe Shelter
 - Jim to compile an overview of previous needs assessment to review at the next meeting.
- Next Meeting
 - March 30th
 - Decide on new shelter needs data

February 16, 2026

Agenda

Guests: Micheal Woods, Alanna Kinsella

- Code Purple Reflections
- 91 New Leicester Hwy

- *Confirm SOR acceptability.*
- *Storage solution- trailer with bins*
- *Pros- acreage creates flexibility, less objection from the housed community.*
- *Pallet shelters*
 - *Planning Question- Are the pallets allowable in city limits? Is it zoned correctly?*
 - *Greensboro example- NC permitting*
 - *What other options are available? ex-Safe Shelter- tiny homes conversations*
 - *What are the Maintenance costs?/How soon will it have to be replaced in reality?*
 - *What are the security considerations?*
 - *Would pallets be programmatic or engagement shelter?*
 - *Staffing considerations*
 - *Restrooms outside? People may not go all the way inside*
 - *How do people like them?*
- Operational funding sources
- Focus Group Planning

January 14, 2026

Agenda

Guests:

Melanie Robertson

- [Compensation Plan](#) Fundraiser (Melanie Robertson, Community Relations Committee Chair)
- Winter Shelter Feedback
 - 80 low barrier beds with 50 overflow beds still feels accurate.
 - Winter Shelter client Questionnaire
 - What was the reason you chose to use Winter Shelter?
 - "Easy to use" could mean many things. Revise to "easy to get to"
 - Keep an open spot so folks can write in a response
 - Remove question related to other services and revise to- "If you could stay at Winter Shelter during the day, would you?"
 - Add options to "What would improve the program?" add option for 24/7 accessibility and some other options to help prompt people
 - Add the question- "What services should be offered?" Open response
 - Suggestion to add a question for Code Purple sites- "What would you change about the rules?"
 - Revise wording to reflect shelter in the questions instead of "program"
 - Would you make this site bigger or put another site elsewhere? If elsewhere, where?
- Refining preliminary operating costs
 - Additional staffing considerations for food prep/coordination, administrative activities, volunteer management
 - Budget is a good bottom range but needs some buffer.
 - Good to include some contingency, 15-20%
 - Next Steps:
 - Funding- Brian Methvin meeting with Lacy and Nikki to understand county and city opportunities/possibilities for funding
 - Lacy is researching what other committees are doing
- Meeting schedule and cadence
 - Monday afternoon?
 - Brittany needs to check with work, before 4. Would 3 work? Next meeting 3pm on 2/2.

Future meeting topics- How to survey and get input from people who are not engaging with shelter and PIT Count.

Notes

- *Need shelter to be available when you need it in an emergency (e.g. when things go awry in the middle of the night - need to be able to do intake then)*

December 17, 2025

Agenda

- Shelter configuration discussion
 - Option 1: single site (90 beds) with day center
 - Option 2: downtown site (40-50) + West site (40-50) + separate single day center
 - Option 3: downtown site (40-50) with day center + West site (40-50)
 - *Key discussion points*
 - *Multiple sites = significant increase in staff needs (so higher cost and challenge to keep positions filled)*
 - *Location less important if transportation provided*
 - *Follow up on APD, AFD-REST, and Community Paramedic transportation data to Code Purple and Winter Shelter*
- Operational costs
 - *Work Group to develop further then to collaborate with Funding Committee on next steps*
 - *Eventually from Work Group / Funding Committee to CoC Board for feedback / next steps*
 - *Ideas: additional tax (Lacy researching), review prior planning work*
 - *Focus a January / February meeting on this*
 - *Incorporate this into Funding Committee / Board convening of funders in Q1*

November 19, 2025

Guests:

Alanna Kinsella

Elizabeth Chapman

Micheal Woods

Agenda

- Range of Shelter Configurations Discussions Pros and Cons
 - Salvation Army (current capacity 65 beds, 16 for code purple)
 - Con: increased number of beds means more staffing needed.
 - Staff team dynamics and connection with the community being served is critical.
 - Ideal case management staff capacity 1 staff:10 guests during the day shift.
 - Nighttime: 1 peer support with security.
 - Preference 2b because more flexibility. 1 could be appropriate for RSO.
 - Rescue Mission
 - Staffing Nighttime: 1 staff:60 men with 1 security (internal trained staff). 1 staff with women.
 - CM staffing 1 staff: 12 male guests,
 - Every guest has a plan
 - Recommendation for new shelter 1 staff:10 guests or lower. There will be a high level of burn-out.
 - Con: more sites=more operational costs, community buy in for multiple shelters, public bias- assume all people who access a shelter that is RSO friendly as RSO.
- Request from work group to have more general community members not working with folks experiencing homelessness.
- Community engagement example: Safe Shelter, Home Hub, & 12 Baskets collaboration
- Crime statistics for when code purple and winter shelter are open vs not. Crime rate when helene shelters were open.

- It is important to have community buy-in to make shelter a long term success. Invite community members to provide feedback about winter shelter on Leicester.
- 48 estimated RSO unsheltered on the list excluding people incarcerated.
- Take 3A and 3B out of consideration.
- Staffing considerations- need 2 staff onsite overnight.

Next steps: Location suggestions and explore locations with a realtor
 Board update on 12/11
 Add community member (maybe someone connected with 12 baskets or Safe Shelter)
 Listening session with broader community and/or targeted invitation to board meeting update on 12/11
 Discuss messaging to make the case.

November 5, 2025

Guests:

Alanna Kinsella

Agenda

- Day Center Discussion
 - Combined with shelter or separate

Notes:

- *PIT Count Community Questions:*
 - *Reword "What is the main reason" to allow for multiple responses. Possibly allow for a ranking- top 3*
 - *Training notes *volunteers read the list or can leave open ended and let people give their response.*
 - *Question 6- Add MAT phrased as - "dosed" or opioid treatment*
 - *Staff resend question 4 and 5 to get feedback on options that can be combined or wording that can be reduced.*
- *Day Center:*
 - *CY 2023: approx 1400 unduplicated people, approx 30,000 service transactions*
 - *CY 2024: approx 1500 unduplicated people, approx 32,000 ST*
 - *CY 2025: so far- 1480, approx 22,000 ST*
 - *Not everyone checks in (50-75 a week)*
 - *Most people coming 8-10am*
 - *Mail serves as an address for shelter guests as well.*
- *Day Center attached to shelter:*
 - *Pros- cut down on cost of transportation, access to mail, combine building and staffing costs*
 - *Cons- requires a lot of land, community acceptance/increase foot traffic, trash clean up*
 - *Would possibly need to have a double build of certain things: showers, laundry*
- *Suggestion for 2 day centers: 1 separate and 1 connected.*
- *Importance of trauma-informed design (e.g. enough physical space, not overcrowded)*
- *Will need to collaborate with Coordinated Entry Work Group on access design*
- *Next 2-3 meetings*
 - *Operational costs (with current shelter providers)*
 - *Commercial real estate partner*

October 22, 2025

Guests:

Captain Jonathan Brown (APD)

Sgt. Bryan Freeborn (BCSO)

Alanna Kinsella

Agenda

- Security discussion

Notes

- JB
 - Positive to benchmark with other facilities for best guidance
 - Will have safety issues so important to be prepared to deal with all of that
 - Likes the option of a blend of staff
 - Importance of people's ability to communicate with someone in crisis and deescalate that situation
 - Even if there was an appetite for law enforcement, not sure what capacity APD or BCSO might have to offer
 - Helpful to have a dedicated security presence on site that people see when they show up
- BF
 - If LEO presence would be secondary shifts (so paid at higher rate than regular shifts) and easy to fill
 - Private security is great but basically just a show of force and not able to do anything meaningful
 - Having staff who are trained and know the population
 - Helpful to have consistent officers responding when response needed who know the protocol and population
 - Women want a safe, secure, single room - not a dorm setting
- Group suggestions
 - Include courtyard in design
 - Involve neighborhood in design once location is identified
 - Need to work on design through security lens
 - Follow up with the DA about details re: providing shelter to both people involved in a restraining order

October 7 2025

Guests:

Elizabeth Chapman

Alanna Kinsela

Micheal Woods

Family Shelter Needs:

Salvation Army: 3 Family rooms (12 beds total), not specific to women and children, 2 adult households with kids, single dads with kids.

Waitlist: 15 families

70%- Women w children, 20% male w children, 10% couples w children

Often seeing dv related needs moms with children and Helpmate is full.

WCRM:

Women with Children (12 beds) congregate

No space for single males with kids

No space for intact couples

Will relocate families to Lincoln to transitional housing

See 10-20 families that come for meals that are not staying with them. They are staying in the car

Get referrals from Helpmate.
30-35% of women are from DV situation.
Probably have 12 indiv who are 18-24 at the time.

Safe Shelter:

25 Beds- Flexible family composition. take couples (without children) but usually sheltered as singles
50% female head of household, 25% each multi generational families and male head of household
Usually 7-8 families, Small Congregate (2-3 families per room)

Waitlist: 50 families

Will refer people to woodridge extended stay after they stay at Safe Shelter.

Some will self resolve but come back on the waitlist because plan wasnt sustainable.

AHope Library Inreach

37 households not in shelter

Seeing an increase in multi generational, grandparents with kids, male head of households.

Camping in cars with some stays in cars

Connect about 7 families a week to McKinney Vento.

Noncongregate expansion of Family beds is needed but a mix with congregate could work.

Creative Solution Suggestions:

Church or community networks to host/sponsor family beds. Could have a coordinator position to help direct families to options.

Shelter Provider Feedback on Working Model

Like 24/7 component for older adults/disabled population

Community response-where would be welcoming of a large shelter. Smaller shelters may work better

Some folks want congregate- those in psychosis. Ex: AHOPE beds on floor and TSA smaller congregate space where people don't want to separate.

Insurance Discussion

Hiscox insurance covers animals

Example- CoC in Michigan- collaborative to get liability insurance for all the shelters together so they can cover additional household scenarios (like safe parking) 60,000-100,000 cost for insurance for single shelter.

Colorado Springs RM- built a separate building as a kennel to house pets then Philadelphia Insurance would insure if it was subdivided on a separate parcel of land. Maybe NC carries insurance on Certified Service animals?

September 23, 2025

Agenda

- Check in on meeting logistics: is this the right time/day/place?
 - After next meeting 10/7, will shift to Wednesdays at 4:30 beginning 10/22
- Upcoming meetings
 - October 7, 2025
 - Family shelter needs: Rescue Mission, Safe Shelter, Salvation Army, and Transformation Village confirmed
 - Security focus with law enforcement
 - Day center / intake needs
 - West Asheville discussion
- Confirm date options for LEO participation
 - 10/8 or 10/9 before 4 p.m.

- Options for preliminary architect support
- National opportunity

September 9, 2025

Agenda

- Discussion of Bed Board Function
 - 18-24 yes/no:
 - If yes, then all adult shelter options would populate.
 - 2 yes options: yes and prefer youth bed or yes and prefer adult bed
 - Program bed discussion- how do beds with program requirements fit into the bed board.
 - Waitlist Discussion- many current shelters/programs have a waitlist.
 - Important to get current providers on board and determine how they are able to participate which will be part off the work plan going forward.
 - Suggestion to remove Storage and intoxication from the bed board function but leave to case conferencing when making a referral.
 - Discussion about intoxication level and mental health data
 - Suggestion to take out intoxication and focus on presentation and behaviors exhibited.
 - Breathalyzer or testing on every adult to gain baseline but could prevent people from accessing shelter.
 - Maybe leave out this data element completely and focus on behavior.
 - Recovery ready could also be excluded
 - Vulnerability: Maybe this is just medical. Gender data is already captured.
 - Case Conferencing (with available expertise) with shelters for individual referrals to available shelters
 - RSO: suggestion not to ask for this information. No children will be at this shelter.
- Young Adult Homelessness Discussion
 -

August 26, 2025

Agenda

- Youth needs (Shelby Clark, Eliada)
 - *Shelby Clark, Eliada*
 - *Directs ESTA program: young adults facing housing insecurity*
 - *Young adults ages 18 - 25*
 - *Primary component is housing case management*
 - *Also have 8 units of transitional housing*
 - *Can stay up to 1 year while working with case manager to find safe housing*
 - *Can be single adults or parenting*
 - *Prioritize intake based on category of homelessness and length of time on waitlist (currently 70 people on waitlist, about half are literally homeless [outside/shelter/cars] - rest are with friends/family)*
 - *Also educational workshops, social events, skill building for young adults in program (e.g. budgeting, how to apply for an apartment, how to solve conflict with roommate)*

- Have had HOP - last year served over 200 households, just ended
 - Now have only 2 staff
- Currently close to 20 students enrolled in ESTA - expect to get back up to 25-30 this winter
- Barrier to intake in our program is ability to make contact with people who don't have or keep phones, don't have internet access, etc.
- At any given point if there was a bed to go into, would have 20-30 people who would want that immediately
 - Some people may wait because of past experiences they've had at shelters or because they have a temporary place to stay
- ESTA is about 11 years old - started as workforce development for young adults
- Debbie Alford, CoC staff
 - Former director of Trinity Place - youth shelter
 - 7 beds, ages 7 - 17
 - 24/7 operation, many logistics with school, foster care, guardians, family members
 - Referral based: often came from guardians or DSS
 - Not accurate to think of it as an emergency shelter for children
 - 2-3 kids/room
 - About 1/3 of clients were in foster care and between placements
 - Alternative was to spend the night in a DSS office
 - Many of these kids were trans or being removed from the home by DSS
 - About 1/3 were kids involved in criminal justice system
 - Referred by Juvenile Crime Prevention Council
 - Shelter was part of diversion or reunification with family plans
 - Smallest group was kids who were literally homeless or at risk of homelessness
 - Mostly kids at risk who needed space away from families to reset and work towards getting reunified with parents
 - Many in LGBTQ+ population
 - On occasion had child experiencing literal unsheltered homelessness, including a 7 year old with a dad (Trinity was able to shelter the child with dad in shelter at the Rescue Mission)
 - These stays were lengthier than the others
 - Family reunification was almost always the pathway
 - Ahope doesn't work with those under 18, because they also serve sex offenders
 - Not all people under 25 would go to a "youth" or family shelter but some would like the option
 - Experience of 18-21 year olds is different from 22-24 year olds.
 - Trend for younger youth is couch surfing until those are not an option any longer.
 - Oak City Cares- serves SO in one area with adults, including those 18-24. Different shelter/service space for families and children.
 - Capacity discussion
 - How many beds could ESTA fill with their waitlist? 75 but that wouldn't happen right away but it is a growing area.
 - Get calls from hospitals and youth in surrounding areas.
 - How many for category 1? 30-40
 - ESTA funding- confident for 2 years but work is needed to acquire funding after that.
 - Common referral pathways: school counselors, other shelters, word of mouth.
 - The majority of ESTA clients have been in Buncombe for the last 3 years.
- Recap decisions made and review next steps

Notes

- [Federal definition of homelessness \(4 categories\)](#)
- [Sample Bed Board spreadsheet](#)

August 12, 2025

Agenda

- Developing estimated bed numbers
 - Code Purple data (past 3 years)
 - Referral source data
 - Couples
 - *Ideal to have non-congregate space, but possible to have couples in congregate space (Trinity UMC for Code Purple) - better to have this option for flexibility and capacity (e.g. don't have 2 couples rooms that fill up)*
 - *Emily will follow up with Melanie Robertson at Trinity about how that worked*
 - Provisional decision on number of beds
 - *Motion: Pip: 80 non-congregate, with 50 overflow/congregate*
 - *Second: Katrina*
 - *Unanimous approval*
- Additional populations / upcoming meeting focuses
 - Youth
 - *Katrina's experience at Eliada*
 - *Often hard to get in touch with, didn't have phones*
 - *Spent time at 12 Baskets, Sunrise*
 - *Might look at youth/families in one location and single adults in another*
 - *Would need to look at options in all locations for same-day access / 24/7*
 - Families
 - Vulnerable women
 - *Could hear from Helpmate, OurVOICE*
 - *AHOPE, 12 Baskets, Haywood Street re: people not served by Helpmate, OurVOICE*
 - *Need to consider situations where people take restraining orders out on each other and both show up seeking shelter*
 - Law enforcement input
- Service space needs

Key Decisions

- *Provisional decision on bed capacity*
 - *Separate facility for families/young adults*
 - *Single adults/couples: 80 non-congregate, with 50 overflow/congregate*

July 29, 2025

Agenda

- First Responders: AFD-REST (Hillary Jones) and Community Paramedics (Justin Hall)
 - *AFD-REST Program Manager: Hillary Jones*
 - *Firefighters and 2 Peer Support Specialists*
 - *Outreach 9 a.m. - 9 p.m. 7 days/week*
 - *Creative problem solvers - jack of all trades to engage with people through to solutions*
 - *Work with people who are unsheltered and people with history of or current opioid use*
 - *2-3 staff work per shift*

- Goal is to get to 2 teams per shift (2 staff per team)
- Referrals come from dispatch, AshevilleApp, neighbors reaching out, proactive engagement
 - No dominant referral source: all pretty equal
 - Primary response to all 'subject down' emergency calls
 - Often respond to overdoses
- Homelessness is primary engagement/focus
 - Don't keep data on number of transports but do keep data on type of services and outcomes
 - May be able to track transports - Hillary will explore
 - Often transport to places like BHUC, RHA, any shelter, DSS, major resource hubs, other needs based on goals the client has
- Code Purple effect
 - We spread the word that it's happening that night, encourage folks to take the bus - if they can't, we can transport (usually 1 - 3 rides/night - people in wheelchairs, or on Sunday nights when buses aren't running)
- Daytime needs
 - After AHOPE closes there aren't a lot of places for folks to go so get a lot of AshevilleApp notices after that about people gathering
 - People need water, cooling, places to charge electronics
- A 24/7 shelter would be the best answer in the world
 - Majority of the time people say they're willing to go anywhere, just give us somewhere we can go - and often there's no option for them if places like AHOPE, Haywood Street, libraries, 12 Baskets are closed
- Sense of volume of people they'd transport/refer to a 24/7 same-day access shelter if available:
 - Discussed with firefighters working today: Hillary and those staff all thought about 100 beds
 - Ran data from past couple months
 - Unduplicated: 191
 - 46 (24%) were interested in shelter - based on local shelters available now
 - Definitely believe there'd be more interest in a low-barrier shelter (if pets could come, if couples could stay together, if people could store property - these are reasons people also name for not accessing Code Purple when available)
 - Extrapolated that interest to past year data (373 people engaged) - would be 93 people interested in shelter
- 24/7 would be a gamechanger for the people we serve and the community at large
- Community Paramedics: Justin Hall
 - Justin unable to join because of emergencies but shared stats via email:
 - Strong need for both warming and cooling stations during daytime
 - Code Purple transports last year: 550 total, which was 75/month
 - Estimate CP interacts with 4 people nightly and 10 people daily who would likely access low-barrier shelter if available
 - Differences when Code Purple is operational
 - Wet weather creates need for shelter/warmth gear

- *More medical calls from other shelters for non-urgent needs (staff could use more training)*
- *Barriers that keep people from accessing shelter*
 - *Individuals with pets*
 - *LGBTQ not feeling welcomed into ministry based sheltering*
 - *men with children*
 - *bus drivers not allowing people onto the bus during code purple because of stigma (this was better last season)*
 - *Staff (@ mens shelter last year) escalating situations rather than de-escalating - opportunity for training here*
 - *Id's required at shelters where children are (for sex offenders)*
 - *Access to womens shelter last year was a barrier for some due to Pet company not allowing drop off in their parking lot and individuals who could not walk up the hill*
- Review [Strategic Plan assignments](#) and confirm items for Year 1 Annual Action Plan
 - *Approved*
 - *Strategy 1.1*
 - *Action 1: Use by-name list and HMIS data to establish baseline data of*
 - *Average number of days people experience unsheltered homelessness*
 - *Emergency Shelter and Transitional Housing utilization*
 - *Action 3: Collaborate with Emergency Shelter and Transitional Housing providers, providers who work with people who need shelter, and people with lived experience of homelessness to identify opportunities to increase utilization*
 - *Strategy 1.2*
 - *Action 1: Conduct needs assessment to determine number and type of new beds needed*
 - *Action 2: Collect and analyze cost data and funding sources on current Emergency Shelter programs*
- Data: [Housing Inventory Count](#)
 - *Reviewed what the report is, how the spreadsheet is structured, and reviewed Emergency Shelter tab in detail (work group members able to review Transitional Housing or Permanent Housing tabs on own)*

Key Decisions:

- Confirm Annual Action Plan items

Action Items:

-

July 15, 2025 | 4:30 - 6:00 p.m.

Welcome and Introductions (Dr. Jim Hartye, Chair)

- Shelter models and key takeaways from prior planning work (Lacy Hoyle)
- Data:
 - Review current sources / info
 - Identify other data needed to size the operation

Notes

- [Slides](#)
- *Identified church in RAD that could be a location option*
- *Consider having both program and non-program beds onsite to have options available*
 - *Would need to think through program components*
- *Key need for diversion: many people passing through, many people who come for medical care or recovery resources and get stuck*
- *Ideal to repurpose an existing space*
- *Data*
 - *Useful to look at Code Purple data over past several years for comparisons*

Next Meeting: July 29, 2025, 4:30 - 6 p.m.

July 1, 2025 | 4:30 - 6:00 p.m.

Welcome and Introductions (Dr. Jim Hartye, Chair)

- Updates
- Discuss [Barriers and Solutions](#) to identify:
 - Additional details needed
 - Challenges in implementing
 - Potential solutions to those challenges

Next Meeting: July 15, 2025, 4:30 - 6 p.m.

June 17, 2025 | 4:30 - 6:00 p.m.

Welcome and Introductions (Dr. Jim Hartye, Chair)

Discuss identified barriers and identify:

- Additional details needed
- Challenges in implementing
- Potential solutions to those challenges

Notes: [Barriers and Solutions](#)

Next Meeting: July 1, 2025, 4:30 - 6 p.m.

June 5, 2025 | 2:30 - 4:00 p.m.

Welcome and Introductions (Dr. Jim Hartye, Chair)

New Business (Chair and Staff)

- Foundations
 - Shared Values and Guiding Principles
 - Code of Conduct
 - Core Concepts
- Roles and Responsibilities
 - CoC Staff
 - Work Group Chair
 - Work Group Members
- Emergency Shelter Development Work Group Overview
 - Review [Board-approved Charter](#)
 - CoC Strategic Plan assignments
- Discussion: Defining Emergency Shelter
 - Identified barriers:
 - Animals
 - Belongings and safe place to store
 - Identification required
 - Intake process (e.g. have to have working cell to be in contact, have to be in at certain time - overall bureaucracy)
 - Having to be there at a certain time
 - Transportation
 - Often waitlisted because there's no capacity
 - Food is huge for state of mind - important for engagement
 - Discussion
 - Need to account for 24/7 access without disrupting people sleeping or who have already completed intake
 - Might have different location options that meet different real-life scenarios
 - Could include in building design with separate sections
 - Allows for night employment (daytime sleeping, place to store belongings)
 - Helpful to separate access from intake, so people can come in without having to do paperwork or set goals right away
 - After sleep are better able to answer questions/do intake
 - When you first get into shelter, it's overwhelming to immediately have to set goals
 - Hard to make decisions when you're tired/hungry/scared - need to address that first and be able to take a deep breath
 - Should separate "by accessing this resource I'm agreeing to be part of a program" from "by accessing this resource I'm agreeing to be in a safe space"
 - Communication
 - Need consistency in intake hours with information clearly posted
 - Should apply a reasonable person standard, use language about shelter and requirements that people will understand
 - Involve other providers at facility and in the process so people can flow into those other programs
 - Think through how to make it work in one building for all populations (youth, families of all sizes and composition, medical needs (wheelchairs, prosthetics), criminal backgrounds - including people on the sex offender registry)
 - Language suggestion: low requirements/high opportunity
 - Easy to come in with lots of opportunities once you're in
 - Remove the noise of the streets

- Better to use HMIS rather than PIT data as part of assessing the volume/need
- Meeting Logistics
 - Cadence, schedule, location
 - Will meet every other Tuesday, 4:30 - 6 p.m. at City Hall if available, beginning June 17, 2025

Next Meeting: TBD

- June 17, 2025 4:30 p.m.