



KBBI Board of Directors Meeting

8/27/2025, 5:30pm

KBBI Boardroom and Zoom

AGENDA

We provide news, information, and entertainment to foster community engagement.

1. Call to Order and Roll Call
2. Approval of Agenda
3. Introduction of Public Attendees
4. Public Comment (5 Minute Limit)
5. Presentations
6. Approval of the Minutes from 7/30/2025 BOD Meeting
7. Reports
 - a. General Manager's Report and Objectives Review
 - b. Community Advisory Board Report
 - c. Governance Committee
 - d. Finance Committee
 - i. Budget FY26
 - e. Development Committee
 - f. Other Reports (Worksessions, Work Groups, Etc.)
8. Old Business
9. New Business
10. Action Items Identified
11. Schedules
12. Closing Comments
 - a. Public Attendees
 - b. Manager and Staff
 - c. CAB Members
 - d. Board Members

Next Meeting: 9/17/2025, 5:30pm, KBBI Boardroom, and Zoom

KBBI BOD Minutes July 30, 2025

1) Meeting called to order at 5:32 p.m. by Kyle. Physically present are: Kyle Schneider, Bill Wuestenfeld, Cindy Bolognani, Josh Krohn. On Zoom: Jo Michalski, Mike Brittain. Excused are: Angie Newby, Mel Strydom, Jack Cushing. There is a quorum. CAB members present in room are Kathy Carssow and on Zoom Elaine Burgess. Public Attendees are Wayne Adderhold, John Mouw, Kathy Anderson, Patrick Speranza.

2) Approval of Agenda: Mike moves to approve, Jo seconds, Cindy asks to add discussion on transmitter site improvement to New Business.

3) Introduction of Public Attendees 4) Public Comments: attending out of concern for recent Federal budget cuts 5) Presentations: none

6) Approval of Minutes from 6/25/25 BOD meeting: Bill approves, Jo seconds No discussion.

7) GM's report: Looking to continue developing with a new listener survey with CAB. July 1 state GM meeting to discuss upcoming budget changes, was supposed to have a CPB representative join but declined due to lack of information to share. All are in a dire situation looking at budget cuts and cutting programs. Looking at ways to combine services. Will have on-going meetings every Friday. July 10 Programs and issues report filed with FCC and published in Public File; SoundExchange Streaming Report filed with NPR. July 12 Concert on the Lawn expense \$8604; income 13,878; 426 adult and 65 youth tickets sold; 58 new members signed up 7/14 attended committees meeting (finance, governance and development) 7/16 NWS issued tsunami warning for earthquake near Sand Point. Simon and Matt handled on-air messaging and provided updates on social media. Warning cancelled after one hour. 7/18 letter to members sent out regarding budget followed by one from the board on 7/23. Have raised \$8500 additional since. 7/25 another statewide managers' meeting, has heard that CPB is shuttering, intend to be closed on Oct. 1, did do us a great service on the way out by paying all our music royalties for the next two years and streaming rates for the next five. Bill suggests for purpose of explaining to visitors, describe what we have done in anticipation of losing funding. Started process planning back in June on laying off part time staff, received notices on July 1, last day is July 31

Those individuals are Kathleen Gustafson, Kaylin Holmes, Fiona Rich, Dylan Smith and Aiden Pullman. Remaining staff are Josh Krohn, Matt Strobel, Program Director, Kim Wilder, Business Manager, Simon Lopez, Reporter and right now Emily Springer, part time reporter until January. Will be handling shared responsibilities, will be prerecording some things, will start at 7 a.m. instead of 6 a.m. Unknown if NPR will still be viable. Should know by Oct. 1, Federal money was about 1% of their budget, about a month CPB spun the satellite service away from NPR, so the satellite system can survive NPR's demise. One of the things we are waiting on is the cost; right now the satellite costs us \$12,000 a year plus 12,000 for programming, 1200 for the website.

CAB report from Kathy met last on June 26, went over last survey results, participated at COTL, worked on getting new members signed up. Elaine was there also. Next CAB meeting Oct. 9.

Governance, Finance and Development Committees: combined on July 14, in attendance was Bill, Cindy, Josh, Wayne, Kyle, Jo. Josh reported on status Congress and President's actions, reported on Concert on the Lawn and the new members. Looking for ways to be independent of Federal funding. Jo planning on an event in Anchorage. Discussed idea of starting a Club 890. Make it a special event.

Finances linked to KDLL, loss of Federal funding may be as much as \$200,000. Wayne talked about 100 men contribution, and broke down percentages for them, regarding funding loss. Governance discussed change to bylaws regarding annual meeting to October. We did have a board member resign this year. Talked about getting Seward more involved. Still having problems with Seward's spotty signal, Mike says the reliability of the signal is a major issue in Seward. Josh says ongoing efforts to remedy it. Webstream is intermittent. Talked with KPB's emergency management office. Trying to get us access to borough's microwave.

Josh says we have had a volunteer step up to take over janitorial duties. Other volunteers to do building upkeep and yard work.

Committees also discussed FM vs AM. Kyle says KBBi has been very good at training people who then go on to state and national positions.

We will be focusing on upcoming fund drive, increase cash for payroll, pitching will start next week.

Work Group: Wayne reported on weed whacking work done on the transmitter site.

8) Old Business: Annual Meeting Change of Date to Oct. 15, Bill moved to approve changes to the bylaws as required, Cindy 2nd, no discussion or objections.

9) New Business: Regarding transmitter site, Cindy wants to discuss possible ways to level the ground and cover with weed suppression fabric so that weed whacking does not have to be done every year. Wayne and Josh had input, several potential problems identified with ground grid, potential damage to buried wires, etc. The solar panel array (which is 18" lower than planned) will also need weeding. Some discussion about future tower replacement.

Bill suggests that the upcoming fund raising and open house be transferred to Development Committee.

10) Action Items: upcoming fund drive, no specific goal for the drive, intent to bolster cash flow and recruit new members, increase underwriters, more volunteer participation and business members. Soft pitching starting Friday this week. Newspaper ad for next week about funding loss as well as to the theatre. Have received a large pledge to use as challenge money from Kathy Anderson. 100 Men Who Care pledge can also be used a challenge. We need to replace \$175,000.00 at least. Need to keep programming at a level of interest to make sure people want to contribute. Wayne and Josh both talked about generator and back up battery needs.

11) Schedules: BOD meeting Aug.27 at 5:30, Development Aug.4 at 4:30. Finance and Governance Aug.18 at 4:30. Cab Oct 9 at 1:30, Oct 15 Annual Meeting.

12) Closing Comments: John: thank you for letting me listen in and really appreciate all that you are doing, so important Wayne: offering to reimburse employees Pier One Theatre show tickets Josh: thank you for assistance with concert and planning and making drastic changes, we will get through this, not knowing what's happening with national programming and losing staffing "keeps me up at night". Sign cards with gift certificates for employees leaving. Should work on serving permit for annual meeting as well as upcoming fund raiser Josh's band will be playing at the Porcupine Theatre Oct.1. Main priority is next week's fund drive, please come in to do prerecording, pitching.

Elaine: great to listen to the intricacies of a board meeting

Kathy: 100 Women Who Care, she may pursue pitching for KBBI, have donated in the past, there is a rule of 3 years between donations. Feels buoyed by the increase in new members we signed up at the concert.

Mike: coming into the most critical time in the history of public radio, will be talking to the Seward Foundation to bring in funds,

Jo: looking at having event at her house in Anchorage mid August. Bill collecting names of people in Anchorage who are public radio fans to send to her as well as Josh working on names of potential donors.

Cindy: no comment Bill: no further comments

Kyle: thanks to everyone for all the work, is enthralled to be a part of this board and this organization, a lot of work ahead of us.

Bill suggests giving Josh another vacation as he worked throughout the most recent one.

Meeting Adjourned: 6:58 p.m.

General Manager's Report 250827

8/1 – meeting of AK station managers to discuss strategies for reductions in income, shared services, programming, etc.

8/4 – Meeting of AK station managers with Sen. Lisa Murkowski to share details about reductions in staff, services, financial status of stations around the state.

8/8-9 – Emergency Membership Drive. Funds raised between 7/18 and 8/9 total over \$131,000.

8/18 – Assisted Jake at Peninsula Clarion to schedule candidate forums in September

8/19 – Presented the status of the station to Homer's Women of Action, and requested support in lobbying representatives at all levels of government to support KBBI and public broadcasting, input on subjects for Coffee Table programming, input for underwriters to support Coffee Table, outlined a variety of volunteer opportunities.

8/20 – Closed FY25 Alaska State Council on the Arts grant for Bunnell Arts By Air



Alaska Alcoholic Beverage Control Board

Nonprofit Organization Event Permit Application

Eligible License Types: A Nonprofit fraternal, civic, professional, or patriotic organization, incorporated under AS 10.20, active for a period of at least two years. **AS 04.09.650 (b). Permit Fee:** \$100 for the first two days and \$50 for each additional day.

Event Requirements: Only brewed beverages and wine may be sold for consumption at the event. Per **AS 04.09.650 (e)** all profits from the sale of alcohol must go to the nonprofit entity identified in the application and not an individual. Per **AS 04.09.600**, every person who will serve or sell alcohol or check identification of a patron during a permitted event **MUST** have completed an alcohol server education course under **AS 04.21.025** before the first day of the permitted event.

Permit Restrictions: The permit may only be issued for designated premises for a specific occasion and for a limited period. The director may NOT issue more than five Nonprofit Organization Event Permits to Nonprofit in a calendar year. **AS 04.09.650 (d)**

Additional Documents Required: Per **AS 04.09.650 (c), (1) and (2)** A signed copy of a resolution adopted by the board of directors or a copy of the minutes from a board meeting of the Nonprofit Organization authorizing the application, and a sworn affidavit showing the length of time the organization has been in existence shall be submitted with the application. Per **AS 04.09.650 (c)** Application must be signed by two officers of the organization.

Section 1 – Licensee and Contact Information

Enter information for the business seeking the permit. *This should match the information that AMCO has on file for this license.*

Entity Name:		Entity #:	
Entity Type:		Contact Person:	
Contact Email:		Contact Phone #:	

Section 2 – Event Information

Enter information regarding the specific event for which you are seeking a permit.

Event Name:	
Event Description: <i>Include planned activities, expected attendance, and attendee information. Event advertisement may be submitted to supplement your answer.</i>	
Full Event Address*:	

**If the event is outside the community in which your license is located, additional information may be required.*

Event Date(s):		Event Time:	AM / PM to	AM / PM
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The licensee, or a specified employee or agent of the licensee, must be present on the catered premises during all permit hours.

Please provide the following information for the licensee, employee, or agent who will be present:

Person Present:		Title:	
-----------------	--	--------	--

- | | | |
|--|---------------------------------|--------------------------------|
| 1. Is this event going to take place on school grounds? (This includes the grounds of a university.)
If "Yes", you must attach authorization from the school for the service of alcohol during the event at the at the proposed location. | Yes
<input type="checkbox"/> | No
<input type="checkbox"/> |
| 2. Are you in the process of applying for a liquor license for the event location? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Is this event going to take place on the <u>licensed premises</u> of an existing liquor license? | <input type="checkbox"/> | <input type="checkbox"/> |

If "Yes", please provide the license number and the reason the existing license is not being exercised for this event:

--

**CBPL is the Alaska Division of Corporations, Business and Professional Licensing where the nonprofit is registered.*



Section 3 – Detailed Premises Diagram

- Attach a diagram, no larger than 8 1/2"x11" of the layout (such as a detailed drawings of the entire event space) showing all:
- You must use a solid, contiguous **red** line to outline the outer perimeter of your premises with no breaks or separations.
- The red outline is required to follow a physical barrier (wall, fence and even across doorways)
- Each area should be clearly labeled in any color other than red where alcohol is: Specify alcohol storage, label the bar or where alcohol will be served/sold; manufactured, consumed.
- Your drawing **MUST** include: Dimensions in feet, not square feet, of all exterior walls and major interior walls (we do not accept diagrams drawn to scale. Include cross-streets, a north arrow, and any significant geographical features. Points of reference, such as a compass showing North. All entrances, exits, walls, bars, and fixtures.
- If your premises include multiple floors, please include a separate diagram of each floor. You must identify the stairs between each floor, and each hallway/corridor that leads to each set of stairs.
- **Any permit applications that include outdoor space** are required to submit a security plan that includes information about the barriers, practices, and personnel that are to be used to ensure that alcohol is not introduced or removed from the permitted premises and to prevent the access of alcohol by a minor during the permitted event. A security plan may be requested for other proposed locations on a case-by-case basis.

Section 4 – Servers

Per AS 04.09.600, every person who will serve or sell alcohol or check identification of a patron during a permitted event **MUST have completed an alcohol server education course under AS 04.21.025 before the first day of the permitted event.**

Enter ALL information for ALL servers at the event. Additional copies of this page may be included. *Individuals who do not provide complete information may not be accepted as servers; the application may be returned for correction.*

Name	Date of Birth	Driver License #	Alcohol Server Card Expiration Date



Section 5 – Attestations and Approvals

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that this nonprofit organization has been active and incorporated under AS 10.20 for a period of at least two years before this application, and that all profits derived from the sale of wine are paid to the organization and not to an individual.

I certify that I will comply with all statutes, ordinances, and regulations pertaining to the possession and sale of alcoholic beverages (including all restrictions and prohibitions under AS 04.09.650), and I understand that violation of any of these laws is grounds for suspension or revocation of my club license and/or denial of any future permit applications.

I have attached a certified copy of the resolution with the board of directors or a copy of the minutes from a board meeting and a sworn affidavit showing the length of time the organization has been in existence authorizing this application.

I certify that the individuals serving alcohol have completed alcohol server training as required under AS 04.21.025 before the first day of the permitted event.

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

Signature of Officer

Date

Printed name of Officer

Signature of Officer

Date

Printed name of Officer

Law Enforcement Review (must be obtained before the permit application is submitted to the AMCO):

Approved

Denied

☐☐

Signature of local law enforcement

Badge number

Printed name of local law enforcement

Date



Alaska Alcoholic Beverage Control Board

Nonprofit Organization Event Permit

AMCO Review:

Signature of AMCO reviewer

Date

Approved

☐

Denied

☐

Printed name of AMCO reviewer

Title of AMCO reviewer

AMCO Comments:

Permits Granted: ____ of 5 for 20 ____ Permit Number: _____



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| | Yes | No |
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Printed name of Officer

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Approved

Denied

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Signature of local law enforcement

Badge number

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Alaska Alcoholic Beverage Control Board

Nonprofit Organization Event Permit

AMCO Review:

Signature of AMCO reviewer

Date

Approved

☐

Denied

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Printed name of AMCO reviewer

Title of AMCO reviewer

AMCO Comments:

Permits Granted: ____ of 5 for 20 ____ Permit Number: _____

Kachemak Bay Broadcasting, Inc

Balance Sheet

As of July 31, 2025

	Jul 31, 25	Jul 31, 24
ASSETS		
Current Assets		
Checking/Savings		
1010 · KBBI Checking	73,462.91	21,443.57
1020 · Savings WF	10,121.22	10,120.20
1025 · KBBI FNBA SAVINGS	5,618.41	20,623.52
1026 · AK USA Federal Credit Union Sav	4,989.41	44,978.07
1044 · EDWARD JONES	286,405.54	283,174.84
1050 · Petty Cash	250.00	250.00
Total Checking/Savings	380,847.49	380,590.20
Accounts Receivable		
1240 · Broadcasting	550.00	550.00
1250 · KDLL Receivable	35,034.51	54,385.34
Total Accounts Receivable	35,584.51	54,935.34
Other Current Assets		
1211 · CASH UNDERWRITING - KBBI	9,655.50	14,114.54
1212 · TRADE UNDERWRITING - KBBI	-14.84	5,859.29
1340 · Prepaid Expenses-other	0.00	311.64
1480 · Credit Card Clearing Account	5,604.17	1,232.50
Total Other Current Assets	15,244.83	21,517.97
Total Current Assets	431,676.83	457,043.51
Fixed Assets		
1500 · Land Location #1- transmitter	119,565.50	119,565.50
1510 · Land Location #2 - studio	44,000.00	44,000.00
1600 · Building -#2- Studio	501,585.03	501,585.03
1610 · Building - #1 - transmitter	20,853.85	20,853.85
1650 · Studio Improvements	42,127.45	42,127.45
1660 · Building Improvements - Other	112,754.59	112,754.59
1670 · Solar	67,768.50	67,768.50
1700 · Broadcasting Equipment	400,357.49	400,357.49
1750 · Office Furniture & Equipment	54,836.86	54,836.86
1790 · Construction in Progress	97,200.00	97,200.00
1800 · Accumulated Depreciation	-979,621.60	-979,621.60
1810 · ACCUMULATED AMORTIZATION	-15,308.00	-15,308.00
1901 · COMPUTER SOFTWARE	29,913.75	29,913.75
Total Fixed Assets	496,033.42	496,033.42
Other Assets		
1900 · Investment in Homer Foundation	80,193.15	67,658.50
Total Other Assets	80,193.15	67,658.50
TOTAL ASSETS	1,007,903.40	1,020,735.43
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
2015 · Accounts Payable Audit	2,749.22	3,024.15
2030 · Accrued Vacation	21,784.40	19,699.78
2250 · Ak ESC Tax Payable - Employee	173.95	203.51
2260 · AK ESC Tax Payable - Employer	347.90	407.04
2511 · BILLED NOT LOGGED UW CASH	11,938.46	11,938.46
2512 · BILLED NOT LOGGED UW TRADE	1,229.74	1,229.74
2600 · Other Liabilities	0.00	3,716.97
2850 · Deferred CPB CSG grant	8,166.41	8,166.41
Total Other Current Liabilities	46,390.08	48,386.06

3:22 PM

08/18/25

Accrual Basis

Kachemak Bay Broadcasting, Inc

Balance Sheet

As of July 31, 2025

	Jul 31, 25	Jul 31, 24
Total Current Liabilities	46,390.08	48,386.06
Total Liabilities	46,390.08	48,386.06
Equity		
3001 · Unrestricted Net Assets	830,760.92	830,695.50
3200 · Perm Restricted Net Assets	158,507.75	158,507.75
Net Income	-27,755.35	-16,853.88
Total Equity	961,513.32	972,349.37
TOTAL LIABILITIES & EQUITY	<u>1,007,903.40</u>	<u>1,020,735.43</u>

Kachemak Bay Broadcasting, Inc

Profit & Loss

July 2025

	Jul 25	Jul 24
Ordinary Income/Expense		
Income		
4440 · MEMBER CONTRIBUTIONS	21,333.51	6,034.85
4441 · DONATIONS & MATCHING FUNDS	1,100.00	2,025.00
4550 · Underwriting - Cash	5,765.80	3,923.92
4552 · NON-PROFIT UNDERWRITING CASH	3,098.60	2,166.80
4630 · Borough Assembly Broadcast	550.00	550.00
4660 · Interest Income	0.09	0.08
4663 · Concert on the Lawn	13,076.84	18,371.37
4800 · KDLL Service Agreement	5,355.00	5,355.00
Total Income	50,279.84	38,427.02
Gross Profit	50,279.84	38,427.02
Expense		
000 · Salaries and Wages	20,128.51	24,731.19
020 · Bonuses/Stipend Compensation	1,000.00	1,000.00
030 · Payroll Tax	1,827.60	2,225.75
045 · Benefits - Workers' Comp	1,196.00	1,250.50
060 · Contract Labor	1,975.00	0.00
130 · National Affiliation/Programs/	2,921.52	2,827.39
235 · INTERNET & DIGITAL SERVICES	215.92	883.42
255 · Telephone	474.80	242.67
435 · Studio Maint/Upgrade	0.00	69.00
465 · IT Services	190.00	190.00
500 · Travel Expense	0.00	816.74
625 · Program Research & survey	0.00	15.00
641 · COTL Expenses	7,803.26	10,954.42
725 · Taxes and Licenses	0.00	40.30
731 · Insurance	10,970.37	5,370.70
740 · Building Maintenance/Supplies	0.00	25.62
760 · Studio Utilities	61.74	0.00
785 · Transmitter Site Utilities	129.05	0.00
800 · Office Supplies	317.46	478.60
810 · Software	2,612.19	3,184.23
825 · Subscriptions.	80.00	107.61
865 · Bank @ Merchant Fees	1,150.44	954.43
Total Expense	53,053.86	55,367.57
Net Ordinary Income	-2,774.02	-16,940.55
Other Income/Expense		
Other Income		
4000 · In Kind Income		
4551 · Underwriting - Business Trade	1,059.75	118.00
4555 · Nonprofit Underwriting Trade	0.00	988.00
Total 4000 · In Kind Income	1,059.75	1,106.00
Total Other Income	1,059.75	1,106.00
Other Expense		
9000 · In Kind Expenses		
900 · MARKETING advertising - TRADE	170.00	0.00
930 · Office Expense - Trade	608.27	1,019.33
Total 9000 · In Kind Expenses	778.27	1,019.33
Total Other Expense	778.27	1,019.33
Net Other Income	281.48	86.67
Net Income	-2,492.54	-16,853.88