

State of Florida
Department of Highway Safety and Motor Vehicles
Request for Information (RFI) No.: FLHSMV-RFI-027-27
Temporary Detention Facilities

1.0 INTRODUCTION

The State of Florida, Department of Highway Safety and Motor Vehicles (hereinafter “FLHSMV” or “Department”), issues this Request for Information (RFI) for the Florida Highway Patrol (FHP) to seek information from parties with proven, verifiable, experience in building construction.

This is an RFI, as defined in section 287.012(22), Florida Statutes (F.S.), for planning purposes only. This is not a solicitation for offers. The information gathered from this RFI may be used to develop a future competitive solicitation. Please monitor the [MyFloridaMarketPlace Vendor Information Portal \(VIP\)](#).

2.0 DEFINITIONS

- A. Response:** All information, documentation, and other materials submitted by the Vendor in response to this RFI.
- B. Facility:** A structure(s) similar to a detention center, comprised of buildings and other structures, where a detention facility contractor delivers secure residential support services under the oversight of the U.S. Government to house its detainees on a 24-hour per day, 7-day per week, 365 day per year basis.
- C. Vendor:** Any firm or person who submits a response to the Department regarding this RFI. Vendor, Contractor, and Respondent may be used interchangeably throughout the RFI.

3.0 PURPOSE OF AN RFI

- A. [Rule 60A-1.042](#),** Florida Administrative Code (F.A.C.), provides that an agency may request information by issuing a written RFI. Agencies are authorized to use an RFI in circumstances including, but not limited to, determining whether or not to competitively procure a commodity or contractual service, determining what solicitation process to use for a particular need, or researching general, special, and/or technical specifications for a solicitation.
- B. A Vendor’s response to an RFI is not an offer ([Rule 60A-1.042](#), F.A.C) and the agency may not use the Vendor’s submission to justify a contract with that Vendor without otherwise complying with [Chapter 287](#), Florida Statutes (F. S.). Vendor responses to**

this RFI will be reviewed for informational purposes only and will not result in the award of a contract.

- C. Vendors submitting a response to an agency's RFI are not prohibited from responding to any related subsequent solicitation, if any. Vendors are not required to submit an RFI response to participate in any subsequent solicitation.

4.0 CALENDAR OF EVENTS

The table below contains the Calendar of Events for this RFI. Vendors should become familiar with the Calendar of Events as the dates and times may be subject to change. It is the Vendor's responsibility to check the Vendor Information Portal (VIP) for any changes. All changes to the Calendar of Events will be through an addendum to the RFI. Vendors are responsible for submitting all required documentation by the dates and times indicated below (Eastern Time).

DATE	TIME	ACTIVITY
8/03/2026		RFI is released on the VIP.
8/10/2026	2:00 p.m.	RFI responses due.

5.0 ADDENDA TO THE RFI

The Department will provide any addenda to this RFI via email or on the Florida Vendor Information Portal (VIP) at: <https://vendor.myfloridamarketplace.com/>.

Each Vendor is responsible for monitoring emails or the sites above for new or changing information.

6.0 POINT OF CONTACT

The Point of Contact, acting on the behalf of the Department, is the sole point-of-contact regarding all matters relating to this RFI. All questions and requests for clarification are to be directed to:

Joley Owens
Bureau of Purchasing and Contracts
Florida Highway Safety and Motor Vehicles
Telephone: 850-617-3198
E-mail: JoleyOwens@flhsmv.gov

7.0 PROJECT GOALS

A. The Florida Department of Highway Safety and Motor Vehicles (FLHSMV) is seeking information from qualified firms to support planning, cost estimating, and general construction scope for **proposed temporary adult detention facilities** to be located in multiple sites across the state. This RFI is for informational purposes and does not constitute a solicitation or commitment to procure goods or services.

B. The Department intends to develop very preliminary cost and schedule baselines without design documents. Therefore, Respondents are requested to provide **information** addressing the topics below.

C. **Location-Based Considerations**

Provide information that would assist the Department in understanding how geographic factors influence cost, schedule, constructability, utilities, and site development.

1) Information requested:

- a. Recommended specific potential site locations, preferably five (5) or more south of the Interstate 4 (I4) corridor, or location guidance by county, where it would be feasible to construct temporary adult detention facilities and permissible by municipalities having jurisdiction over zoning, planning, and building/environmental permitting.
- b. Input on how regional cost multipliers, labor markets, logistics access, and environmental conditions would affect construction.
- c. Information on how **facility placement within a site** affects utilities, site improvements, and security design.

2) **Standards, Capacity & Functional Requirements**

The Department seeks industry guidance on appropriate **design, detention, and security standards** applicable to short-term adult holding facilities.

Please provide:

- a. Recommended **detention standards** to follow (e.g., American Correctional Association, 2025 National Detention Standards, or other).
- b. Recommended **security level** appropriate for adult detainees held up to **48 hours or more**.
- c. Programming guidance on:
 1. Maximum facility **capacity (approx. 50 adults – male/female)**.
 2. **Detainee-to-officer ratios**, observation requirements, and supervision models.

3. **Maximum length of stay** assumptions and associated impacts.
4. Minimum **square footage per detainee**, including support spaces.
5. Feedback on use of an **open bay floor plan**, unless standards dictate otherwise.

3) Infrastructure, Building Systems & Security Requirements

Respondents are requested to provide conceptual guidance addressing fundamental construction and operational needs, including:

a. Building Construction

1. Recommended **materials** (e.g., masonry/cinder block), wall/roof systems, and finishes compatible with detention use.
2. Minimum **security ratings** for exterior/interior walls, doors, windows, and glazing.
3. Flooring recommendations considering durability, sanitation, and security.

b. Security & Access Control

1. Recommended **access control**, intrusion detection, and **security camera** system requirements.
2. Guidance on **perimeter fencing**, gates, sallyport configurations, lighting, and motion detection.

4) Operational Support Features

Provide preliminary input on supporting functions, including:

- a. **Loading dock or vehicle bay** needs for detainee transfer, deliveries, and service access.
- b. **Kitchen / food and water service** needs (prep, storage, refrigeration, sanitation).
- c. **Bathroom facilities** (showers, toilets, sinks) and accessibility considerations.
- d. **Control room** needs for secure observation and facility management.
- e. **Office space** requirements for state and federal personnel, including interview/case management spaces.

5) Cost & Schedule Assumptions

To assist in developing early planning ranges, please provide:

- a. Recommended **percentage contingency** for unforeseen conditions and cost overruns (e.g., supply chain issues).
- b. Preliminary **project duration assumptions**, including any schedule drivers specific to detention facility construction.

- c. Estimated **annual recurring budget** necessary for operations and facility management (e.g., food service, laundry service, cleaning/sanitation service, physical security, utilities, maintenance, repairs, etc.)

6) **Additional Considerations**

Respondents are encouraged to provide information related to the following:

- a. Strategies for ensuring facilities built under federal grant funding comply with **future use restrictions**.
- b. Recommendations regarding **site control**, ensuring facilities are built on **state-owned** (not leased) property.
- c. Identification of potential **risks** or regulatory constraints relevant to short-term adult holding facilities.

8.0 **REQUESTED INFORMATION**

The Department is requesting information from Vendors that have direct experience with building detention centers or similar construction.

All responses to this RFI must contain, at a minimum, the following information:

A. Vendor Background

- 1) A brief summary of Respondent's organization, its history and experience with information requested in this RFI.
- 2) Customer references for previous work with federal, state, local, or county government, to include but not be limited to the following information:
 - a. Detailed description of previous construction projects
 - b. Company/Department name
 - c. Name of contact person and their contact information (i.e., phone number, email address, USPS mail address)

B. Implementation/Timeline

Provide the following details for the proposed project:

- 1) An overview of the implementation process and its complexity, along with a realistic estimate of the timeframe required for the project entirely.

C. Cost

Provide sample cost information that would apply to this project as described in the RFI response, which may include but not limited to, the following:

- 1) Estimated Overall Cost (XXXX)

NOTE: To preserve your company's ability to bid on any future procurements related to this RFI, it is important to provide general pricing information only (i.e., competitive ranges, and variable impacting price, etc., not a specific price quote).

D. Additional Information

The Department is open to receiving any additional information that would meet the requirements described in this RFI.

9.0 RESPONSE SUBMISSION INSTRUCTIONS

A. Response Submission

The Vendor shall submit:

- 1) **An electronic version of the original RFI response** (marked "Original") **and of the redacted version of the redacted RFI response** (marked "Redacted"), if applicable (see, Section 10.0, Proprietary Information).
- 2) The application used to produce the electronic files must be Microsoft Word 2010 and/or Excel 2010 or later. These electronic files must be logically named and clearly labeled. The **redacted** version of the RFI response should be suitable for release to the public. Any confidential or trade secret information covered under [section 812.081, F.S.](#), should be either redacted or completely removed. The redacted RFI response shall be marked "REDACTED" and must contain a transmittal letter authorizing release of the redacted version of the RFI in the event the Department receives a public records request.
- 3) **Please note: If a redacted copy is not provided, the Department will provide a copy of the original submittal upon any public records request.**

B. Delivery of RFI Submittal

- 1) All RFI responses shall be submitted **via EMAIL** and addressed to the Point of Contact identified in Section 6.0 - Point of Contact and must be received by or before the date and time indicated in the Calendar of Events. Vendors are advised to examine their RFI responses carefully and to ensure all requirements are met and that the RFI response is delivered no later than the time indicated in the Calendar of Events. Hardcopy/paper submissions will not be accepted.
- 2) Vendors shall submit the RFI response (one copy of each: ORIGINAL and REDACTED) via email to the Point of Contact indicated in Section 6.0, Point of Contact. The email shall contain the RFI number **FLHSMV-RFI-027-27** and **company name**.

10.0 PROPRIETARY INFORMATION

Any portion of the submitted response which is asserted to be exempt from disclosure under [Chapter 119](#), F. S., shall be clearly marked “exempt”, “confidential”, or “trade secret” (as applicable) and shall also contain the statutory basis for such claims on every page. In accordance with Section 119.075, F.S., pages containing trade secrets shall be marked “trade secret as defined in [section 688.002](#), F. S.” Failure to segregate and identify such portions shall constitute a waiver of any claimed exemption and the Department will provide such records in response to public records requests without notifying the Vendor. Designating material simply as “proprietary” will not necessarily protect it from disclosure under [Chapter 119](#), F. S.

11.0 VENDOR COSTS

Vendors are responsible for all costs associated with the preparation and submission of their Request for Information, including any site visit. The state of Florida, Department of Highway Safety and Motor Vehicles, will not be responsible for any vendor-related costs associated with responding to this request.