



Career Information: Outreach Coordinator

Directions: Using the sections below, fill in the information relevant to being an Outreach Coordinator. Be sure to use the information discussed in class and presented in the *Careers That Work: Outreach Coordinator* video.

Part 1: General Information About the Career

What does it mean to be an Outreach Coordinator?

What are the job duties of an Outreach Coordinator?

What is the typical work environment of an Outreach Coordinator?

What tools are used by an Outreach Coordinator to do his/her daily tasks?

Part 2: In-depth Understanding of the Career

What is the education required to be an Outreach Coordinator?

What are the skills necessary for being an Outreach Coordinator?

What are some unique benefits of being an Outreach Coordinator?

Part 3: Personal Assessment

Name 3 positive attributes of being an Outreach Coordinator.

1.

2.

3.

Name 3 negative attributes of being an Outreach Coordinator.

1. _____

2. _____

3. _____

Could you see yourself becoming an Outreach Coordinator? Why or why not?
