

## EASTERN NEW MEXICO BOARD OF REGENTS RESOLUTION

*WHEREAS*, Section 10-5-1 (B) of the Open Meetings Act (NMSA 1978, Section 10-15-1 to 10-15-4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of the Eastern new Mexico University Board of Regents held for the purposes of formulating public policy, discussing public business or the purpose of taking any action within the authority of the board, are declared to be public meetings; and

*WHEREAS*, any meeting subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public at all times; and

*WHEREAS*, Section 10-15-1 (D) of the Open Meetings Act requires the Board of Regents to determine annually what constitutes reasonable notice of its public meetings;

*NOW, THEREFORE, BE IT RESOLVED* by the Eastern New Mexico University Board of Regents that:

1. All meetings shall be held at the time and place indicated in the meeting notices.
2. Unless otherwise specified, notice of any regular meeting will be given ten days in advance of the meeting date. The notice shall indicate how a copy of the agenda may be obtained. Required notification of these meetings is also met if notice of the date, time, place and agenda is placed in newspapers of general circulation in the state and posted at the President's office, Administration Building, 1500 S. Avenue K, Portales, NM 88130.
3. Special meetings may be called by the chair or a majority of the members of the board upon three days' notice. The notice shall include an agenda for the meeting or information how the public may obtain a copy of the agenda. The agenda shall be available to the public at least twenty-four hours before any special meeting.
4. Emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety, and property of citizens or to protect the public body from substantial financial loss. The board will avoid emergency meetings whenever possible, but if an emergency exists, the chair of the board or a majority of members may call a meeting upon twenty-four hours' notice. The notice for emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda.
5. The Board of Regents may close a meeting to the public only if the subject matter of such discussion or action is exempted from the open meetings requirements under Section 10-15-1 (H) of the Open Meetings Act. The reason for the closure of an open meeting shall be stated with reasonable specificity and the vote of the individual members to allow a closed session shall be recorded in the minutes.
6. Following the completion of any closed meeting, the minutes shall state whether the matters discussed were limited to those specified in the motion or notice of closure.

*Approved by the Eastern New Mexico University Board of Regents on May 9, 2014.*

  
President, ENMU Board of Regents

  
Secretary/Treasurer, ENMU Board of Regents