



Emergency Shelter Development Work Group Charter

The NC-501 Asheville-Buncombe Continuum of Care is a collaborative planning body responsible for developing and overseeing a comprehensive and well-coordinated system of effective services designed to prevent and quickly resolve occurrences of homelessness in Asheville and Buncombe County. **Work groups** may conduct Board or Committee business including, but not limited to, planning, priorities, strategies, goals, and implementation. This work group charter outlines the roles and responsibilities of participants approved by the Board or Committee.

Establishing Body	CoC Board
Date Established	May 8, 2025
Establishing Vote	9 yes, 0 no, 2 abstentions

Name of Work Group	
Chair	Dr. Jim Hartye
Voting Members <i>All voting members must be from the CoC membership.</i>	Deputy Chief Sean Aardema Simon Dwight Pip Flickinger Rick Freeman Lacy Hoyle Meredith Malpass Tim McElyea Katrina Mioduszewski Miriam Salloum Brittney Schuit Tocra Waters Emily Witherspoon
Scope of Work	Develop and oversee plan to expand access to Emergency Shelter through maximizing currently available shelter resources and developing new shelter inventory
Duties	Establish core definitions and understand current capacity

	○ Define Emergency Shelter ○ Define low-barrier Emergency Shelter ○ Review current Emergency Shelter and Transitional Housing inventory, utilization, and outcomes ● Conduct gap analysis ○ Review current data on unsheltered homelessness, including number and characteristics of people identified, average number of days people experience unsheltered homelessness, and reported reasons people are unsheltered ○ Engage with people who are currently unsheltered; people with lived experience of homelessness; service providers; and healthcare, behavioral healthcare, and criminal justice system partners to understand needs ○ Establish number and type of additional beds needed ● Identify opportunities to maximize current resources ○ Collaborate with Emergency Shelter and Transitional Housing providers and people with lived experience of homelessness to identify opportunities to increase utilization ● Develop plan for new Emergency Shelter inventory, including ○ Number and type of beds ○ Location(s) ○ Provider(s) ○ Operational plan ○ Policies, procedures, and forms to adhere to service quality designated in Written Standards ○ Funding ■ Initial development ■ Strategy for ongoing operations ● Oversee implementation of plan to launch new Emergency Shelter inventory ● Collaborate with key stakeholders throughout, including people with lived and living experience of homelessness, service providers, partner systems of care, and the wider community
Deliverables and Timeframes	● January 2026: Present gap analysis ● January 2027: Present comprehensive plan for new Emergency Shelter inventory ● February 2027 - June 2028: Implement and oversee plan
Additional Notes	References: - CDBG-DR Draft Action Plan - National Alliance to End Homelessness Recommendations - Shelter Planning Work Group materials - Point-in-Time Count data, including supplemental questions

Establishing Body:

Board Members

Melina Arrowood - *Healthcare System Representative*

David Bartholomew - *Supportive Provider Network Representative*

April Burgess-Johnson - *Victim Service Provider Representative*

Debra Campbell - *City of Asheville Appointee*

Christian Chambers - *Shelter and Transitional Housing Representative*

Rick Freeman - *Community Member Representative*

Karen Hayes-Roberts - *Subject Matter Expert with Lived Experience of Homelessness*

Lacy Hoyle - *Buncombe County Appointee*

Mike Lamb - *Public Safety Representative*

Katie Miller - *Veterans Administration Appointee*

Jenny Moffatt - *Permanent Housing Provider Representative*

Joshua Morrow - *Subject Matter Expert with Lived Experience of Homelessness*

Rhodney Norman - *Asheville Housing Authority Interim Appointee*

Celeste Ordiway - *Behavioral Healthcare System Representative*

Scott Rogers - *Unsheltered Service Provider Representative*

Non-Voting Liaisons

Mayor Esther Manheimer - *Asheville City Council*

Jennifer Horton - *Buncombe County Commission*