

MENDOCINO COUNTY PUBLIC BROADCASTING

FINANCIAL STATEMENTS

June 30, 2013 and 2012

MENDOCINO COUNTY PUBLIC BROADCASTING

FINANCIAL STATEMENTS

June 30, 2013 and 2012

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INDEPENDENT AUDITOR'S REPORT

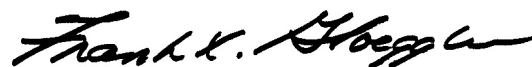
Board of Directors
MENDOCINO COUNTY PUBLIC BROADCASTING
Philo, CA

I have audited the accompanying statements of financial position of **MENDOCINO COUNTY PUBLIC BROADCASTING** (a nonprofit organization) as of June 30, 2013 and 2012, and the related statements of activities and cash flows for the years then ended. These financial statements are the responsibility of the Organization's management. My responsibility is to express an opinion on these financial statements based on my audits.

I conducted my audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audits provide a reasonable basis for my opinion.

In my opinion the financial statements referred to above present fairly, in all material respects, the financial position of **MENDOCINO COUNTY PUBLIC BROADCASTING** as of June 30, 2013 and 2012 and the change in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

My audits were conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The statements of functional expenses are presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.



MENDOCINO COUNTY PUBLIC BROADCASTING

STATEMENTS OF FINANCIAL POSITION

June 30, 2013 and 2012

ASSETS	<u>2013</u>	<u>2012</u>
Current Assets:		
Cash and cash equivalents	\$ 895	\$ 7,537
Accounts receivable, net of allowance of \$693 and \$763, respectively	35,357	28,963
Pledges receivable, net of allowance of \$130 and \$117 respectively	6,649	4,419
Prepays	<u>32,262</u>	<u>31,813</u>
Total Current Assets	\$ <u>75,163</u>	\$ <u>72,732</u>
Property and Equipment, net	\$140,776	\$141,258
Station License, net	-	370
Deposits	<u>944</u>	<u>1,049</u>
TOTAL ASSETS	<u>\$216,883</u>	<u>\$215,409</u>
LIABILITIES AND NET ASSETS		
Current Liabilities:		
Accounts payable & accrued liabilities	\$ 61,229	\$102,418
Deferred revenues	19,531	13,803
Line of credit	<u>-</u>	<u>68,500</u>
Total Current Liabilities	\$ <u>80,760</u>	\$ <u>184,721</u>
Net Assets:		
Unrestricted Net Assets	<u>\$136,123</u>	\$ <u>30,688</u>
Total Net Assets	<u>\$136,123</u>	\$ <u>30,688</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$216,883</u>	<u>\$215,409</u>

The accompanying notes are an integral part of these financial statements.

MENDOCINO COUNTY PUBLIC BROADCASTING

STATEMENTS OF ACTIVITIES

For the Years Ended June 30, 2013 and 2012

	<u>2013</u>		
	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total</u>
SUPPORT AND REVENUE			
Memberships/Contributions	\$358,616	\$ -	\$358,616
Underwriting	63,454	-	63,454
Special Events	37,339	-	37,339
Grant Income	<u>193,161</u>	<u>-</u>	<u>193,161</u>
TOTAL SUPPORT AND REVENUE	<u>\$652,570</u>	<u>\$ -</u>	<u>\$652,570</u>
 EXPENSES			
Program Services:			
Programming and production	\$ 74,314	\$ -	\$ 74,314
Broadcasting	106,393	-	106,393
Program information and promotion	58,614	-	58,614
Supporting Services:			
Management and general	163,594	-	163,594
Fundraising and membership development	100,080	-	100,080
Underwriting and grant solicitation	<u>44,140</u>	<u>-</u>	<u>44,140</u>
TOTAL EXPENSES	<u>\$547,135</u>	<u>\$ -</u>	<u>\$547,135</u>
CHANGE IN NET ASSETS	\$105,435	\$ -	\$105,435
NET ASSETS, BEGINNING OF YEAR	<u>30,688</u>	<u>-</u>	<u>30,688</u>
NET ASSETS, END OF YEAR	<u>\$136,123</u>	<u>\$ -</u>	<u>\$136,123</u>

The accompanying notes are an integral part of these financial statements.

MENDOCINO COUNTY PUBLIC BROADCASTING

STATEMENTS OF ACTIVITIES

For the Years Ended June 30, 2013 and 2012

		<u>2012</u>	
	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total</u>
SUPPORT AND REVENUE			
Memberships/Contributions	\$295,310	\$ -	\$295,310
Underwriting	64,931	-	64,931
Special Events	29,415	-	29,415
Grant Income	<u>131,271</u>	<u>-</u>	<u>131,271</u>
TOTAL SUPPORT AND REVENUE	<u>\$520,927</u>	<u>\$ -</u>	<u>\$520,927</u>
 EXPENSES			
Program Services:			
Programming and production	\$ 93,040	\$ -	\$ 93,040
Broadcasting	125,346	-	125,346
Program information and promotion	55,196	-	55,196
Supporting Services:			
Management and general	180,523	-	180,523
Fundraising and membership development	65,901	-	65,901
Underwriting and grant solicitation	<u>51,615</u>	<u>-</u>	<u>51,615</u>
TOTAL EXPENSES	<u>\$571,621</u>	<u>\$ -</u>	<u>\$571,621</u>
CHANGE IN NET ASSETS	<u>\$(50,694)</u>	<u>\$ -</u>	<u>\$(50,694)</u>
NET ASSETS, BEGINNING OF YEAR	<u>81,382</u>	<u>-</u>	<u>81,382</u>
NET ASSETS, END OF YEAR	<u>\$ 30,688</u>	<u>\$ -</u>	<u>\$ 30,688</u>

The accompanying notes are an integral part of these financial statements.

MENDOCINO COUNTY PUBLIC BROADCASTING

STATEMENTS OF CASH FLOWS

For the Years Ended June 30, 2013 and 2012

	<u>2013</u>	<u>2012</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ 105,435	\$ (50,694)
Adjustments to reconcile change in net assets to cash provided by operating activities		
Depreciation & Amortization	19,309	22,095
(Increase) decrease in operating assets		
Receivables	(8,624)	33,234
Deposits	105	(158)
Prepaid Expenses	(449)	(2,248)
Increase (decrease) in operating liabilities		
Accounts payable & Accrued expenses	<u>(35,461)</u>	<u>(5,351)</u>
NET CASH FROM OPERATING ACTIVITIES	<u>\$ 80,315</u>	<u>\$ (3,122)</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Investment in equipment	\$ <u>(18,457)</u>	\$ _____ -
NET CASH FROM INVESTING ACTIVITIES	<u>\$ (18,457)</u>	<u>\$ _____ -</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Line of credit - New Borrowing	\$ 61,875	\$ 270,100
Line of credit - Repayments	<u>(130,375)</u>	<u>(265,675)</u>
NET CASH FROM FINANCING ACTIVITIES	<u>\$ (68,500)</u>	<u>\$ 4,425</u>
NET CHANGE IN CASH AND CASH EQUIVALENTS	<u>\$ (6,642)</u>	<u>\$ 1,303</u>
CASH AND CASH EQUIVALENTS BEGINNING OF YEAR	<u>7,537</u>	<u>6,234</u>
CASH AND CASH EQUIVALENTS END OF YEAR	<u><u>\$ 895</u></u>	<u><u>\$ 7,537</u></u>
SUPPLEMENTAL DISCLOSURES OF CASH FLOW INFORMATION		
Cash paid during the year for:		
Interest	\$ 1,793	\$ 3,471
Taxes	\$ 10	\$ 10

The accompanying notes are an integral part of these financial statements.

MENDOCINO COUNTY PUBLIC BROADCASTING

NOTES TO FINANCIAL STATEMENTS

June 30, 2013 and 2012

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES

This summary of significant accounting policies of **MENDOCINO COUNTY PUBLIC BROADCASTING** is presented to assist in understanding the organization's financial statements. The financial statements and notes are representations of management, who are responsible for their integrity and objectivity. These accounting policies conform to generally accepted accounting principles and have been consistently applied in the preparation of the financial statements.

Nature of Activities

MENDOCINO COUNTY PUBLIC BROADCASTING is a non-profit public benefit corporation. Its primary purpose is to own and operate an educational, non-profit, community supported broadcast system, including, but not necessarily limited to radio broadcasting.

Basis of Accounting

The financial statements of **MENDOCINO COUNTY PUBLIC BROADCASTING** have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles. Revenues are recorded when earned and expenditures are recorded when incurred.

Tax Status

MENDOCINO COUNTY PUBLIC BROADCASTING is a qualified non-profit organization that is exempt from Federal income taxes, except on activities unrelated to its exempt purpose, under Internal Revenue Code Section 501(c)(3) and California Revenue Code Section 23701(d). **MENDOCINO COUNTY PUBLIC BROADCASTING** is considered to be a publicly supported corporation under Section 509(a)(1) and 170(b)(1)(A)(vi) of the Internal Revenue Code.

Financial Statement Presentation

MENDOCINO COUNTY PUBLIC BROADCASTING is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets.

MENDOCINO COUNTY PUBLIC BROADCASTING

NOTES TO FINANCIAL STATEMENTS

June 30, 2013 and 2012

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (Continued)

Cash and Cash Equivalents

For purposes of the Statement of Cash Flows, **MENDOCINO COUNTY PUBLIC BROADCASTING's** management considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities and the reported revenues and expenses. Actual results could differ from these estimates.

Functional Allocation of Expenses

MENDOCINO COUNTY PUBLIC BROADCASTING allocates its expenses on a functional basis among its various programs including fund-raising activities and support services. Expenses and support services that can be identified with a specific program are allocated directly according to their natural expenditure classification. Other expenses that are common to several programs are allocated based on various relationships.

Classification of Revenues, Expense, Gains and Losses

Support and revenue are recognized when earned. Support is considered as unrestricted revenue in the absence of a donor's explicit stipulation or circumstances surrounding the receipt of a contribution that evidence the donor's implicit restriction on use. Barter revenue is recognized at time of broadcast. Merchandise or services are recognized when received or used.

Expenses are functionally classified as program services or supporting activities. Program services are activities such as production, programming and broadcasting. Supporting activities are all activities other than program services. They include management and general, fund-raising and membership development activities.

Gains and losses are recognized on investments and other assets (or liabilities) as increases or decreases in unrestricted net assets, unless their use is temporarily or permanently restricted by explicit donor stipulations or by law.

MENDOCINO COUNTY PUBLIC BROADCASTING

NOTES TO FINANCIAL STATEMENTS

June 30, 2013 and 2012

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (Continued)

Property and Equipment

Property and equipment are stated at cost. It is the policy of **MENDOCINO COUNTY PUBLIC BROADCASTING** to capitalize assets which cost over \$3,000. Depreciation is based on estimated useful lives which range from five to thirty years using the straight-line method of depreciation. Donated assets are carried at the estimated fair market value on the date of donation if the cost is not known.

Contributed Services

MENDOCINO COUNTY PUBLIC BROADCASTING recognizes contributed services received that (a) create or enhance non-financial assets or (b) require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donations.

Promises to Give

Unconditional promises to give are recognized as revenues or gains in the period received. Conditional promises to give are recognized only when the conditions on which they depend are substantially met and the promises become unconditional. As of June 30, 2013, all promises to give are receivable in less than one year.

NOTE 2 - PROPERTY AND EQUIPMENT

At June 30, 2013 and 2012, Property and Equipment was composed of the following:

	<u>2013</u>	<u>2012</u>
Leasehold Improvements	\$ 34,765	\$ 34,765
Office Equipment	5,812	5,812
Broadcast & Other Equipment	278,639	260,182
Recorded Material	<u>119,898</u>	<u>119,898</u>
	\$439,114	\$420,657
Less Accumulated Depreciation	<u>298,338</u>	<u>279,399</u>
Net	<u>\$140,776</u>	<u>\$141,258</u>

Depreciation expense for 2013 and 2012 was \$18,999 and \$21,208, respectively.

MENDOCINO COUNTY PUBLIC BROADCASTING

NOTES TO FINANCIAL STATEMENTS

June 30, 2013 and 2012

NOTE 3 - CASH AND CASH EQUIVALENTS

Included in the computation of Cash and Cash Equivalents are the following balances:

	<u>2013</u>	<u>2012</u>
Cash in Checking	<u>\$895</u>	<u>\$7,537</u>
Total	<u>\$895</u>	<u>\$7,537</u>

All of **MENDOCINO COUNTY PUBLIC BROADCASTING**'s cash is fully insured.

NOTE 4 - COMMUNITY SERVICE GRANTS - CONCENTRATION OF RISK

The Corporation for Public Broadcasting is a private, non-profit grant making organization responsible for funding more than 1,000 television and radio stations. The Corporation for Public Broadcasting distributes annual Community Service Grants to qualifying public telecommunications entities. Community Service Grants are used to augment the financial resources of public broadcasting stations, thereby to enhance the quality of programming and expand the scope of public broadcasting services. Each Community Service Grant may be expended over one or two federal fiscal years as described in the Communications Act, 47 United States Code Annotated Section 396(k)(7), (1983) Supplemental. In any event, each grant must be expended within two years of the initial grant authorization.

According to the Communications Act, funds may be used at the discretion of recipients. **MENDOCINO COUNTY PUBLIC BROADCASTING** uses these funds for purposes relating primarily to production and acquisition of programming. Also, the grants may be used to sustain activities begun with Community Service Grants awarded in prior years.

The grants are reported in the accompanying financial statements as unrestricted operating funds, however, certain guidelines must be satisfied in connection with application for and use of grants to maintain eligibility and compliance requirements. These guidelines pertain to the use of grant funds, record keeping, audits, financial reporting, and licensee status with the Federal Communications Commission.

NOTE 5 - STATION LICENSE

The Station license consisted of the following at June 30, 2013 and 2012

	<u>2013</u>	<u>2012</u>
Station license	\$6,206	\$6,206
Less accumulated amortization	<u>6,206</u>	<u>5,836</u>
Station License, net	<u>\$ 0</u>	<u>\$ 370</u>

Amortization expenses for 2013 and 2012 was \$370 and \$887, respectively.

MENDOCINO COUNTY PUBLIC BROADCASTING

NOTES TO FINANCIAL STATEMENTS

June 30, 2013 and 2012

NOTE 6 - LINE OF CREDIT

During the year ended June 30, 2013 the station had available a \$75,000 revolving line of credit. The line of credit is unsecured. Advances on the line of credit bear interest at three and one quarter percentage point above the Wall Street Journal prime rate. There was \$0 outstanding on the line of credit at June 30, 2013.

NOTE 7 - LEASES

The Station leases its office facilities and transmitter sites under various operating lease agreements with original terms ranging from 5 to 15 years and with renewal options ranging from monthly to 10 years. Payments under certain leases are subject to annual increases to reflect inflation. Future minimum lease payments under operating lease agreements are as follows:

<u>Year Ending June 30,</u>	<u>Lease Payment</u>
2014	\$16,569
2015	13,017
2016	<u>3,634</u>
Total	<u>\$33,220</u>

For the years ended June 30, 2013 and 2012, rent expenses related to these leases was \$33,220 and \$29,553 respectively.

NOTE 8 - DONATED SUPPLIES AND MATERIALS

Donated supplies and materials are recorded at their fair market value when donated.

NOTE 9 - MANAGEMENT REVIEW

The date to which events occurring after June 30, 2013, the date of the most recent balance sheet, have been evaluated for possible adjustments to the financial statements or disclosure is October 2, 2013 which is the date on which the financial statements were available to be issued.

ADDITIONAL INFORMATION

MENDOCINO COUNTY PUBLIC BROADCASTING

STATEMENTS OF FUNCTIONAL EXPENSES

For the Year Ended June 30, 2013

	<u>Programming and Production</u>	<u>Broadcasting</u>	<u>Program Information and Promotion</u>	<u>Fundraising and Membership Development</u>	<u>Underwriting and Grant Solicitation</u>	<u>Management and General</u>	<u>Total</u>
Wages, salaries and related expenses	\$46,703	\$ 45,143	\$ -	\$ 30,301	\$43,785	\$ 83,607	\$249,539
Office expenses	2,000	26,163	-	69,279	355	42,922	140,719
Legal and professional	-	-	-	-	-	11,481	11,481
Utilities	-	120	-	-	-	6,176	6,296
Rents	-	27,906	-	500	-	1,743	30,149
Insurance	-	-	-	-	-	10,988	10,988
Programming and production	19,175	-	58,614	-	-	-	77,789
Maintenance	-	625	-	-	-	241	866
Depreciation and amortization	<u>6,436</u>	<u>6,436</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,436</u>	<u>19,308</u>
 Total Expenses	 <u>\$74,314</u>	 <u>\$106,393</u>	 <u>\$58,614</u>	 <u>\$100,080</u>	 <u>\$44,140</u>	 <u>\$163,594</u>	 <u>\$547,135</u>

MENDOCINO COUNTY PUBLIC BROADCASTING

STATEMENTS OF FUNCTIONAL EXPENSES

For the Year Ended June 30, 2012

	<u>Programming and Production</u>	<u>Broadcasting</u>	<u>Program Information and Promotion</u>	<u>Fundraising and Membership Development</u>	<u>Underwriting and Grant Solicitation</u>	<u>Management and General</u>	<u>Total</u>
Wages, salaries and related expenses	\$85,223	\$ 45,162	\$ -	\$31,648	\$51,100	\$ 83,257	\$296,390
Office expenses	452	37,958	21,270	34,253	515	63,836	158,284
Legal and professional	-	-	-	-	-	11,647	11,647
Utilities	-	103	-	-	-	6,733	6,836
Rents	-	27,466	-	-	-	2,198	29,664
Insurance	-	5,377	-	-	-	5,377	10,754
Programming and production	-	-	33,926	-	-	-	33,926
Maintenance	-	1,915	-	-	-	110	2,025
Depreciation and amortization	<u>7,365</u>	<u>7,365</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,365</u>	<u>22,095</u>
 Total Expenses	 <u>\$93,040</u>	 <u>\$125,346</u>	 <u>\$55,196</u>	 <u>\$65,901</u>	 <u>\$51,615</u>	 <u>\$180,523</u>	 <u>\$571,621</u>