



County of Onondaga  
**Office of the County Executive**

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**J. Ryan McMahon, II**  
*County Executive*

**Ann Rooney**  
*Deputy County Executive, Human Services*

**Brian J. Donnelly**  
*Deputy County Executive*

**Mary Beth Primo**  
*Deputy County Executive, Physical Services*

February 14, 2023

Chairman Allen Riley  
NYS Commission of Correction  
80 South Swan Street, 12<sup>th</sup> Floor  
Albany, New York 12210

Re: Onondaga County Correctional Facility

Dear Chairman Riley,

I received your correspondence dated February 3, 2023, and the materials and information requested are provided based upon the resources and data available to this office.

We understand the legal authority that the Commission holds relative to the minimum standard regulations for the care, custody, correctional treatment, supervision, discipline, and other correctional programs for all persons confined in local correctional institutions. Regarding the consolidation of the incarcerated population in Onondaga County into the Justice Center, it is understood that subject to inspection the Commission can close any facility which is deemed unsafe, unsanitary, or inadequate in its separation of prisoners as required by law. We understand the legal parameters and believe that recent local legislative actions will assist the Sheriff in meeting the aforementioned statutory requirements.

As the Commission communicated to the County in facility Minimum Standard reviews in 2021 and 2022, that while it understands the Justice Center has staffing issues, the facility lockdowns leading to the deprivation of essential services are unacceptable. The Commission has repeatedly cited these lockdowns as Minimum Standards violations and considered them a blanket punishment for the entire incarcerated population in the reported findings. The Justice Center continues to lose personnel to retirement and those choosing to leave the public safety sector. As a result, there were 69 partial or total shift lockdowns of the entire facility in 2022 and there is no immediate solution for this staffing predicament in 2023. This situation is one that is pervasive throughout the state, however, we have a resolution in our county that other counties do not. By combining the incarcerated population and staff into the Justice Center, the Sheriff will have increased ability to comply with all Minimum Standard regulations including HALT Act legislation, the Hurrell-Herring settlement agreement, and the centralized resources to ensure more streamlined health services through the contracted vendor.

The Justice Center can house the combined population and still have additional cells available. Upon completion of your evaluation of the facility, however, if a determination is made that the Justice Center is incapable of holding the entire population, any additional population will be boarded out to correctional facilities in other counties. In the long term, if the population remains elevated, considerations for the construction of a fourth Justice Center tower will be revisited.

Pursuant to Correction Law sections 44(4) and 46(1), the requested information follows:

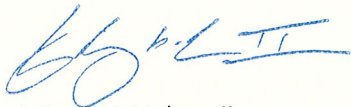


- The abolishment of the Correctional Facility positions occurred after a vote of the Onondaga County legislature during the February 7, 2023, session (see enclosed). This simply signals the authority to move forward, not an intention to do so without a detailed timeline of events which considers the needs of all stakeholders. The resolution that was passed requires the Sheriff to provide a merger plan to the Legislature by February 28, 2023. Additionally, I have enclosed a conceptual overview merger plan from this office. A detailed description of Onondaga County's plan to close the Onondaga County Correctional Facility, to include a detailed timeline with relevant milestones, is an expectation from all stakeholders which can only be provided by the Sheriff's Office.
- Approximately 20 Correctional officers have transferred to the Justice Center since the end of 2021. The available resources necessary to affect a larger transition are already in place and the Justice Center administrative staff have prepared for this outcome for several years.
- The healthcare contract was awarded to Wellpath on January 1, 2023. The continuity of healthcare services for the incarcerated population will occur and be strengthened by having all resources in one centralized location.
- As you know, the Justice Center began a window fortification project in 2022 in order to prevent the introduction of contraband into the facility. As the project continues into 2023, the County stands ready to assist with additional resources to expedite the completion of the project if necessary.

In consideration of the above, I am confident that our plan will meet the needs of the incarcerated population, the Sheriff and his staff, the Commission and the citizens of Onondaga County.

I would like to meet with you and your staff when you are in Onondaga County to conduct your feasibility evaluation. Please advise as to your availability to do so by contacting Gina Giblin at (315) 435-3516.

Sincerely,



J. Ryan McMahon, II  
County Executive

cc: James J. Rowley  
Chair, Onondaga County Legislature

Tobias Shelley  
Onondaga County Sheriff

Enclosures



## **Concept Overview – Merger of Custody and Correction**

**February 14, 2023**

### **I. Background**

The Onondaga County Sheriff's Office is responsible for the care and custody of incarcerated individuals committed by law to the custody of the Sheriff. Historically, within Onondaga County, sentenced individuals have been housed at the Jamesville Correctional Facility (Correction Division) and unsentenced individuals at the Onondaga County Justice Center (Custody Division). Distance between the facilities and differences in employee representation/terms and conditions of work have served as a challenge in maximizing the efficiency and effectiveness of the Sheriff's Office's detention operations.

The COVID-19 global pandemic, the national disinterest in public safety careers and the HALT Act had a profound impact on public safety agencies, especially the Sheriff's Correction and Custody Divisions. Decimated civil service eligible lists and a wave of staff resignations/retirements has presented an impossible challenge to continue independently staffing both facilities, even in the face of significant decreases in the overall inmate population. Current staffing at the Justice Center is not nearly sufficient to maintain independent operations and the ability to hire new sworn personnel in impactful numbers does not exist.

Merging the Correction and Custody Divisions is the only viable option to ensure continuity of operations both in the short and medium length terms. Immediate action is essential to effectively manage continued staffing shortages. The current time is optimum, considering that the numbers of staff and incarcerated individuals is at the lowest point in recent memory.

A single entity would address current staffing challenges, legal challenges, provide essential services to the incarcerated population and save millions of taxpayer dollars. Consolidation will also generate a number of ancillary benefits to all stakeholders, including:

- a more cohesive and effective operation;
- consistency in services and programs for incarcerated individuals;
- parity in employee compensation;
- increased vertical and horizontal career development opportunities for staff;
- provision of a single point of contact for the families of incarcerated individuals, legal representatives, inmate advocates, program providers, service providers and vendor;
- ability to deploy personnel and equipment resources where necessary;

### **II. Merger Steps**

1. By April 1, 2023, all employees in the Correction Division will have moved to the corresponding, rank, grade and pay rate in the Custody Division. Staff will be given the opportunity to join the DSBA bargaining unit.

a. All civilian titles currently in the CSEA Correction Unit will continue to be represented by CSEA.



2. The CSEA title of “Senior Correction Officer” was abolished, and employees in that title will be moved to the corresponding DSBA rate for “Deputy Sheriff Custody” based on completed years of service.

3. Approximately 20 staff members have previously transferred from Correction to Custody so the process of movement of staff and incarcerated individuals has already been established.

4. Utilizing personnel from the Sheriff’s Office Staff Development Section, train Correction Division staff in groups on their pass days or off shift, until all staff have completed the classroom portion of the training. The training should consist of policy/procedures review, radio procedures, facility design/downtown complex layout and familiarization, emergencies, union introduction and any other topics unique to working inside the Justice Center. This should not take more than two days to complete.

5. Once all classroom training is completed, the same process for field training Correction Division staff in the Justice Center housing units will begin. Since previous Correction staff have quickly assimilated into the Custody staff following an abbreviated length of training, and since both staff already work in the same field of corrections under the same NYS laws, guidelines and regulations, the length of time required for staff to be ready to work alone should not typically exceed two, four-day workweek rotations.

6. Following 1-2 days of classroom training and 8 days of field training, begin the transfer of the incarcerated population from Jamesville to the Justice Center. The Transport Section of the Custody Division has several mass transit vehicles including a 29-person bus used when transferring to the state corrections system. A balance must be struck between maintaining ongoing Transport duties and the transfer of the incarcerated individuals. With this in mind, groups of approximately 8-10 incarcerated individuals, minimally twice a day and including weekends, the current population of 130 could be completely transferred within approximately two weeks. Additionally, the Correction Division has trained transport staff who can assist in these mass transfers.

7. Wellpath, Inc. was awarded the healthcare contract for Onondaga County and began providing services in the correctional facilities on January 1, 2023. Wellpath is a past provider and is the largest correctional healthcare provider in the nation. The continuity of healthcare services will continue during the merger with the Justice Center since the IIS (inmate information system) and the medical records are on networks that are remotely accessible. Transfers occur between the facilities on a routine basis and the medical supplies, pharmaceuticals and administrative offices are centrally located at the Justice Center. It is also a quicker EMS response to the Justice Center and if the patient requires hospital services, most are minutes away from the downtown complex.

8. With guidance from the Commission, the Justice Center began a window fortification project in 2022 as another step to prevent contraband flow into the facility. With over two months to complete the merger and while it is underway, the window project can continue. As each pod is completed, the incarcerated population can be assigned while the work continues into the next pod. The county can devote additional resources to the project to expedite completion if necessary.



9. There are currently enough cells available for both sexes and all classifications in the Justice Center to house the entire combined incarcerated population. If, however, the State Commission of Correction assessment finds that a small number of incarcerated individuals would exceed the Justice Center maximum facility capacity in any given classification, then that small group should be boarded out to an adjoining county.



February 7, 2023

Motion Made By Mr. Rowley

RESOLUTION NO. 6

PROVIDING FOR VARIOUS PERSONNEL CHANGES

WHEREAS, the personnel changes authorized herein have been approved by the Onondaga County Commissioner of Personnel, Chief Fiscal Officer, County Executive and the Ways & Means Committee of the County Legislature; now, therefore be it

RESOLVED, that the County Legislature hereby authorizes the abolishment and creation of various positions as set forth in Schedule A on file with the Legislature, effective April 1, 2023, the date on or before which the Onondaga County Sheriff's Office's plan detailing the means, methods, and manner of consolidating and merging Jamesville Correctional Facility and Onondaga County Justice Center personnel, incarcerated individuals, equipment, and resources at the Onondaga County Justice Center ("Consolidation Plan") is to be fully effectuated and implemented ("Implementation Date"), or any reasonable extension to said Implementation Date authorized by the County Executive, consistent with New York State Civil Service Law; and, be it further

RESOLVED, that the County Legislature hereby further authorizes the transfer of various functions pursuant to Section 70.2 of New York State Civil Service Law, as set forth in Schedule B on file with the Legislature, effective April 1, 2023, the Implementation Date of the Consolidation Plan, or any reasonable extension to said Implementation Date authorized by the County Executive, consistent with New York State Civil Service Law; and, be it further

RESOLVED, that the Commissioner of Personnel is hereby authorized to make any administrative corrections as may be reasonably needed to effectuate the intent of this Resolution.

ADOPTED 2/7/23



I hereby certify that the foregoing is a true and exact copy of the legislation duly adopted by the County Legislature of Onondaga County on the 7<sup>th</sup> day of February 2023.

A handwritten signature in black ink, appearing to be "Jm", followed by a horizontal line.

Clerk, County Legislature



**SCHEDULE A. Abolish/Create**

<b>Position</b>	<b>Job Code</b>	<b>Jobcode Descr</b>	<b>Activity</b>	<b>Grade</b>
101691	65110	Boiler Operator/Mtce Worker	Abolish	Grade4
101696	65110	Boiler Operator/Mtce Worker	Abolish	Grade4
106112	65110	Boiler Operator/Mtce Worker	Abolish	Grade4
102483	00110	Clerk 2	Abolish	Grade5
101793	44160	Correction Captain	Abolish	Grade1
101792	44160	Correction Captain	Abolish	Grade1
101707	44070	Correction Lieutenant	Abolish	Grade13
101708	44070	Correction Lieutenant	Abolish	Grade13
101730	44070	Correction Lieutenant	Abolish	Grade13
102046	44070	Correction Lieutenant	Abolish	Grade13
102048	44070	Correction Lieutenant	Abolish	Grade13
102049	44070	Correction Lieutenant	Abolish	Grade13
101716	44050	Correction Officer	Abolish	Grade9
101717	44050	Correction Officer	Abolish	Grade9
101719	44050	Correction Officer	Abolish	Grade9
101721	44050	Correction Officer	Abolish	Grade9
101723	44050	Correction Officer	Abolish	Grade9
101726	44050	Correction Officer	Abolish	Grade9
101728	44050	Correction Officer	Abolish	Grade9
101731	44050	Correction Officer	Abolish	Grade9
101733	44050	Correction Officer	Abolish	Grade9
101734	44050	Correction Officer	Abolish	Grade9
101737	44050	Correction Officer	Abolish	Grade9
101738	44050	Correction Officer	Abolish	Grade9
101739	44050	Correction Officer	Abolish	Grade9
101740	44050	Correction Officer	Abolish	Grade9
101741	44050	Correction Officer	Abolish	Grade9
101742	44050	Correction Officer	Abolish	Grade9
101744	44050	Correction Officer	Abolish	Grade9
101745	44050	Correction Officer	Abolish	Grade9
101747	44050	Correction Officer	Abolish	Grade9
101748	44050	Correction Officer	Abolish	Grade9
101752	44050	Correction Officer	Abolish	Grade9
101754	44050	Correction Officer	Abolish	Grade9
101755	44050	Correction Officer	Abolish	Grade9
101756	44050	Correction Officer	Abolish	Grade9
101757	44050	Correction Officer	Abolish	Grade9
101758	44050	Correction Officer	Abolish	Grade9
101759	44050	Correction Officer	Abolish	Grade9
101761	44050	Correction Officer	Abolish	Grade9
101763	44050	Correction Officer	Abolish	Grade9
101764	44050	Correction Officer	Abolish	Grade9
101765	44050	Correction Officer	Abolish	Grade9
101769	44050	Correction Officer	Abolish	Grade9



Position	Job Code	Jobcode Descr	Activity	Grade
101772	44050	Correction Officer	Abolish	Grade9
101774	44050	Correction Officer	Abolish	Grade9
101776	44050	Correction Officer	Abolish	Grade9
101777	44050	Correction Officer	Abolish	Grade9
101781	44050	Correction Officer	Abolish	Grade9
101784	44050	Correction Officer	Abolish	Grade9
101785	44050	Correction Officer	Abolish	Grade9
101786	44050	Correction Officer	Abolish	Grade9
101787	44050	Correction Officer	Abolish	Grade9
101788	44050	Correction Officer	Abolish	Grade9
101789	44050	Correction Officer	Abolish	Grade9
101831	44050	Correction Officer	Abolish	Grade9
101832	44050	Correction Officer	Abolish	Grade9
101833	44050	Correction Officer	Abolish	Grade9
101834	44050	Correction Officer	Abolish	Grade9
101835	44050	Correction Officer	Abolish	Grade9
101856	44050	Correction Officer	Abolish	Grade9
101857	44050	Correction Officer	Abolish	Grade9
101859	44050	Correction Officer	Abolish	Grade9
101862	44050	Correction Officer	Abolish	Grade9
101865	44050	Correction Officer	Abolish	Grade9
101866	44050	Correction Officer	Abolish	Grade9
101869	44050	Correction Officer	Abolish	Grade9
101870	44050	Correction Officer	Abolish	Grade9
101874	44050	Correction Officer	Abolish	Grade9
101875	44050	Correction Officer	Abolish	Grade9
101876	44050	Correction Officer	Abolish	Grade9
101880	44050	Correction Officer	Abolish	Grade9
101881	44050	Correction Officer	Abolish	Grade9
101882	44050	Correction Officer	Abolish	Grade9
101884	44050	Correction Officer	Abolish	Grade9
101892	44050	Correction Officer	Abolish	Grade9
101893	44050	Correction Officer	Abolish	Grade9
101895	44050	Correction Officer	Abolish	Grade9
101898	44050	Correction Officer	Abolish	Grade9
101928	44050	Correction Officer	Abolish	Grade9
101981	44050	Correction Officer	Abolish	Grade9
101984	44050	Correction Officer	Abolish	Grade9
101991	44050	Correction Officer	Abolish	Grade9
101996	44050	Correction Officer	Abolish	Grade9
102001	44050	Correction Officer	Abolish	Grade9
102003	44050	Correction Officer	Abolish	Grade9
102005	44050	Correction Officer	Abolish	Grade9
102061	44050	Correction Officer	Abolish	Grade9
102062	44050	Correction Officer	Abolish	Grade9



Position	Job Code	Jobcode Descr	Activity	Grade
102063	44050	Correction Officer	Abolish	Grade9
102064	44050	Correction Officer	Abolish	Grade9
102066	44050	Correction Officer	Abolish	Grade9
102067	44050	Correction Officer	Abolish	Grade9
102068	44050	Correction Officer	Abolish	Grade9
102069	44050	Correction Officer	Abolish	Grade9
106045	44050	Correction Officer	Abolish	Grade9
106047	44050	Correction Officer	Abolish	Grade9
106064	44050	Correction Officer	Abolish	Grade9
106067	44050	Correction Officer	Abolish	Grade9
106353	44050	Correction Officer	Abolish	Grade9
106354	44050	Correction Officer	Abolish	Grade9
106355	44050	Correction Officer	Abolish	Grade9
106356	44050	Correction Officer	Abolish	Grade9
106357	44050	Correction Officer	Abolish	Grade9
106358	44050	Correction Officer	Abolish	Grade9
106359	44050	Correction Officer	Abolish	Grade9
107584	44050	Correction Officer	Abolish	Grade9
107585	44050	Correction Officer	Abolish	Grade9
107586	44050	Correction Officer	Abolish	Grade9
107609	44050	Correction Officer	Abolish	Grade9
107610	44050	Correction Officer	Abolish	Grade9
107611	44050	Correction Officer	Abolish	Grade9
107612	44050	Correction Officer	Abolish	Grade9
107613	44050	Correction Officer	Abolish	Grade9
107614	44050	Correction Officer	Abolish	Grade9
108192	44050	Correction Officer	Abolish	Grade9
108193	44050	Correction Officer	Abolish	Grade9
108194	44050	Correction Officer	Abolish	Grade9
108195	44050	Correction Officer	Abolish	Grade9
108196	44050	Correction Officer	Abolish	Grade9
101858	44050	Correction Officer	Abolish	Grade9
101762	44050	Correction Officer	Abolish	Grade9
101887	44050	Correction Officer	Abolish	Grade9
101912	44060	Correction Sergeant	Abolish	Grade12
101701	44060	Correction Sergeant	Abolish	Grade12
101703	44060	Correction Sergeant	Abolish	Grade12
101705	44060	Correction Sergeant	Abolish	Grade12
101706	44060	Correction Sergeant	Abolish	Grade12
101711	44060	Correction Sergeant	Abolish	Grade12
101732	44060	Correction Sergeant	Abolish	Grade12
101767	44060	Correction Sergeant	Abolish	Grade12
102037	44060	Correction Sergeant	Abolish	Grade12
102038	44060	Correction Sergeant	Abolish	Grade12
102039	44060	Correction Sergeant	Abolish	Grade12



Position	Job Code	Jobcode Descr	Activity	Grade
102044	44060	Correction Sergeant	Abolish	Grade12
108305	44060	Correction Sergeant	Abolish	Grade12
109665	04463	Employee Relations Officer	Abolish	Grade31
101943	71200	Food Service Manager	Abolish	Grade31
109901	04230	Personnel Aide	Abolish	Grade6
101699	44150	Senior Correction Officer	Abolish	Grade10
101790	44150	Senior Correction Officer	Abolish	Grade10
101804	44150	Senior Correction Officer	Abolish	Grade10
101806	44150	Senior Correction Officer	Abolish	Grade10
101808	44150	Senior Correction Officer	Abolish	Grade10
101809	44150	Senior Correction Officer	Abolish	Grade10
101813	44150	Senior Correction Officer	Abolish	Grade10
101814	44150	Senior Correction Officer	Abolish	Grade10
101815	44150	Senior Correction Officer	Abolish	Grade10
101817	44150	Senior Correction Officer	Abolish	Grade10
101818	44150	Senior Correction Officer	Abolish	Grade10
101820	44150	Senior Correction Officer	Abolish	Grade10
101899	44150	Senior Correction Officer	Abolish	Grade10
101901	44150	Senior Correction Officer	Abolish	Grade10
101902	44150	Senior Correction Officer	Abolish	Grade10
101904	44150	Senior Correction Officer	Abolish	Grade10
101907	44150	Senior Correction Officer	Abolish	Grade10
102009	44150	Senior Correction Officer	Abolish	Grade10
102010	44150	Senior Correction Officer	Abolish	Grade10
102011	44150	Senior Correction Officer	Abolish	Grade10
102012	44150	Senior Correction Officer	Abolish	Grade10
102013	44150	Senior Correction Officer	Abolish	Grade10
102014	44150	Senior Correction Officer	Abolish	Grade10
102015	44150	Senior Correction Officer	Abolish	Grade10
102016	44150	Senior Correction Officer	Abolish	Grade10
102017	44150	Senior Correction Officer	Abolish	Grade10
102018	44150	Senior Correction Officer	Abolish	Grade10
102019	44150	Senior Correction Officer	Abolish	Grade10
102021	44150	Senior Correction Officer	Abolish	Grade10
102022	44150	Senior Correction Officer	Abolish	Grade10
102023	44150	Senior Correction Officer	Abolish	Grade10
102024	44150	Senior Correction Officer	Abolish	Grade10
102027	44150	Senior Correction Officer	Abolish	Grade10
102028	44150	Senior Correction Officer	Abolish	Grade10
102029	44150	Senior Correction Officer	Abolish	Grade10
102030	44150	Senior Correction Officer	Abolish	Grade10
102032	44150	Senior Correction Officer	Abolish	Grade10
102033	44150	Senior Correction Officer	Abolish	Grade10
101805	44150	Senior Correction Officer	Abolish	Grade10
101816	44150	Senior Correction Officer	Abolish	Grade10



Position	Job Code	Jobcode Descr	Activity	Grade
101905	44150	Senior Correction Officer	Abolish	Grade10
102034	44150	Senior Correction Officer	Abolish	Grade10
101854	63690	Superintendent Of Corr Maint	Abolish	Grade33
107268	07110	Admin Assistant	Abolish	Grade9
109682	40810	Deputy Sheriff (Custody)	Create	Grade4
109683	40810	Deputy Sheriff (Custody)	Create	Grade4
109684	40810	Deputy Sheriff (Custody)	Create	Grade4
109685	40810	Deputy Sheriff (Custody)	Create	Grade4
109686	40810	Deputy Sheriff (Custody)	Create	Grade4
109687	40810	Deputy Sheriff (Custody)	Create	Grade4
109688	40810	Deputy Sheriff (Custody)	Create	Grade4
109689	40810	Deputy Sheriff (Custody)	Create	Grade4
109690	40810	Deputy Sheriff (Custody)	Create	Grade4
109691	40810	Deputy Sheriff (Custody)	Create	Grade4
109692	40810	Deputy Sheriff (Custody)	Create	Grade4
109693	40810	Deputy Sheriff (Custody)	Create	Grade4
109694	40810	Deputy Sheriff (Custody)	Create	Grade4
109695	40810	Deputy Sheriff (Custody)	Create	Grade4
109696	40810	Deputy Sheriff (Custody)	Create	Grade4
109697	40810	Deputy Sheriff (Custody)	Create	Grade4
109698	40810	Deputy Sheriff (Custody)	Create	Grade4
109699	40810	Deputy Sheriff (Custody)	Create	Grade4
109700	40810	Deputy Sheriff (Custody)	Create	Grade4
109701	40810	Deputy Sheriff (Custody)	Create	Grade4
109702	40810	Deputy Sheriff (Custody)	Create	Grade4
109703	40810	Deputy Sheriff (Custody)	Create	Grade4
109704	40810	Deputy Sheriff (Custody)	Create	Grade4
109705	40810	Deputy Sheriff (Custody)	Create	Grade4
109706	40810	Deputy Sheriff (Custody)	Create	Grade4
109707	40810	Deputy Sheriff (Custody)	Create	Grade4
109708	40810	Deputy Sheriff (Custody)	Create	Grade4
109709	40810	Deputy Sheriff (Custody)	Create	Grade4
109710	40810	Deputy Sheriff (Custody)	Create	Grade4
109711	40810	Deputy Sheriff (Custody)	Create	Grade4
109712	40810	Deputy Sheriff (Custody)	Create	Grade4
109713	40810	Deputy Sheriff (Custody)	Create	Grade4
109714	40814	Deputy Sheriff Sgt (Custody)	Create	Grade5
109715	40814	Deputy Sheriff Sgt (Custody)	Create	Grade5
109716	40814	Deputy Sheriff Sgt (Custody)	Create	Grade5
109717	40814	Deputy Sheriff Sgt (Custody)	Create	Grade5
109718	40814	Deputy Sheriff Sgt (Custody)	Create	Grade5
109719	40814	Deputy Sheriff Sgt (Custody)	Create	Grade5
109720	40814	Deputy Sheriff Sgt (Custody)	Create	Grade5
109721	40814	Deputy Sheriff Sgt (Custody)	Create	Grade5
109722	40814	Deputy Sheriff Sgt (Custody)	Create	Grade5



Position	Job Code	Jobcode Descr	Activity	Grade
109723	40814	Deputy Sheriff Sgt (Custody)	Create	Grade5
109724	40814	Deputy Sheriff Sgt (Custody)	Create	Grade5
109725	40814	Deputy Sheriff Sgt (Custody)	Create	Grade5
109726	40816	Deputy Sheriff Lt (Custody)	Create	Grade6
109727	40816	Deputy Sheriff Lt (Custody)	Create	Grade6
109728	40816	Deputy Sheriff Lt (Custody)	Create	Grade6
109729	40816	Deputy Sheriff Lt (Custody)	Create	Grade6
109730	40816	Deputy Sheriff Lt (Custody)	Create	Grade6
109731	40816	Deputy Sheriff Lt (Custody)	Create	Grade6
109732	40818	Deputy Sheriff Capt (Custody)	Create	Grade26



**SCHEDULE B. Transfers**

Position	Job Code	Jobcode Descr	Activity	Grade
101695	65110	Boiler Operator/Mtce Worker	Transfer to Facilities	Grade4
101689	05410	Storekeeper	Transfer to Facilities	Grade7



February 7, 2023

WAIVER

Motion Made By Mr. May

RESOLUTION NO. 7

REQUIRING THE ONONDAGA COUNTY SHERIFF'S OFFICE PREPARE AND SUBMIT A  
DETAILED PLAN REGARDING THE CONSOLIDATION OF THE JAMESVILLE  
CORRECTIONAL FACILITY AND ONONDAGA COUNTY JUSTICE CENTER

WHEREAS, this Onondaga County Legislature has deemed it necessary to merge Jamesville Correctional Facility and Onondaga County Justice Center personnel in order to better provide for and protect the civil liberties of incarcerated individuals through sufficient staffing of the Onondaga County Justice Center; and

WHEREAS, in furtherance of said merger/consolidation, and consistent with the Onondaga County Sheriff's responsibilities and duties, this Onondaga County Legislature desires the timely development and dissemination of a plan detailing the means, methods, and manner of consolidating and merging Jamesville Correctional Facility and Onondaga County Justice Center personnel, incarcerated individuals, equipment, and resources at the Onondaga County Justice Center, and responding to the February 3, 2023 letter from the New York State Commission of Correction ("Consolidation Plan"); now, therefore be it

RESOLVED, that this Onondaga County Legislature does hereby direct and require the Onondaga County Sheriff's Office to prepare and submit to the New York State Commission of Correction, on or before February 28, 2023, a Consolidation Plan, which Consolidation Plan shall be fully effectuated and implemented on or before April 1, 2023 ("Implementation Date"); and, be it further

RESOLVED, that the Onondaga County Executive, in his discretion, may reasonably extend the Implementation Date.

ADOPTED 2/7/23



I hereby certify that the foregoing is a true and exact copy of the legislation duly adopted by the County Legislature of Onondaga County on the 7<sup>th</sup> day of February 2023.

A handwritten signature in cursive script, likely belonging to the Clerk of the County Legislature.

Clerk, County Legislature



LOCAL LAW NO. \_\_\_\_ - 2023

A LOCAL LAW AMENDING THE ONONDAGA COUNTY CHARTER AND ADMINISTRATIVE  
CODE REGARDING THE ONONDAGA COUNTY SHERIFF

BE IT ENACTED BY THE COUNTY LEGISLATURE OF THE COUNTY OF ONONDAGA,  
AS FOLLOWS:

Section 1. Findings. The Onondaga County Sheriff is tasked with delivering services as provided for within the Onondaga County Charter, Onondaga County Administrative Code and applicable laws. The nature and scope of services provided by the Sheriff has evolved due to changes in law and policy, resulting in shifting incarcerated individual population trends and the resultant need for closure of the county penitentiary facility. To that end, this Onondaga County Legislature hereby desires to amend the Onondaga County Charter and Administrative Code to enable the Sheriff to address these changes and more effectively coordinate and deliver needed services, allowing for delivery of higher quality services and better allocation of limited resources for the benefit of the residents of Onondaga County.

Section 2. The Onondaga County Charter, being Local Law No. 1 of 1961, as previously amended, hereby is further amended to strike Section 1003 in its entirety and substitute the following:

Section 1003. CHIEF DEPUTY OF CUSTODY.

There shall be a chief deputy of custody, under the supervision of the Office of the Sheriff, who shall be the head of the county jail, appointed by the Sheriff on the basis of administrative experience and qualifications for the duties of the office, consistent with requirements of applicable law. The chief deputy shall have and exercise all the powers and duties now or hereafter conferred or imposed upon a chief administrative officer of a county jail by any applicable law. Such officer shall perform such other and related duties as shall be required or delegated to him by the Sheriff, the County Executive, or County Legislature.

Section 3. Section 10.03 of the Onondaga County Administrative Code, being Local Law No. 1 of 1975, as previously amended, referenced herein as the "Administrative Code", hereby is further amended to insert the following language at the beginning of Section 10.03 (b):

The Sheriff shall appoint a chief deputy of custody in a manner consistent with applicable laws, including Section 1003 of the Onondaga County Charter. Except as may otherwise be provided in the Charter or this Code, the chief deputy shall: be responsible for the operation, maintenance, supervision, repair, custodial care and security of the Onondaga County jail; be responsible for the receipt, housing, care, custody, control and employment of all inmates sentenced or assigned to the jail or otherwise housed therein; initiate, implement and coordinate programs for the rehabilitation, education and training of inmates sentenced or assigned to such jail or otherwise housed herein; initiate, implement and coordinate programs for the distribution of food and other products manufactured or produced within such jail; and have all the powers and perform all the duties now or hereafter conferred or imposed by law.

Section 4. The Administrative Code is further amended to strike Section 10.04 in its entirety.

Section 5. The Administrative Code is further amended to strike the word "Corrections" from Section 3.03B (2).



Section 6. Except as specifically amended herein, the Onondaga County Charter and Administrative Code shall remain in full force and effect. This local law shall be construed in such a way so as not to diminish or curtail powers held by any elected official within County government.

Section 7. Severability. If any clause, sentence, paragraph, section or part of this local law shall be adjudged by a court of competent jurisdiction to be invalid, the judgment shall not affect, impair or invalidate the remainder hereof, but shall be confined in its operation to the clause, sentence, paragraph or section or part hereof directly involved in the controversy in which the judgment shall have been rendered.

Section 8. Effective Date. This Local Law shall take effect immediately and shall be filed consistent with the provisions of New York State Municipal Home Rule Law.

PASSED 2/7/23



I hereby certify that the foregoing is a true and exact copy of the legislation duly adopted by the County Legislature of Onondaga County on the 7<sup>th</sup> day of February 2023.

A handwritten signature in black ink, appearing to be "Jm", is written over a horizontal line.

Clerk, County Legislature