

**MCPB Treasurer's Report**  
**November 7, 2016**

**Fiscal Status**

We are one-third of the way into our fiscal year, and as you can see in the Income Statement on the back for the four months ending October 31<sup>st</sup>, we have a net loss of \$45,330.00. This is primarily attributable to the fact that we had an August short drive budgeted to produce \$30,000.00, and due to the transition in management that was not deemed feasible. We aimed to make it up in this Fall Pledge Drive by setting the goal at \$120,000.00, which we communicated was our real need, but we did not actually accomplish that. As Diane said in her report, we will likely end up with right around \$85,000.00 for the Fall Pledge Drive, which was what we had originally planned on in our budgeting. The balance of the shortfall at this point is primarily in other donations not related to pledge drives, like mailings for lapsed members, and underwriting, which is always variable throughout the year. Diane and the staff will be working hard on mailings and other activities to make up this difference.

We are somewhat further behind in our payments to NPR and other programming sources than is typical, perhaps one quarter later than is usual at this point. We are also further into our line-of-credit than is typical:

Line of Credit - \$75,000.00  
Outstanding - \$71,339.48  
Available - \$ 3,660.52

We received notice just today from the Corporation for Public Broadcasting that our annual Community Service Grant has been determined to be \$120,996.00. We budgeted \$124,000.00, so we will be receiving just over \$3,000.00 less than we had planned. We never know in advance what they will award us. Diane is currently working on the necessary documentation for this grant, and we should receive the first payment of approximately 70% soon. With the pledge drive receipts and this grant money, our new general manager will have to make some decisions about allocation of funds for paying down the line of credit and paying off some of the aged payables, like to NPR.

**Other Items**

I think it is likely that we will have to do a budget revision after six months, and the Finance Committee will be working with the new GM to consider those adjustments. Once we have something more concrete to work with, we will hold a public meeting in December to review and discuss recommendations, which we will then bring to the Board at the January meeting.

At this point, the primary reasons that I see for revising the budget are the revenue shortfall, which hopefully will be ameliorated in the coming months, but also an impending federally-mandated increase in some staff salaries. Our full-time staff has typically been considered overtime exempt, meaning they could work as necessary to get the job done, and not be paid overtime. We have met California pay standards for this status, but as of December 1<sup>st</sup> the federal minimum will rise from \$23,660.00 to \$47,476.00. This could require a raise for some staff, and that decision will need to be made by our new GM. There is some pending legal action which may affect implementation of that new federal minimum and its applicability to us.

Mendocino County Public Broadcasting  
Income Statement  
For the Four Months Ending October 31, 2016

	Year to Date
<b>Revenues</b>	
Member Donations	\$ 103,283.51
Fundraising Events	6,322.44
Underwriting	18,411.24
Other Grants	<u>7,000.00</u>
Total Revenues	<u>135,017.19</u>
<b>Expenses</b>	
Advertising/Promotion	1,305.33
Banking & Interest Charges	2,893.06
Equipment	1,279.84
Dues & Subscriptions	12,702.77
Fundraising Expenses	3,752.39
Insurance	3,900.87
Meals & Lodging	1,704.69
Office Supplies	1,873.07
Employee Expenses	104,039.84
Postage & Printing	1,595.45
Professional Fees	479.15
Programming Fees	18,727.64
Recruitment Expenses-Admin	648.24
Rent-Broadcast	13,210.00
Repairs & Maintenance	159.00
Taxes-Admin	(25.00)
Telephone/Internet	8,223.34
Mileage & Auto Expenses	1,816.55
Utilities	<u>2,263.96</u>
Total Expenses	<u>180,550.19</u>
Net Income	(\$ 45,533.00)