

7. **SPECIFIC CONTRACTUAL REQUIREMENTS**

- 7.1 The Contractor shall develop a regional approach, based on the established Emergency Management Regional Divisions to support the COVID-19 vaccine campaign and increase the uptake of the COVID-19 vaccine.
- 7.2 The Contractor shall provide support to community partners, whether that be virtual or onsite, including assisting with the implementation of a vaccine clinic.
- 7.3 The Contractor shall participate in all regularly scheduled calls or specific state calls pertaining to the COVID-19 vaccine campaign.

Revised per Addendum 01

- 7.4 The Contractor shall convene a team consisting of at least a Senior Manager, a Registered Nurse (RN), ***and a Communicable Disease Specialist as well as a combination of up to two of the following positions: a Licensed Practical Nurse (LPN), Medical Assistant, or Physician Assistant.***
 - 7.4.1 The Contractor shall provide current licenses to practice in Missouri for the RN and LPNs, to the Department, prior to the contract start date.
- 7.5 The Contractor shall identify and collaborate with community partners, businesses, organizations and local health authorities to assess capacity to vaccinate and collaborate to implement vaccine clinics within the region.
- 7.6 The Contractor shall regularly meet with the regional partners via virtually or in-person to ensure vaccination efforts continue to move forward
- 7.7 The Contractor shall perform all services in accordance with the provisions and requirements stated herein and to the sole satisfaction of the Department.

8. **DELIVERABLES AND OUTCOMES**

- 8.1 The Contractor shall identify and establish a regional work group to help assist with regional vaccination planning efforts.
 - 8.1.1 The regional work group shall include local public health authorities, health systems, community agencies, a liaison from the Department, the regional emergency manager from the State Emergency Management Agency (SEMA), and a representative for minorities and underserved populations.
- 8.2 The Contractor shall identify, contact and collaborate with the regional local health authorities to identify points of contact (POCs) to assess COVID-19 vaccination needs for the regions critical infrastructure workforce for all of the following types of business, organizations, and institutions:

- a. Food manufacturing plants
- b. Colleges and Universities
- c. Health systems
- d. Hospitals
- e. Health clinic and medical clinics
- f. Home health companies
- g. Long Term Care Facilities
- h. Public and private schools
- i. Law enforcement agencies
- j. Fire protection staff
- k. Child care
- l. Grocery stores
- m. Public utilities
- n. Waste management

- 8.3 The Contractor shall work to identify additional community vaccinators and assist them with completing and submitting the Department provided COVID-19 provider agreement and enrollment form.
- 8.4 The Contractor shall work to identify high risk communities and communities of color in the region that need COVID-19 vaccine and develop and implement a plan to vaccinate the population.
- 8.5 The Contractor shall, within thirty (30) days of the contract start date, submit to the Department the implementation plan to address vaccination efforts in high-risk communities for COVID-19.
- 8.6 The Contractor shall provide both virtual and onsite support to local vaccinators at their request to amplify community vaccination efforts. The support may include on-site assistance with administering vaccine or assisting with the management efforts.
- 8.7 The Contractor shall provide assistance to local regional vaccinators with submitting COVID-19 vaccination administration information into the Immunization Information System (IIS) ShowMeVax.
- 8.8 Upon request, the Contractor shall provide the Department with a list of outreach vaccination clinics and dates and locations the clinics were held.
- 8.9 The Contractor shall identify areas of poor healthcare access in the region and work with the local county health authority and community partners to identify sites for the Department's mobile vaccination unit and establish a regular schedule of outreach.
- 8.10 The Contractor shall identify POCs for all vaccination clinics and share those with the Department.

- 8.11 The Contractor shall utilize the mobile outreach calendar, provided by the Department, to request the mobile unit for outreach in their region.
- 8.12 The Contractor shall ensure and document all COVID-19 vaccine providers in their region have the appropriate storage and temperature monitoring equipment and provide the documentation to the Department upon request.
- 8.13 The Contractor shall ensure that all COVID-19 providers in their region are trained in vaccine storage, handling, administration and the Vaccine Adverse Events Reporting System (VAERS) for the COVID-19 vaccine.
- 8.14 The Contractor shall utilize the COVID-19 vaccine campaign materials developed by the CDC and the Department for guidance of regional vaccination efforts.
- 8.15 The Contractor shall provide a Regional Team Monthly Activity Summary (Attachment D, which is attached hereto and is incorporated by reference as if fully set forth herein) of their activities along with the monthly invoice to the Department.
- 8.16 The Contractor shall ensure all counties in their region's complete the Department provided Tier Pandemic Worksheet. The Contractor shall collect the completed Tier Pandemic Worksheets and submit them to the Department with the final invoice.

9. **REPORTS**

- 9.1 The Contractor shall submit a Subrecipient Annual Financial Report (Attachment E, which is attached hereto and is incorporated by reference as if fully set forth herein). For a contract period of twelve months or less, the Contractor shall submit this report at the time the final invoice is due. For a contract period over twelve months, the Contractor shall submit this report annually and at the time the final invoice is due.
- 9.2 The Contractor shall provide an After Action Report (Attachment F, which is attached hereto and is incorporated by reference as if fully set forth herein) to be submitted with the final invoice.
- 9.3 The Contractor at a minimum of twice per calendar year during the effective dates of this contract, agrees to verify which of its employees are still employed and still require access to the Department's ShowMeVax system. The Contractor shall perform verification and updates with the ShowMeVax Program Security Officer at Division of Community and Public health, Bureau of Immunizations.

10. **BUDGET AND ALLOWABLE COSTS**

- 10.1 The Department will reimburse the Contractor for an amount not to exceed the total contract amount for only the allowable costs in the budget categories stated on the Pricing Page Analysis, Exhibit 1, which is attached hereto and is incorporated by reference as if fully set forth herein.