

**CONNECTICUT PUBLIC BROADCASTING, INC.
COMMUNITY ADVISORY BOARD
BYLAWS**

**AS APPROVED BY THE COMMUNITY ADVISORY BOARD ON MARCH 10, 2026
(EFFECTIVE OCTOBER 1, 2026)**

ARTICLE I

PURPOSE AND RESPONSIBILITIES OF THE COMMUNITY ADVISORY BOARD

The Community Advisory Board (“CAB”) was created in accordance with Section 396 (k)(8) of the Public Telecommunications Financing Act of 1978. The CAB shall be solely advisory in nature and shall not have any authority to exercise any control over the daily management or operation of Connecticut Public.

The CAB will:

1. Review Connecticut Public’s programming goals.
2. Review the services and policies of Connecticut Public and provide feedback, as needed.
3. Advise Connecticut Public’s management and governing body on whether programming and other significant policies are meeting the specialized educational and cultural needs of the communities served.
4. Make recommendations the CAB deems appropriate to meet such needs.

**ARTICLE II
MEMBERSHIP**

SECTION 1. Community Advisory Board Members. In order to appropriately reflect the community, candidates for the CAB will be nominated by those existing members of the CAB serving on the CAB’s Governance and Nominating Committee, or by any CAB member. Nominations from the general public also will be accepted. Nominations will be voted on by the entire CAB. A candidate will be accepted if approved by a majority of the CAB members. CAB members will be selected in such a way to ensure that the CAB membership reasonably reflects the diverse needs and interests of all communities served by Connecticut Public.

SECTION 2. Term of Service. CAB members will serve for a term of three years and not exceed three consecutive terms.

SECTION 3. Number of CAB Members. The CAB will not exceed 18 members at any given time. The CAB’s Governance and Nominating Committee will review the number of CAB members annually.

SECTION 4. Vacancies and Alternate Members. If a CAB member is unable to complete the term, an alternate member will become a CAB member. The CAB’s Governance and Nominating Committee will nominate up to five alternate members. Alternate members will have all the rights and privileges of existing CAB members except for voting. Alternate members are encouraged to attend all CAB meetings and the first alternate will automatically be seated whenever there is a

vacancy created for whatever reason. The second alternate will automatically move into the first alternate spot and the process will continue, as necessary.

SECTION 5. Attendance. Members are expected to attend the four regular CAB meetings annually. Short-term leaves of absences may be granted at the discretion of the CAB Chair. Otherwise, after a vote of the entire CAB, a member who has more than three unexcused absences within a 12-month period may be asked to relinquish their seat. In addition, CAB members are expected to attend sub-committee meetings.

SECTION 6. Connecticut Public Liaison. The CAB commits to work collaboratively with the CAB liaison appointed by Connecticut Public.

ARTICLE III MEETINGS

SECTION 1. Meeting Platform(s). Meetings may be held in person and/or virtually.

SECTION 2. Regular Meetings. The CAB will have no fewer than four meetings per year, at least one of which will be held in person. All CAB meetings are open to the public. One meeting per year will be designated as a community-based meeting. The locations of the meetings will vary in order to engage with the broader public.

SECTION 3. Quorum. One half (1/2) of voting members of the CAB shall constitute a quorum for the transaction of business at any CAB meeting, and the action of a majority of such members present and voting at such a meeting shall be the act of the CAB.

SECTION 4. Notice of Meetings. All meeting dates and locations will be posted with at least seven days' notice. The date, time, and location of all CAB meetings will be posted on the CAB web page on Connecticut Public's website.

SECTION 5. Special Meetings. The Chair and Vice-Chair of the CAB shall be empowered to call special meetings, as necessary.

ARTICLE IV OFFICERS

SECTION 1. Officers. Officers of the CAB will consist of the Chair, Vice-Chair, and Secretary and will comprise the "Executive Committee," all of whom shall be elected from and by the members of the CAB. The Executive Committee will meet regularly. The immediate past Chair may serve in an advisory capacity for up to one year after the end of their term.

SECTION 2. Chair. The Chair, unless otherwise unable to attend, shall preside at all meetings of the CAB and shall perform such other duties and have such powers as may be prescribed by the CAB in these bylaws. The Chair will establish priorities for meetings and will send out action steps to the CAB after meetings and in a timely manner. The Chair shall ensure the preparation of an annual report, which will be shared with Connecticut Public's Board of Trustees.

SECTION 3. Vice-Chair. In the absence of the Chair, the Vice-Chair shall assume the Chair's duties and responsibilities and fulfill all additional responsibilities as requested by the Chair. In addition, the Vice Chair will lead or co-lead the CAB's Governance and Nominating Committee.

SECTION 4. Secretary. The Secretary shall assume the official recording duties of the CAB including recording minutes of all meetings and distributing meeting minutes to the full CAB in a timely manner. The Secretary completes all correspondence and communication on behalf of the CAB by giving proper notice of any meetings and timely distribution of materials such as agendas and meeting minutes, while being the custodian of records in accordance with these bylaws.

SECTION 5. Officer Term of Service. Chair, Vice-Chair, and Secretary, elected by the CAB in even years, shall serve a two-year term, and may be elected to one additional consecutive term for the office held. For the balance of a term, vacancies will be filled by a CAB member, appointed by the CAB.

ARTICLE V

REVIEW AND AMENDMENT OF THE BYLAWS

The CAB's Governance and Nominating Committee shall review these bylaws every three years to ensure relevancy and accuracy. Proposed revisions will be reviewed with the Connecticut Public Liaison. The full CAB will be invited to provide feedback. Proposed final revisions and amendments will be shared with the CAB members at least two weeks prior to the quarterly meeting in which a vote on the revisions and amendments will be taken. Approval of any revisions and any amendments shall be made by a two-thirds (2/3) vote of the full CAB. The CAB may revise the bylaws more than once during the three-year period.

ARTICLE VI

RULES OF ORDER

The rules contained in *Roberts Rules of Order* shall govern the CAB's meetings in all cases to which they are applicable.

ARTICLE VII

EQUAL OPPORTUNITY

No CAB decision shall be made that results in discrimination or harassment on the basis of race, color, religion, creed, sex (including pregnancy, childbirth, or related conditions), national origin, ancestry, citizenship status, age, disability (including physical, intellectual, learning, or mental health disabilities), genetic information, marital or civil union status, domestic partnership status, family responsibilities, sexual orientation, gender (including gender identity or expression and transgender status), political affiliation, uniformed service or veteran status, or any characteristic protected by applicable federal, state, or local law.